

PLEASE
SAVE FOR
FULL-YEAR
REFERENCE

Elmwood Park

2018 WASTE WATCHERS' HANDBOOK *Plus*

Your Complete Guide To:
Recycling
Garbage
Clean-up Services



Plus

Town Services & Laws That Affect You

A Message From the Mayor

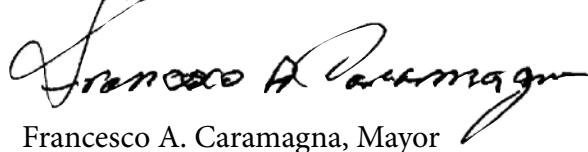
Dear Resident,

The 2018 Waste Watchers' Handbook contains the information you need for the recycling and disposal of garbage and yard waste. Each year the Elmwood Park Recycling Office distributes this handbook to update our program and to remind you that recycling is the law in New Jersey, and it is mandatory for everyone to participate. Although most of our residents are recycling, there are still some, including new residents, who must be reminded to do so.

Besides the schedule for recycling, garbage and yard waste, this handbook contains valuable information related to various municipal departments. It is our hope that, with all this information, we can make Borough laws and services more easily understood and utilized by you, the residents.

I hope you will find this handbook helpful all year long.

Sincerely,

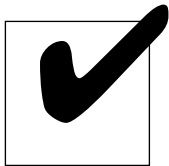


Francesco A. Caramagna, Mayor



<https://www.facebook.com/ElmwoodParkNJ>

Voter Registration



If you are not registered, have changed your name, or moved from one district to another, please call the Borough Clerk's Office. Registration books are closed twenty-one (21) days before each election; therefore, to vote, you must register before that time. Applications may be downloaded in PDF form at <http://www.elmwoodparknj.us/forms.html>

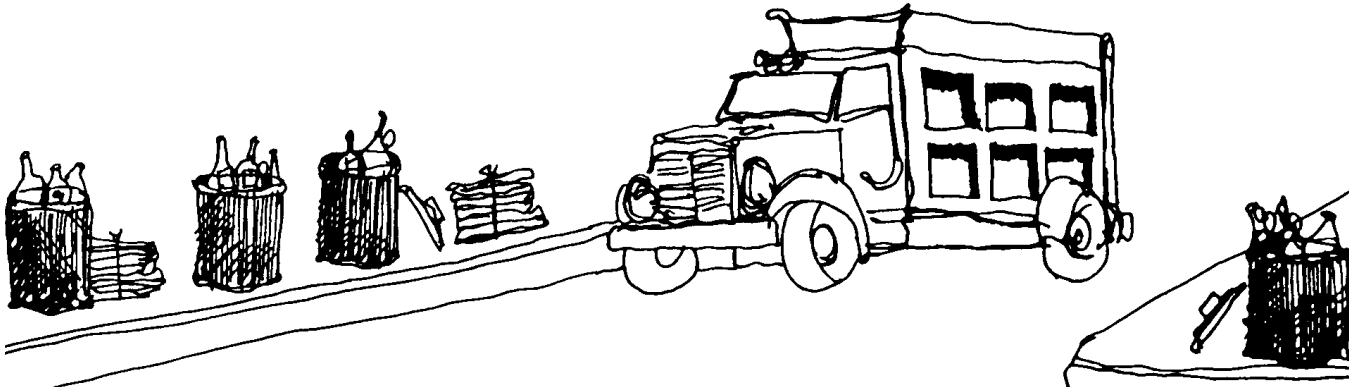
LOOKING FOR A NEW PET FOR YOUR FAMILY?

Visit Bergen County Animal Shelter and Adoption Center,
100 United Lane, Teterboro.

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Regular Garbage Collection



Residential Dwellings

Garbage must be on curbs after sundown (before dark) the night before collection. Garbage containers should be covered since rain and snow will add to the weight of garbage, creating a senseless waste of tax money.

- **Pick-Up Schedule:** Regular household garbage is picked up curbside throughout the community every Monday and Thursday.

Bulky Garbage (couch, chair, table, box spring, mattress, tied rug, not a roomful of furniture) will be picked up on Thursday. If you have any questions about these items, please call first for information. **Note:** When moving, residents *must not* line the curb with items to be discarded.

Items not collected. Recyclables picked up by recycling contractor or Department of Public Works – including glass, tin, aluminum, paper, leaves, grass and yard waste – will not be collected by the garbage contractor.

REMEMBER: *The garbage collectors have been instructed to leave any garbage container that has recyclable materials in it.*

Items not picked up by the garbage contractor or the Department of Public Works include:

- **Tires and car batteries**
- **Building materials**

REMEMBER: *When doing construction work on your home, you not only need a building permit, but you must recycle materials left from the job.*

- **Metal** may not be discarded with garbage.

Condos, Co-ops and Apartment Complexes

Items not to be placed in Dumpsters marked for Garbage: Glass, tin, aluminum, paper, newspapers and cardboard.

- **Pick-Up Schedule:** Regular household Garbage Dumpsters are emptied every Monday and Thursday.

- **Hot water heaters** will be picked up by D.P.W. when a permit is issued for a new one and it is inspected by the plumbing inspector.
- **White goods** – which are large appliances like stoves, refrigerators, freezers, washers, dryers and air conditioners. You must call the Recycling Office for a pick-up of these items.
- **TVs and computers** must either be traded in when a new item is purchased or brought to the DPW Yard, where there is a recycling container for them. If you have questions regarding these items, please call 201-796-1457, ext. 223.

HOLIDAYS*

No Garbage Pick-Up

Monday, May 28	Memorial Day
Monday, September 3	Labor Day
Thursday, November 22	Thanksgiving Day

Garbage Pick-up Following Holidays

*On the next regularly schedule pickup, garbage **must** be placed at the curb the night before, since pickup will begin after 3 a.m.

* Contracted holidays may change due to contract changes during the year.

Recycling Program

Mandatory Recycling Items. All Elmwood Park residents are expected to recycle these mandatory items:

CO-MINGLED RECYCLABLES

- Glass
- Aluminum cans
- Tin cans
- Plastics

PAPER AND CARDBOARD

- Newspapers
- Magazines
- Paper, brown paper bags
- Corrugated and chipboard cardboard

NATURE'S WASTE

- Yard recyclables
- Grass clippings
- Leaves

Recycling Manufactured Items

Residential Dwellings

Co-mingled and paper/cardboard materials are picked up on alternate weeks throughout the year. For pick-up, place recyclables at your curb by 6 a.m. on your designated collection day in containers weighing not more than 40 pounds each.

HOLIDAYS*

No Collections

Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Thursday, November 22	Thanksgiving Day
Tuesday, December 25	Christmas Day
Tuesday, January 1	New Year's Day

Recycling Pick-up Following Holidays

When a holiday falls on your collection day, recycling pick-up for that week will be on the following Saturday (except for leaves and yard waste).

* Contracted holidays may change due to contract changes during the year.

Condos, Co-ops and Apartment Complexes

Containers for Recycling are placed throughout your complex. Dispose of recyclables as follows:

- **Co-mingle container:** Glass, aluminum cans, tin cans, plastic containers
- **Paper container:** Cardboard (broken down), newspapers, magazines, junk mail

DISPOSING OF MEDICAL SYRINGES

Residents who require home use of syringes for medical conditions may properly dispose of them in a coffee can or sturdy detergent bottle, securing the lid with duct tape. They may then be placed out with the regular garbage.

Co-Mingled Recyclables: Glass, Aluminum, Tin, Plastics

Glass, tin, aluminum and plastic items are to be *co-mingled*, which means that these items can be stored together in one container. **Do not place co-mingled recyclables in plastic or brown paper bags.**

Glass includes glass jars and bottles of all colors, rinsed and placed together in container.

- *Do not recycle* mirrors, ceramic cups and plates, clay flower pots, crystal, light bulbs, window glass, heat-resistant ovenware or drinking glasses.

Tin and aluminum containers includes all rinsed tin and aluminum food and beverage cans.

- Rinse containers and, when possible, crush to flatten.
- *Do not recycle* aerosol spray cans, frozen food trays or disposable pie plates.

Plastics are defined as soda, milk, bleach and laundry bottles or containers.

- Crush to flatten whenever possible.
- Rinse and remove caps and lids.
- 4 • *Do not recycle* deli food containers, buckets and pails.

PICK-UP OF CO-MINGLED ITEMS

Specific pick-up dates are listed under the "Co-Mingled" column of the schedule on page 6.

Paper and Cardboard Recycling

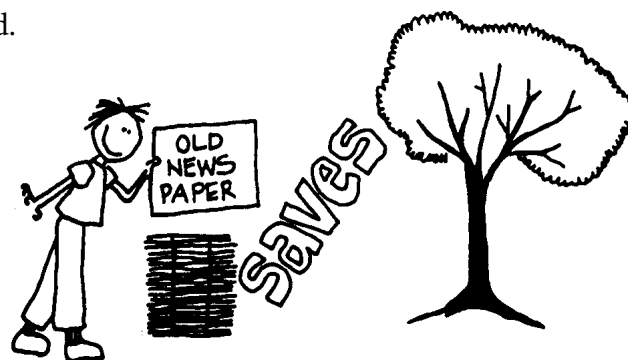
Various types of paper and cardboard are to be recycled.

Newspapers may be tied in a separate bundle or placed in a container with other paper.

They must not be placed in plastic bags.



Magazines and Paper includes: any soft-cover magazines, writing paper, junk mail of all kinds, computer paper or the like; **Chipboard Cardboard**, food packaging boxes that do not have wax covering, such as macaroni or cereal boxes; **no Milk or Juice Cartons**; **Brown Paper Bags** can be placed with all paper.



Cardboard must be broken down and flattened. It will not be picked up if it is not broken down. Cardboard includes:

- **Corrugated Cardboard**, all large boxes with parallel furrows or ridges used for packaging larger items or shipping products. Break, rip or flatten these boxes for recycling.
- **Hard-Cover Books** may be put in the same container as all the other paper or placed in a cardboard box for recycling.

DID YOU KNOW?

About Recycling Newspaper...

- Recycled newspaper saves 34–60% of the total energy needed for virgin newsprint.
- Recycling a single run of *Sunday New York Times* would save 75,000 trees
- 10 million tons of newsprint is thrown away each year in the United States

About Recycling Paper in General...

The benefits of recycling one ton of paper include:

- Saving enough energy to power the average American home for six months.
- Avoiding use of 7,000 gallons of water.
- Avoiding the use of 3.3 cubic yards of landfill space.
- Avoiding greenhouse gas emissions by one metric ton of carbon equivalent (MTCE).

PICK-UP OF PAPER AND CARDBOARD

Specific dates for paper pick-up are listed under the “Paper” column of the schedule on page 6.

Aluminum Cans, Glass Bottles and Jars to the Rescue

- More aluminum goes into beverage cans than any other product.
- Because so many are recycled, aluminum cans account for less than 2% of the total U.S. Waste Stream, according to EPA estimates.
- If you throw away an aluminum can, it can stay in that can form for up to 500 years or more.
- Bottles and jars made from glass are 100% recyclable and can be recycled endlessly without loss of quality.
- For every 6 tons of glass containers recycled, one ton of carbon dioxide creation is avoided.



Pick-up Districts

For Recycling and DPW Pick-up

Section 1:

From Kipp Avenue to Route 80, west of Boulevard to River Drive. MONDAY PICK-UP.

Section 2:

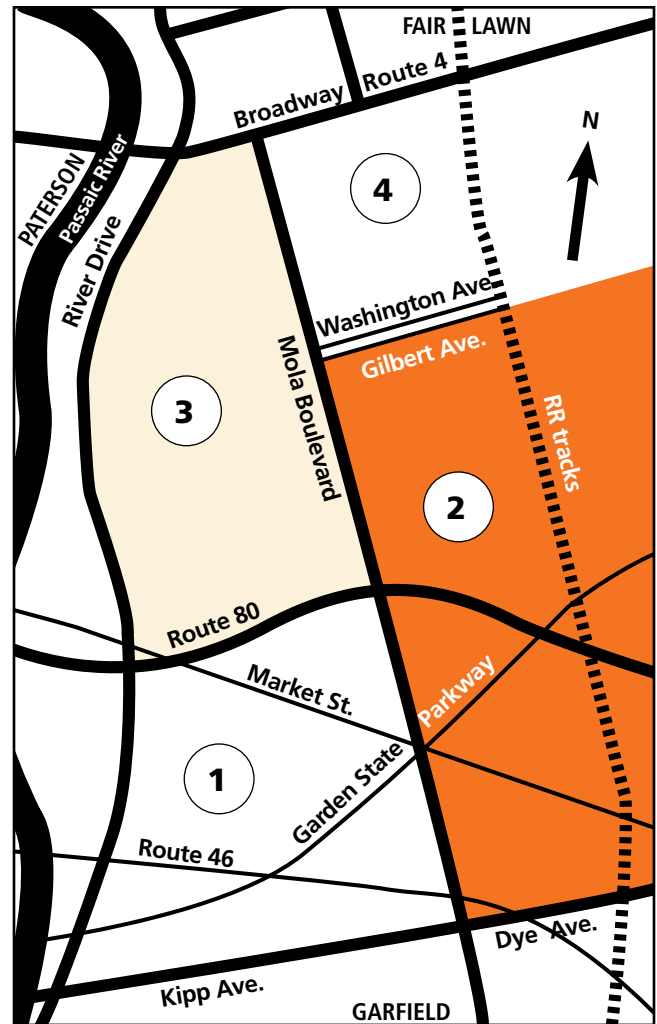
From Dye Avenue to Gilbert Avenue, east of Boulevard to railroad tracks, including all of Cherry Hill. TUESDAY PICK-UP.

Section 3:

From Route 80 to Route 4, west of Boulevard to River Drive. WEDNESDAY PICK-UP.

Section 4:

Rosemont Section and Route 4 to Washington Avenue, east of Boulevard to railroad tracks. THURSDAY PICK-UP.



MANUFACTURED RECYCLABLES PICK-UP SCHEDULE FOR 2018

2018	Monday Section 1		Tuesday Section 2		Wednesday Section 3		Thursday Section 4	
	MONTH	Co-Mingled	Paper	Co-Mingled	Paper	Co-Mingled	Paper	Co-Mingled
January	8, 22	6, 15, 29	9, 23	2, 16, 30	10, 24	3, 17, 31	11, 25	4, 18
February	5, 19	12, 26	6, 20	13, 27	7, 21	14, 28	8, 22	1, 15
March	5, 19	12, 26	6, 20	13, 27	7, 21	14, 28	8, 22	1, 15, 29
April	2, 16, 30	9, 23	3, 17	10, 24	4, 18	11, 25	5, 19	12, 26
May	14	7, 21	1, 15, 29	8, 22	2, 16, 30	9, 23	3, 17, 31	10, 24
June	2*, 11, 25	4, 18	12, 26	5, 19	13, 27	6, 20	14, 28	7, 21
July	9, 23	2, 16, 30	10, 24	3, 17, 31	11, 25	7*, 18	12, 26	5, 19
August	6, 20	13, 27	7, 21	14, 28	8, 22	1, 15, 29	9, 23	2, 16, 30
September	8*, 17	10, 24	4, 18	11, 25	5, 19	12, 26	6, 20	13, 27
October	1, 15, 29	8, 22	2, 16, 30	9, 23	3, 17, 31	10, 24	4, 18	11, 25
November	12, 26	5, 19	13, 27	6, 20	14, 28	7, 21	1, 15, 29	8, 24*
December	10, 24	3, 17, 31	11, 29*	4, 18	12, 26	5, 19	13, 27	6, 20
January 2019	7, 21	14, 28	8, 22	5*, 15, 29	9, 23	2, 16, 30	10, 24	3, 17, 31

Recycling Nature's Waste

According to Schedule, the Department of Public Works makes scheduled pick-ups of yard waste, grass and leaves during the year. **If you have questions, please call 201-796-1457, ext. 450.**

Yard Waste

Yard waste must be recycled separately and can not be placed with regular garbage. The D.P.W. provides curbside pick-up of these recyclables:



Branches, shrubs, hedges and bush clippings are to be tied in bundles, not to exceed 4 feet in length.

Grass clippings and garden waste, including vegetation, plants and flowers, can be co-mingled (placed in the same container). Do not jam garden waste into container; the containers should be able to be emptied *freely*.

Grass clippings can now be co-mingled with other types of yard and vegetated waste, now called **Yard Waste**. Grass clippings must not be placed with regular garbage. **Put grass in a container no larger than 32 gallons and place at curbside by 6 a.m. of your grass pick-up day.** Use

of plastic bags is against the law; grass placed in plastic bags will not be picked up.

DPW HOLIDAY SCHEDULE

There will be no collections in your section if your regular collection day falls on a holiday:

Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Monday, October 8	Columbus Day
Thursday, November 22	Thanksgiving Day
Tuesday, December 25	Christmas Day
Tuesday, January 1, 2019	New Year's Day

YARD WASTE

PICK-UP SCHEDULE

April 2 through October 19

Section 1: Every Monday

Section 2: Every Tuesday

Section 3: Every Wednesday

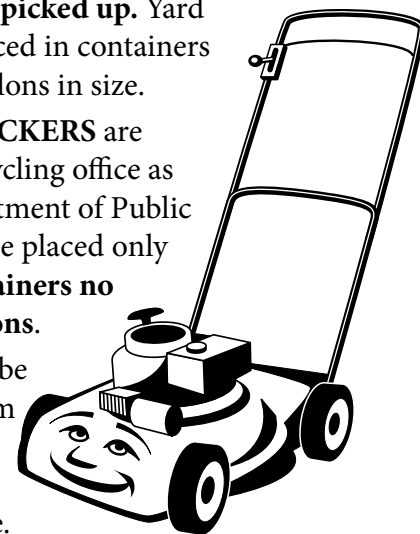
Section 4: Every Thursday

Yard Waste Regulations

Yard waste must be recycled separately and can not be placed with regular garbage. Use of plastic bags is against the law; yard waste placed in **plastic bags will not be picked up**. Yard waste should be placed in containers not to exceed 32 gallons in size.

YARD WASTE STICKERS are available at the Recycling office as well as at the Department of Public Works and should be placed only on **yard waste containers no larger than 32 gallons**.

YARD WASTE will be picked up weekly from April 2 through October 19 according to your schedule.



Cut it and leave it. This is an environmentally friendly way to care for your lawn, plus saving time and money. To maintain your lawn properly, avoid mowing more than the top third of the grass. Since clippings are a natural fertilizer, your lawn will be healthier, and the taller grass will shade the soil, cooling roots and preventing weeds.

More About Mulching Mowers

Go to: <http://video.about.com/homerepair/How-to-Organically-Care-for-Your-Lawn-With-a-Mulching-Mower.htm>

IF YOU MISS A PICK-UP OR HAVE A LARGE AMOUNT TO DISCARD...

Yard waste, grass clippings and leaves can also be brought to Public Works Yard located on Slater Drive, Monday through Friday, 8 a.m. to 3 p.m., or Saturday, 8 a.m. to 12 noon, weather permitting.

Recycling Nature's Waste, continued

Leaves

Rake and place curbside for collection. Leaves must be loose, separated from regular garbage and not in plastic bags or barrels. Alternatively, residents may compost their own leaves.

Do not put branches, sticks or cornstalks in leaf piles, as they clog leaf machines. Make sure your landscaper, also, puts leaves close to the curb (not in middle of road) – not less than 10 feet from a storm drain inlet – no more than 48 hours before your pick-up day. *If the leaves are put out after the truck goes by on your day, you will have to remove them from the street.* **Dumping leaves in or on the curbs surrounding Borough-owned parks is strictly prohibited.**



Important: Caution children about the danger of playing in piles of leaves at curbside, especially if they cannot be seen by drivers who will be parking their cars. Do not park your car on leaf piles since heat under the car can start fires. Have leaves ready for pick-up on the same day as your Recycling Schedule.

LEAF PICK-UP SCHEDULE

October 22 through December 20, weather permitting

Section 1: Every Monday

Section 2: Every Tuesday

Section 3: Every Wednesday

Section 4: Every Thursday

Christmas Trees

D.P.W. will pick up Christmas trees in the month of January. For pick-up, just place your tree at the curb on your specified day. *Do not place trees in plastic bags; trees in plastic covers will not be picked up.* Alternatively, you may bring your tree to the D.P.W. yard until Friday, January 18, 2019.



2019 CHRISTMAS TREE PICK-UP SCHEDULE

Section 1: Monday, January 7 and 14

Section 2: Tuesday, January 8 and 15

Section 3: Wednesday, January 2 and 16

Section 4: Thursday, January 3 and 17

These are the only days trees will be picked up unless the schedule is changed due to snowfall.

Do-It-Yourself Removal

Disposing of TVs and Computers

Trade in these electronics when purchasing new ones or take them to the recycling container at the DPW yard. Hours: M-F, 7:30 a.m.-3 p.m.; Sat., 8 a.m.-noon. Proof of residency is required

prior to entering the DPW complex. If you are not able to transport these items, call the Recycling Office at 201-796-1457, ext. 223, for an appointment. There is a charge for this service.

Collected Recyclables

Yard waste, grass clippings and leaves can be brought to the **Public Works Yard** on Slater Drive Monday to Friday, 8 a.m. to 3 p.m. The **D.P.W. Yard** is also open on Saturday from 8 a.m. to noon, weather permitting.

Used clothing can be donated to many different charitable organizations, such as AMVETS or Salvation Army.

Household batteries: Alkaline batteries (AA, AAA, C, D, 9V) are to be disposed of as normal garbage.

Vehicle and rechargeable batteries, button batteries (used in hearing aids and watches) and **cell phones** with battery are still to be recycled and can be brought to Home Depot or Lowe's or the Hazardous Waste Collections on next page.

Non-collected Recyclables

Many recyclable items are not removed by either garbage or recycling contractor. Following are additional suggestions for removal:

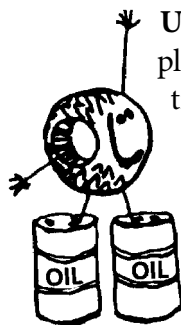
White goods (large appliances) must either be traded in when a new item is purchased or scheduled for pick-up by calling the Recycling Office.

Building materials, like asphalt, roofing, cement and asphalt sidewalks and driveways, bricks, etc., are recyclable. Building permits contain recycling information. It is the responsibility of the contractor or homeowner to recycle and forward the information to the Recycling Coordinator.

Tires must be traded in when new ones are bought, or they may be disposed of at local gas stations or tire repair centers. The BCUA conducts free tire recycling events. For dates and locations, see below.

For more, call the BCUA hotline: 201-807-5825.

Car batteries must be traded in or taken to scheduled BCUA Hazardous Waste Collections Days.



Used motor oil can be disposed of in plastic bottles or metal cans taken to participating gas stations or scheduled BCUA Hazardous Waste Collections Days.

Anti-freeze is a *hazardous waste* and must be disposed of properly. Bring it to a participating gas station or to scheduled BCUA Hazardous Waste Collection Days.

Old propane tanks can be brought to Modern Propane, Route 46, Lodi. They also may be brought to scheduled BCUA Hazardous Waste Collection Days.

Hazardous Waste Disposal

• aerosol cans • anti-freeze • batteries: vehicle & rechargeable only • blacktop sealers • bug sprays • disinfectants • fertilizer • fire extinguishers • fluorescent bulbs • gasoline • herbicides • kerosene • mercury switches • oil filters (used) • paints: all types • pesticides • propane cylinders (1 lb., 20 lb.) • solvents, thinners • thermostats/thermometers • used motor oils • varnishes.

If you have unacceptable materials such as unlabeled wastes or containers with unknown contents, regulated medical wastes, radioactive materials and explosives, etc., go online to www.bcua.org or call the BCUA hotline at 201-807-5825 for help with disposing of them properly.

BERGEN COUNTY UTILITIES AUTHORITY COLLECTION DAYS

Programs are free and held rain or shine. Proof of Bergen County residency is required.

TIRES, COMPUTER/ELECTRONICS RECYCLING AND PAPER SHREDDING

All sites open 9 a.m.-2 p.m. (rain or shine)

Sunday, April 29, and Saturday, August 18

Bergen Community College
400 Paramus Road, Paramus

Saturday, June 9, and Sunday, October 21

Bergen County Campgaw Mountain Reservation,
200 Campgaw Road, Mahwah

Tire Recycling

Limit: 4 tires per person, per delivery

Computer/Electronics Recycling

Printers, fax machines, TVs, monitors, computer components; no materials from business

Paper Shredding

Recycle unwanted, confidential documents by shredding them. Limit of 4 bags/boxes of no more than 10 pounds each. Observe materials shredded on-site.

HAZARDOUS WASTE

(No electronics or automobile tires)

All sites open 9 a.m.-3 p.m. (rain or shine)

Sundays: April 15, June 24, October 14

Bergen Community College
400 Paramus Road, Paramus

Saturdays: March 10, November 17

Bergen County Utilities Authority
Foot of Empire Boulevard, Moonachie

Saturdays: May 12, July 21, September 8

Bergen County Campgaw Mountain Reservation
200 Campgaw Road, Mahwah

To learn more, call the BCUA hotline at

201-807-5825

or visit NJ's household hazardous waste website:

www.bcua.org

Elmwood Park Local Events

Elmwood Park Public Grounds Clean-Up CLEAN-UP SATURDAYS

April 14 and October 13, 10 a.m.

Location:

Recreation Center (Nutrition Side)

The Mayor, Council and Recycling Office will be sponsoring two volunteer “Litter” Clean-Up Days. Everyone is invited to come and make a difference in our community effort.

Elmwood Park Shredding Event Coming This Fall: Watch for the Date

Location:

Behind the Municipal Building

- Confidential/sensitive material only
- No need to remove paper clips, staples or paperboard covers

For more information,
call **Recycling Office:**
201-796-1457, ext. 223

For Special Handling

We live in an age where we’re all now more aware of safety issues related to certain body fluids. The Health Department recommends the following steps be taken to protect others when disposing of such potentially harmful products.

Any personal care, disposable items – such as diapers, wipes and sanitary products that would be used to absorb body fluids – should be disposed of as follows:

- Each soiled product that will be thrown away should be placed in a self-sealing plastic bag.
- This bag should then be placed in a tightly covered storage container, such as a large plastic storage box.
- Store the container in a secure area away from pets and family members.
- Your healthcare provider will tell you if you require additional information concerning safe disposal of personal care items.
- Call your healthcare provider if you require additional information concerning safe disposal of personal care items.



Annual Town-Wide Garage Sale 2018: The May 19–20 weekend will be the Annual Town-Wide Garage Sale. No permit will be necessary. Any signs must be removed at the end of the sale.

If you are interested in having a garage sale that weekend, call the Recycling Office to register your address on a list of participating garage sales that will be made available to all garage sale visitors.

Planning a Private Garage Sale? You must obtain a permit at the Police Department’s Records Bureau window: Monday, Wednesday, Thursday, 9 a.m. – 1 p.m.; Tuesday, 12 – 4 p.m.; Friday, 9 a.m. – 12:30 p.m.

When a permit is issued, you will receive signs to post. These are the only signs that can be posted and must be removed after the sale. Signs may not be posted on utility poles.



Poison Control

In the event of a poison emergency, you can call the NJ Poison Control Hotline:
1-800-222-1222.

In an Emergency – What You Need to Know

During an emergency communication and access to information are key to ensure everyone's safety.

Emergency Notification – Reverse 911

To receive an emergency notification via email, telephone, or text messaging, please go to: www.elmwoodparknj.us and click on the Police Department tab. Scroll down to the bottom of the page.

There are 2 links:

- **NIXLE** – To receive text messages or emails from the Police Department or the Office of Emergency Management, click on the Nixle icon and follow the instructions.
- **SWIFTREACH NETWORKS (reverse 911)** – To add or remove a current telephone contact from our system, click on the add/remove yourself button on the Swiftreach Networks Icon.

The Office of Emergency Management (OEM) is responsible for the planning and coordination of activities during natural disasters and other emergencies. Operating under an emergency operations plan, the OEM coordinates the activities of emergency service units during these incidents.

- **Emergency supplies to have at the ready:**
Battery-powered radio; flashlight; extra batteries; battery-powered or cellular phone; water; first aid kit. To learn more, go to www.72hours.org or www.ready.gov
- **Emergency Radio Alert System**
in Bergen County:
 - WJUX 103.1 FM – WWDJ 970 AM
 - WFDU 89.1 FM
- **Bergen County OEM Office**
201-599-6210 or www.bcoem.org; **Federal Emergency Agency**, www.fema.gov

Special Requirements for Special Circumstances

Grass grows, leaves fall, snow happens.... Like it or not, these events cause us to have to be responsible for maintenance and cleanup. Here are some facts to be aware of, especially during winter.

Access to Fire Hydrants

Ordinance #96-6 Uniform Fire Code:

The owner or lessee of any property within five feet of a fire hydrant shall be responsible to see that a five-foot clear space is provided in all directions from the fire hydrant. The requirements of this section shall be completed by the responsible party not later than 24 hours after any natural obstruction such as snow prevents access to the fire hydrant and within 12 hours of any other type of obstruction. Failure of any person to maintain open space for all fire hydrants in accordance with this section shall be deemed a violation of the Fire Safety Code.

About No Parking Signs

For most of the year, these signs throughout the borough are quite invisible – after all, who even sees them when outdoor temperatures are in the 80s or 90s and the focus is on enjoying the gifts of nature? That all changes, unfortunately, when Mother Nature has delivered quite a different set of “gifts.” For drivers, the focus is on getting where they have to go on clear, unobstructed roads. For the D.P.W.,

the focus is on clearing borough streets as quickly as possible so the public can move as freely as possible following snowfall.

You can do your part by paying attention to these signs and getting your vehicle off the street when it's snow-covered. Failure to do so could result in a summons, or worse, your vehicle being towed.



Snow Removal Tips

Every year we all remove snow from our driveways, and then snow plows come by and block us in again. This problem can never be completely eliminated, but there are some smart suggestions to help minimize frustration after winter snow storms. Please follow these guidelines and refer to the illustration below.

Park cars off the street during snowfall. When snow is falling, be sure to remove your cars from streets designated for no parking during snow. Cars should be removed from all other streets, too. *Think and plan ahead* the day or night before expected snowfall. When snow is on the way, get ALL vehicles off the street. Park vehicles so the first one that has to get out is the last vehicle parked in the driveway. Doing this will give you less snow to remove.

Clear snow properly. When removing snow, always pile snow behind the curb (see areas marked "OK" in illustration). Driveway snow should be piled on the upper side of the driveway (the side the D.P.W. snow plow reaches last).

NEVER throw snow in the road.

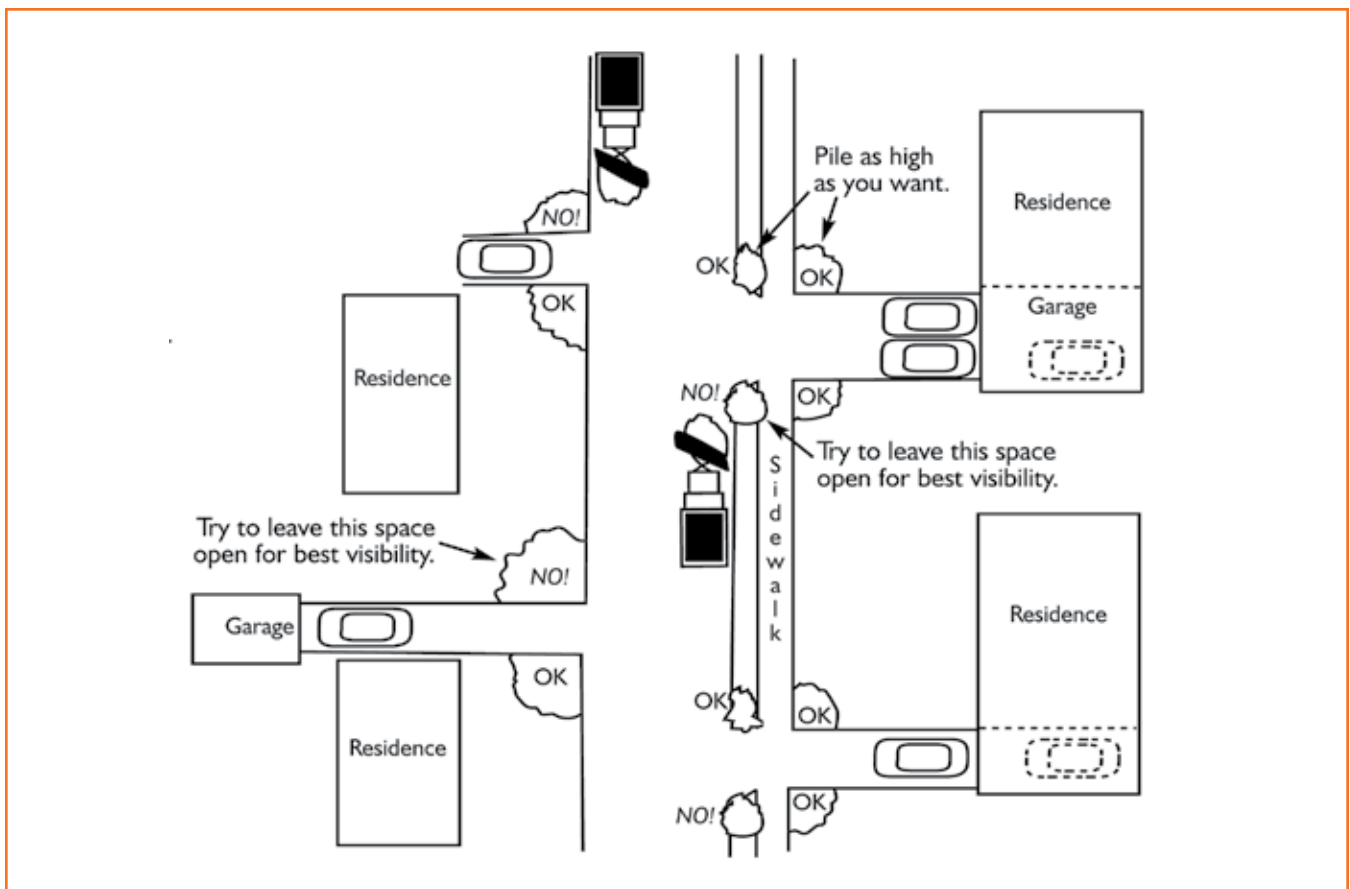
This only assures you that the plows will plow the snow back in your driveway. If the plow has already cleared your street, you can receive a summons for putting snow back in the roadway. When hiring someone to do your snow removal, suggest that they do it the *proper way*.

Do not drive unless absolutely necessary. Any form of traffic complicates plowing. If you must drive, be sure your car is ready for winter driving.

Do not call the Public Works Department unless absolutely necessary. D.P.W. workers have over 50 miles of streets to plow and this takes time.

Smart Snow Management

1. Think and plan ahead.
2. Get all vehicles off the street.
3. Park them in order of departure.
4. Pile snow behind the curb.
5. Take it easy.



Law Enforcement and Emergency Services

Police Department

The Elmwood Park Police Department is proud to provide enforcement, safety, security and assistance to the community. The Police Department consists of two divisions, the patrol and the investigative divisions.

In addition, the Police Department has several specialized units:

- Motorcycle Patrol
- Community Relations
- Traffic Safety
- Heavy Truck Enforcement
- Narcotics Enforcement
- Juvenile
- Warrants
- Firearms Licensing
- Liquor Licensing
- Terrorism Taskforce Liaison
- Bicycle Patrol
- Honor Guard



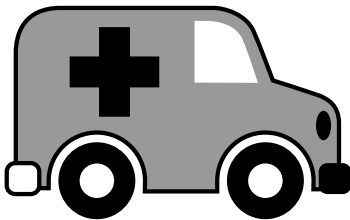
Officers will reach out to the residents through daily contacts as well as planned events. Police Officers will provide free security surveys to residents concerned with securing their homes. To protect children, fingerprinting-identification kits are provided to our residents upon request.

DO YOU HAVE SPECIAL NEEDS?

Residents may register any special needs with the Police desk officer. Our computerized docketing system allows the officers to gain instantaneous access to pertinent information by address at the dispatch point.

Handicaps and other vital information may be disseminated to the first responders, including police, fire and ambulance personnel. You may register for this program by calling the Police at 201-796-0700.

Volunteer Ambulance Corps



The Elmwood Park Volunteer Ambulance Corps, located at 236 Falmouth Avenue, supplies emergency medical service free-of-charge to the residents

of Elmwood Park and surrounding communities. All members are volunteers and fully certified emergency medical technicians. Membership is currently low and the Corps is seeking additional volunteers. To offer assistance, call 201-796-8077.

Court

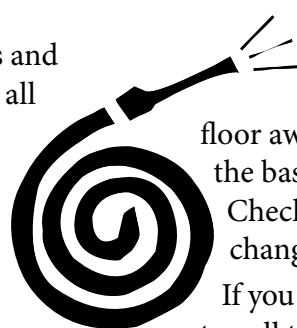


Elmwood Park's Municipal Court office is open to the public from 8:30 a.m. to 4 p.m. Monday through Friday. Court sessions take place every Tuesday at 1 p.m., with office remaining open until the end of the session. Tickets can be paid online at www.njmcdirect.com with a court code ID of 0211. We accept payments at the window by Visa, MasterCard, cash, check, money order or bank check.

Fire Department

To help ensure the safety of all residents and property, there are fire safety codes that all must adhere to. When a new occupant moves into an apartment, private house or business, the property must be inspected by a Fire Official.

Elmwood Park's Fire Official offers a good general reminder for all residents:



Make sure smoke detectors and carbon monoxide alarms are placed in proper areas (in hallway near bedrooms, on first floor away from kitchen, at bottom of stairs of the basement and if there is any storage in attic). Check and change detectors' batteries at the change of the seasons.

If you have questions or concerns about fire safety, call the Fire Official: 201-796-1457, ext. 221.

Shared Service With Bergen County Health Department

The health office in the Municipal Building, handles statistics records and services relating to birth, death and marriage. The borough maintains a shared service contract with the Bergen County Department of Health Services (BCDHS) for our health officer. Residents may visit the BCDHS website or call them directly for information related to health services and programs.

Bergen County Dept. of Health Services

4th floor, One BCP Plaza, Hackensack, 07603

www.bergenhealth.org • 201-634-2600

Health Officer/Administration: 201-634-2601

Addiction Services:

201-634-2740

- Provides vital resources for drug and alcohol abuse prevention and treatment.

Mental Health Division:

201-634-2750

- Assists with linking residents to a variety of mental health treatment and support services.

Consumer Health Program (REHS):

201-634-2680

Food Safety Training & Certification:

201-634-2762

- Assures compliance with and enforces New Jersey State Sanitary Codes related to retail food establishments, public recreational bathing, tanning facilities, body art procedures, youth camp safety, child care centers, and pet shops, kennels, shelters and pounds.
- Investigates reports of public health nuisances and complaints, animal bites, foodborne illness, and foodborne/communicable disease outbreaks.
- Performs lead inspections of residences upon report of elevated blood levels in children.
- Assists with certain multifamily housing code issues for inadequate heat and hot water; other Public Health Nuisances i.e. rodents, noxious weeds, animal nuisances, garbage and debris.

Environmental Protection Program:

201-634-2780

Hazardous Materials Emergency Response:
201-785-8505 or 1-877-WARNDEP

- Assures compliance with and enforces New Jersey Environmental Protection Codes related to air, water and noise pollution, safe drinking water, solid waste, pesticide control, and underground storage tanks.

Clean Communities Program:

201-634-2780

- Provides mini-grant opportunities to non-profit organizations conducting litter cleanup activities within Bergen County.

Health Promotion Program:

201-634-2693

- Presents topics on healthy living including nutrition, exercise programs, sun safety, smoking cessation and chronic disease self-management.

Nurse Supervision/Public Health Outreach:

201-634-2651

- Comprised of several program areas addressing adult health screening and blood pressures, seasonal flu vaccinations, communicable disease and illness outbreak investigations and reporting and animal bite investigation.

Cancer Education and Early Detection

Program – (CEED): 201-634-2660

Confidential HIV Counseling & Testing Site:

201-336-3350

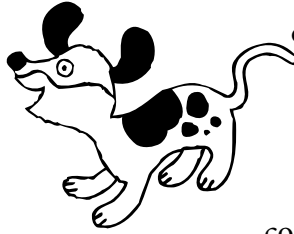
ANIMAL CONTROL SERVICES AVAILABLE THROUGH BCDHS ANIMAL CONTROL

The BCDHS provides a Trap-Neuter-Release (TNR) Program, with services for feral cat colonies being maintained by Borough residents. All healthy feral cats will be returned to their environment. Kittens are up for adoption. **To report a stray animal or a lost pet**, call Elmwood Park Police at 201-796-0700, ext. 116. They will contact BCDHS Animal Control Services. For more information, call Bergen County Animal Control at 201-229-4600.

What Owners Need to Know About Keeping Dogs and Cats

Dog and Cat Licensing

All dogs and cats must have a current license issued in the Health Department at 182 Market Street. Dog and cat licenses are due for the entire municipality in January. Owners with unlicensed pets after February are subject to a summons. New dogs and cats can be licensed at any time of the year. Low-cost rabies and micro



chipping clinics are held on selected Thursday evenings with pre-registration; check the website for dates or call 201-229-4600.

Pet Waste Removal

When walking your dog, you must carry a container to pick up waste; dispose of it in a sealed plastic bag in the regular garbage. Do not put animal waste in the sewer, or a summons will be issued for failing to do so.

Home and Property Information

Property Maintenance

Numbers should be placed on all residences for quicker response in emergencies.

- Cars should not be parked on front lawns – except when it's snowing.
- No car that is uninspected or unregistered or in a state of disrepair or disassembly such as to make it inoperable shall be parked or stored on any property in any residential zone.
- No car while parked in any unenclosed, off-street parking area or driveway in any residential zone shall be stripped, dismantled or undergo any type of major overhaul, including body work, on jacks, blocks, with or without tires, or is inoperable in its existing condition. It's the law. (Ordinance 88-8)



known or suspected illegal three- or two-family homes should be reported to the Building Department: 201-796-1457, ext. 601.

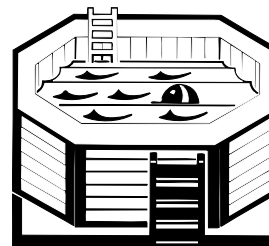
Any dwelling found to be an illegal apartment will be subject to a summons and court appearance along with a fine (up to \$1,500 for first offense) for the owner of the property.

Landscapers and the Law

Please see that any landscaper you hire is licensed to do landscaping in the Borough. There is a \$25 fee for this permit, and you should check with your landscaper to be sure such a permit has been obtained.



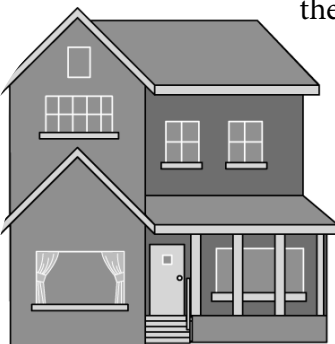
Swimming Pools



Please remember before buying any pool (even inflatable pools) that owners are required to have permits. This is a State Law put in place by the Department of Community Affairs.

Certificates of Occupancy—Homes, Apartments

When selling your house or renting an apartment, you must obtain a certificate of occupancy from the Building Department.



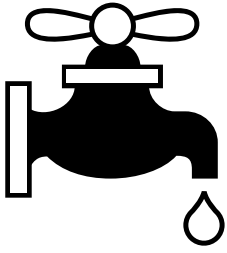
Illegal 2- or 3-Family Homes

Since everyone must pay their fair share of taxes, the Mayor and Council are aggressively monitoring illegal dwellings. Any

HOMEOWNERS ORGANIZATION

This group meets the 4th Wednesday of the month at the Senior Center.

Water Facts



Water Meters

Passaic Valley Water Commission reads the water meters electronically every quarter ensuring accurate and actual meter readings.

For 24-hour automated account and billing info, call PVWC at 973-340-4300.

Don't Run and Waste

Every drop counts, so turn off the tap. Whether you're brushing your teeth, shaving or washing the dishes, don't let the water run.

In the laundry room, be sure to match the water level with your load size. If your washing machine doesn't allow manual water level adjustment, wait until you have a full load before you wash clothes.

Permits, Permits, Permits! Answers to Frequently Asked Questions

Q Does installing or replacing some sheds, pools or fences in the yard require a permit?

A. Yes.

Q Does replacing doors or windows with new ones of the EXACT same size require a permit?

A. No, but if you change the rough opening and make it smaller or larger, this DOES require a permit.

Q Does replacing a hot water heater with a new or used one require a permit?

A. Yes.

Q Does replacing a driveway on your property require a permit?

A. Yes. If you replace the driveway from your property line across the sidewalk to the curb, then you need an additional permit from the Department of Public Works at Slater Drive.

For further information, call 201-796-1457, ext. 450.

Q How come my permit takes so long to get?

A. Some permits are simple and can be is-

BUILDING PERMITS

Please call the Building Department to find out if you need a permit for any home improvement project you wish to do. The department welcomes such calls.

201-796-1457, ext. 601

9 a.m.-4:30 p.m.

Monday-Friday

sued quickly; others can be more complex and require a longer time for review and research. So, like any project, please plan ahead and hire qualified professional builders and architects that are properly insured and have proven references. Most permits that

are issued are good for one year.

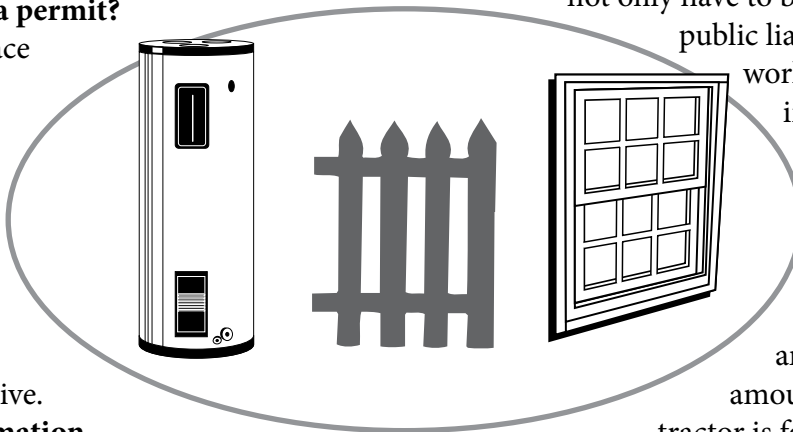
After receiving your permit and the work is completed, remember to call for final inspection so the permit can be closed out.

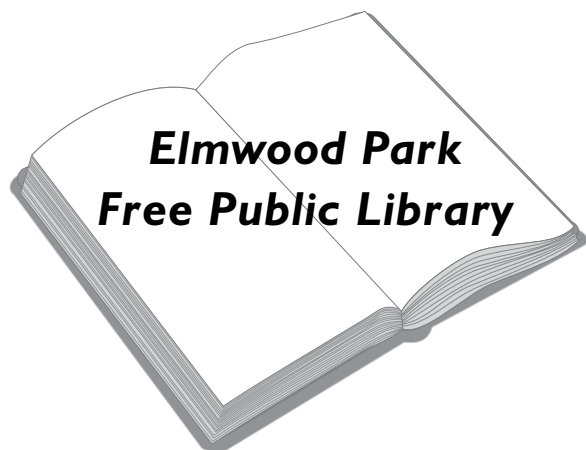
Q What information do I need about contractors?

A. All contractors who do work in the Borough not only have to be licensed but also carry public liability insurance and workman's compensation insurance.

Every contractor must register with the Building Department each year and provide a certificate of insurance. There is a fine in the amount of \$2,500 if the contractor is found to be unregistered.

All residents who are having work done by a contractor should insist on the contractor showing proof of licensing and insurance.





Located at 210 Lee Street, the Elmwood Park Library contains more than 80,000 materials including a wide variety of books, magazines, newspapers, CDs, DVDs and CD-ROMs. You can also download audio books from our online catalog.

As a member of the Bergen County Cooperative Library System (BCCLS), the library's patrons can use their Elmwood Park library card to borrow books and audiovisual materials from any of the 70+ BCCLS member libraries. Materials can also be borrowed from throughout the state and the country through our Jersey Cat program.

The Library's wide variety of services includes:

- Arts and cultural programs for adults and children
- Public computer with Internet access
- Faxing, printing and copying services

Library Hours

Monday, 10 a.m. – 5 p.m.

Tues., Wed. and Thurs. 10 a.m. – 8 p.m.

Friday & Saturday 10 a.m. – 5 p.m.

Sunday 1– 5 p.m.

(Closed Sunday in June, July and August)

Phone: 201-796-8888

Fax: 201-703-1425

Website:

<http://elmwoodpark.bccls.org>

- Programs for children, including story and craft time, guest performers, and educational activities.

For a list of monthly Library programs...

check the events bulletin board at the Library, call **201-796-8888**, or visit the Library's website.

Internet Access and Word Processing

The library provides five public computers with Internet access for the public to use on a reservation basis.

Tax Relief for Senior Citizens, Veterans and Disabled Persons

The Division of Taxation offers a number of programs that could help save you money. Visit our website to see if you may be eligible: <http://www.elmwoodparknj.us/tax/taxrelief.html>

The following claim application forms are available to download in PDF form:

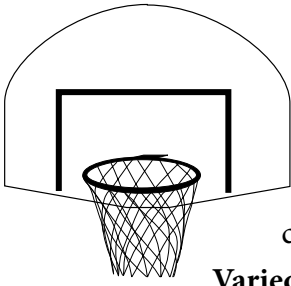
- Property Tax Deduction Claim: Senior Citizen, Disabled Person or Surviving Spouse (Form PTD).
- Property Tax Deduction Claim: Veteran or Surviving Spouse of Disabled Serviceperson (Form VSS)

- Property Tax Exemption Claim: Disabled Veteran or Surviving Spouse of Disabled Veteran or Serviceperson (Form DVSSE)

In addition to the programs listed above, the New Jersey State Division of Taxation offers a Senior Freeze Program. Details can be obtained from the NJ Division of Taxation's website: <http://www.state.nj.us/treasury/taxation/propfreez.shtml>

You may also contact the New Jersey Division of Taxation by calling the **Senior Freeze Hotline:** 1-800-882-6597.

Recreation



The Recreation Complex, located on the corner of Mola Boulevard and Market Street, has a gymnasium, weight room, nutrition center and senior lounge.

Varied Activities for young residents include basketball, soccer and street hockey. **Before and After-School Care:** Before care is provided at the individual schools from 7:30 to 8:30 am. After-school care is provided from dismissal time to 6 pm at the Recreation Center. Free bus transportation is provided from the school to the Rec Center. Children receive a snack, homework help and then do recreational activities.

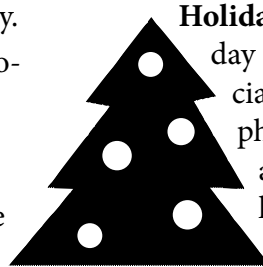


Easter Egg Hunt is held each spring for children grades K-5. All children hunt for eggs, and each child receives a small gift. The Easter Bunny puts in an appearance for photos. Special eggs receive special prizes.

Spray Park is open from camp start to August 31. Seasonal as well as daily passes are available.

Summer Camp is a 7-week program. Regular camp runs from 8:30 am to 3 pm. Extended day camp runs from 3 to 6 pm. Recreational activities, water spray park and crafts are included. Weekly trips are available at an additional cost.

Halloween Dance is held each October for grades K-5. Candy is given to all children wearing a costume. A highlight is DJ music and dancing. Special prizes will be awarded for outstanding costumes.



Holiday Tree Lighting is held the first Friday in December, which includes a special visit from Santa for those special photos and a gift. Light refreshments are served, along with crafts for the kids. Indoor ice skating has become popular over the last few years.

Swimming at Memorial Pool in Fair Lawn. By special arrangement, Elmwood Park residents can register to use Memorial Pool, located at the end of Bredan Avenue, Fair Lawn. For more information, call Fair Lawn Recreation Department at 201-796-6746, or register online at www.fairlawn.org.



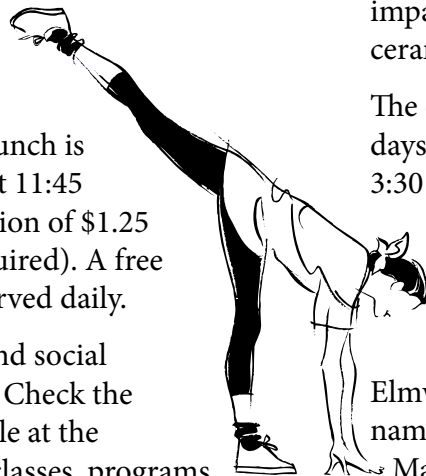
See next page for a 2018 Recreation Dept. calendar and relevant contact information.

Senior Activity Center

The **Senior Center** is in the Recreation Complex at the corner of Mola Boulevard and Market Street. It is open to all Bergen County seniors 60 years of age and over.

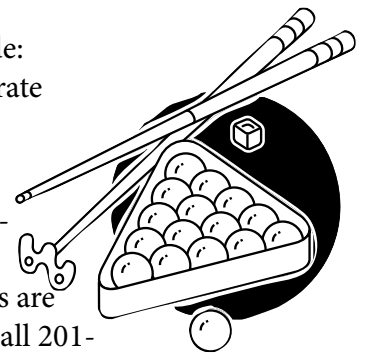
A nutritionally balanced lunch is served Monday – Friday at 11:45 a.m. for a suggested donation of \$1.25 (advance reservations required). A free continental breakfast is served daily.

A variety of educational and social programs are also offered. Check the monthly calendar (available at the Center) for a schedule of classes, programs



and events. Some include: exercise (low and moderate impact), yoga, tai-chi, ceramics and dance.

The center is open weekdays from 8:00 a.m. to 3:30 p.m., and all seniors are invited to join in. Call 201-796-3342 for more information.



Elmwood Park also has a few **Senior Clubs**. For name and location of meetings, please call the Mayor's office: 201-796-1833.

2018 Recreation Calendar

JANUARY

- Ongoing, yearly:** Rec Membership registration
TBD: Coaches' Appreciation Dinner
13, 16, 20, 25, 27: EP Girls Softball registration
15: Crew Soccer Spring registration begins

FEBRUARY

- 28:** EP Little League registration online ends

MARCH

- 24:** Easter Egg Hunt
26: Spray Park registration begins
26: Summer Camp Early Bird registration

APRIL

- 7:** EP Little League Opening Day
8: EP Little League Opening Day rain date
9: Rec. Soccer (Gr. 1-8) registration begins
14: EP Girls Softball Opening Day
15: EP Girls Softball Opening Day rain date

MAY

- 18:** EP Bombers online-only registration begins

JUNE

- 2:** Community Day
4: Summer Soccer Clinic registration begins
15: Camp registration closes
25: Camp begins Monday
25: Spray Park opens

JULY

- 2:** Summer Soccer Clinic registration ends
After-school Program registration starts
9: Current enrollees **23:** New enrollees
14: Crew Soccer Fall registration

AUGUST

- 1-24:** Little League Fall online-only registration
3: Recreation Soccer registration ends
31: Spray Park closes

SEPTEMBER

- 1st day of school:** After-school Program starts
7: EP Bombers online-only registration ends
10: Kindergarten Soccer Clinic registration begins
10: Basketball registration begins
TBA: Movie Under the Stars

OCTOBER

- 24:** Street Hockey (Gr. K-8) registration begins
25: Halloween Party

NOVEMBER

- 2:** Basketball registration ends
30: Street Hockey (Gr. K-8) registration ends
TBD: Holiday Tree Lighting

DECEMBER

- 3:** Indoor Crew Soccer Clinic (Gr. 1-4) registration begins
21: Basketball Clinic (Gr. 1-2) registration ends

**TAKE CARE OF YOUR BODY.
IT'S THE ONLY PLACE
YOU HAVE TO LIVE IN.**

You Can Register Online
for all our recreation programs at:
[http://register.communitypass.net/
elmwoodpark](http://register.communitypass.net/elmwoodpark)

For More Information
regarding Elmwood Park programs,
call 201-796-1457, ext. 350.

Payment for Recreation Programs is
with MasterCard or Visa only.

EP Bombers: www.epbombers.com
EP Girls Softball: www.gslep.com
EP Little League: www.eplittleleague.com.

Borough of Elmwood Park
 Municipal Building • Market Street
 Elmwood Park, NJ 07407
 Website: <http://www.elmwoodparknj.us>

U.S. Postage
 PAID
 Paterson, NJ
 Permit #196
 ECRWSS

Weather-Related School Closing Info

www.epps.org or
 201-796-8700

Please avoid calling the
 police desk as it may tie up
 lines for emergency callers.

POSTAL PATRON LOCAL

ELMWOOD PARK, NEW JERSEY 07407



Recycle

Borough Information

Borough Directory

Emergency911
Police Department
 Michael Foligno, Chief. 201-796-0700
Volunteer Fire Department
 William Shadwell, Chief. 201-796-0700
Volunteer Ambulance Corps
 Peter Pias, Chief. 201-796-0700
MUNICIPAL OFFICES Main 201-796-1457
Municipal Administrator/Clerk
 Keith Kazmark. Ext. 200
Building Inspector
 Richard Bolan Ext. 601
Certified Municipal Finance Officer
 Roy Riggitano Ext. 216
Department of Public Works
 Scott Karcz, Superintendent Ext. 450
Fire Prevention
 Pompei D'Arco, Fire Marshal. Ext. 221
**Bergen County Health
 Department.** 201-634-2600
Library
 Bobbie Protono, Director. 201-796-8888
Municipal Court Administrator
 Deborah Zafonte Ext. 603
Nutrition & Senior Center
 Cristine Cobb. 201-796-3342
Recreation Department
 Donna Puglisi, Superintendent. Ext. 350
Recycling Coordinator
 Ext. 223
Tax Assessor
 Kevin Esposito. Ext. 605

Mayor

Francesco A. Caramagna 201-796-1833 fcaramagna@elmwoodparknj.us

Council

Sandra Balistri	201-314-4046	sbalistri@elmwoodparknj.us
Anthony Chirido	201-927-4278	achirido@elmwoodparknj.us
Joseph Dombrowski	201-696-6740	jdombrowski@elmwoodparknj.us
Magdalena Giandomenico	201-973-7966	mggiandomenico@elmwoodparknj.us
Daniel Golabek	201-796-1457 ext. 200	dgolabek@elmwoodparknj.us
Lorraine Pellegrine	201-791-7778	lpellegrine@elmwoodparknj.us

201-796-1457

Recycling	Ext. 223	(TBA)@elmwoodparknj.us
D.P.W.	Ext. 450	skarcz@elmwoodparknj.us
Municipal Clerk	Ext. 200	kkazmark@elmwoodparknj.us

Town Meetings

Municipal meetings are open to the public. Following are town meetings regularly scheduled each month.

Mayor & Council	Public: 3rd Thursday Work: 1st and 2nd Thursday (1st only Jul., Aug.) Municipal Building, 8 p.m.
Board of Education	4th Tuesday (subject to change), High School, 8 p.m.
Planning Board	2nd Wednesday, Municipal Building, 7:30 p.m.
Board of Adjustment	4th Wednesday, Municipal Building, 7:30 p.m.
Board of Health	2nd Monday, Municipal Building, 7 p.m.
Library Board	3rd Monday, Library, 7 p.m.
Recreation Advisory Board	Last Monday, Recreation Center, 7:30 p.m.