

**WORK SESSION
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
ACTION ITEMS
August 3, 2023
7:00 P.M.**

1. CALL TO ORDER:

The Work Session Meeting of the Mayor and Council of the Borough of Elmwood Park was called to order on Thursday, August 3, 2023 at 7:05PM in the Council Chambers of the Municipal Building, 182 Market Street, Elmwood Park, New Jersey.

On Roll Call Councilmembers: Dennis, Golabek, Fasolo, Pellegrine, Sheridan and Council President Balistrieri. Also present were Mayor Colletti, Borough Administrator Foligno, Acting Borough Clerk Shanee Morris, and Borough Attorney Salvatore Ingrassia

2. PRAYER AND FLAG SALUTE:

3. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2023 and published on January 10, 2023.

4. RESOLUTIONS:

- | | |
|----------|---|
| R-292-23 | Appointment of Special Counsel to Review the Borough Municipal Code and Make Recommended Change to Bring It Current |
| R-293-23 | Award Proposal for Professional Services – Alaimo Group
Elmwood Drive Park Improvements |
| R-294-23 | Award Proposal for Artificial Turf and Tracks with Installation,
Related Equipment, Material and Supplies |
| R-295-23 | Award Proposal for Musco Lighting |

5. WORK SESSION: NON-ACTION ITEMS

6. ADJOURNMENT:

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-292-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCIL PRESIDENT BALISTRIERI**

**APPOINTMENT OF SPECIAL COUNSEL TO REVIEW THE
BOROUGH MUNICIPAL CODE AND MAKE RECOMMENDED
CHANGE TO BRING IT CURRENT**

WHEREAS, the Borough of Elmwood Park, New Jersey had previously passed resolution appointing **MICHAEL BUKOSKY, ESQ.** of the **LAW FIRM OF LOCKE, CORREIA & BUKOWSKY** as the Borough's special counsel; and

WHEREAS, the Mayor and Council of the Borough of Elmwood Park have been made aware that the the Municipal Code is so outdated and is in need of revisions and amendments to bring it to curret complience; and

WHEREAS, the Mayor and Council of Elmwood Park wish to utilize the services the special counsel and authoeize him to reveiew, recommend and prepare any and all documents aordianced and or resolution that will amenf the municipal code so as to bring same in complience with current laws and regulation; and

WHEREAS, the Borough of Elmwood Park, New Jersey had received a proposal from the special council, estimating the a sum of \$23,000.00 for the services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Elmwood Park that the prosed estimate for the services is determined to be a fair and equitable sum.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey do hereby secure the Services of **MICHAEL BUKOSKY, ESQ.** of the **LAW FIRM OF LOCKE, CORREIA & BUKOWSKY**, 24 Salem St, Hackensack, NJ 07601 reveiew, recommend and prepare any and all documents aordianced and or resolution that will amenf the municipal code so as to bring same in complience with current laws and regulation at the cost of \$23,000.00

BE IT RESOLVED that Mayor Robert Colletti and Borough Clerk Shanee Morris are hereby authorized to execute the contract for said term.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

August 2, 2023
Dated

APPROVED: August 3, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistreri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3rd day of August 2023. Signed and sealed before me.

 Shanee Morris, CMR
 Acting Borough Clerk

 Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-293-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCIL PRESIDENT BALISTRIERI**

**AWARD PROPOSAL FOR PROFESSIONAL SERVICES – ALAIMO GROUP
ELMWOOD DRIVE PARK IMPROVEMENTS**

WHEREAS, the Borough is in receipt of a proposal for professional services related to the Elmwood Drive Park Improvements from Alaimo Engineering; and

WHEREAS, the proposal notes the following costs: Preliminary Assessment Report \$20,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby awards the proposal for professional services for the Elmwood Drive Park Improvements to Alaimo Engineering in an amount not to exceed \$20,000.00 to come out of future capital bond.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

August 2, 2023
Dated

APPROVED: August 3, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistrieri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3rd day of August 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-294-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCIL PRESIDENT BALISTRIERI**

**AWARD PROPOSAL FOR ARTIFICIAL TURF AND TRACKS WITH
INSTALLATION, RELATED EQUIPMENT, MATERIAL AND SUPPLIES**

WHEREAS, N.J.S.A.40A:11-15(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement; and

WHEREAS, the Minnesota Legislature as a local unit of Government (Minn. Const, art. xii, sec3) is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, it is the desire of the Borough of Elmwood Park to participate in the Sourcewell Cooperative Pricing System #036122 as per the attached Agreement for a Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Elmwood Park, County of Bergen, State of New Jersey does hereby authorize entering into the Sourcewell Cooperative Pricing System, #0060518-Sii-SII for 2023-2026 and

BE IT RESOLVED, that the Borough Administrator and Acting Municipal Clerk are authorized to execute any contract or further documentation required to effectuate such agreement.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

August 2, 2023
Dated

APPROVED: August 3, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistrieri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3rd day of August 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-295-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCIL PRESIDENT BALISTRIERI**

AWARD PROPOSAL FOR MUSCO LIGHTING

WHEREAS, N.J.S.A.40A:11-15(5), specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement; and

WHEREAS, the Minnesota Legislature as a local unit of Government (Minn. Const, art. xii, sec3) is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, it is the desire of the Borough of Elmwood Park to participate in the Sourcewell CooperativePricingSystem#071619-msl as per the attached Agreement for a Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Elmwood Park, County of Bergen, State of New Jersey does hereby authorize entering into the Sourcewell Cooperative Pricing System, #071619-msl for 2023-2026 and

BE IT RESOLVED, that the Borough Administrator and Acting Municipal Clerk are authorized to execute any contractor further documentation required to effectuate such agreement.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

August 2, 2023
Dated

APPROVED: August 3, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistrieri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3rd day of August 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeffery Freitag asked about the cost for the Turf Project.

1 – ENGINEERS REPORT

- a. **Monthly Status Report** – Thomas Lemanowicz from Alaimo Engineering Group gave his monthly report. Mayor Colletti asked about lifespan of the salt shed.
- b. **Proposal for Professional Services – Borough Salt Shed** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- c. **Current Estimate #1 – Orchard Street Drainage Improvement** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.

2 – CORRESPONDANCE

- a. **Safe Routes to School Program** – No discussion ensued.

3 – RESOLUTIONS

- a. **Resolution to Refund Overpayment** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- b. **Road Opening Performance Bond** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- c. **Maintenance of 253 Martha Avenue** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- d. **Vacation Buyback** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- e. **Volunteer Firefighter Application** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- f. **Lifepak CR2 Defibrillators** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- g. **Grant Application – Recreation** - A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- h. **Items of Revenue and Appropriation** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- i. **Shard Service – School Security Officers 2023/2024 (NO BACKUP)** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.
- j. **Block Party request** – A resolution will be added to the August 17, 2023 Mayor and Council Regular Meeting.

4 – PROPOSED ORDINANCES

- a. **Street Opening (with changes)** – Borough Attorney Ingraffia reviews the changes with the Mayor and Council. An ordinance will be introduced at the August 17, 2023 Mayor and Council Regular Meeting.

5 – DEPARTMENTAL REPORTS

- a. **Library Board Minutes – May 15, 2023 & June 26, 2023** – Councilwoman Dennis asked about the volunteers at the library. No further discussion ensued. Reports were accepted.
- b. **Board of Health Meeting Minutes – May 8, 2023** – Accepted without discussion
- c. **Zoning Board of Adjustment Meeting Minutes – June 28, 2023** – Accepted without discussion
- d. **Millennium Strategies Monthly Report – Through July, 2023** – Accepted without discussion

6 – COMMITTEE REPORTS:

Councilwoman Dennis stated National Night out was a great event. She also announced the start of the Junior Police Academy.

Councilman Golabek commended Police on National Night Out. He also commended the Fire Department for assisting with the fire on Market Street.

Councilwoman Pellegrine gave her Board of Health update and announced the upcoming meeting. She then commends the Police Department, Fire Department and team for National Night Out. Lastly, she stated the concert series is going well.

Councilwoman Sheridan commended the Fire Department and Department of Public Works for their assistance with the fire on Market Street. She then stated the Police did a great job with National Night Out. She added the concerts are going good with great turn outs. Lastly, she announced the Elks will be hosting a breakfast.

Council President Balistreri also commended the Police Department and Fire Department on National Night Out. She then announced the date for Biking with the Blue and shared that the concerts are going great.

Mayor Colletti stated the concerts are getting better and better. He added National Night Out was a great night.

7 – 2nd PUBLIC HEARING:

A motion was made by Councilwoman Pellegrine and seconded by Councilwoman Sheridan to open to the public. Motions carried unanimously.

Jeffery Freitag asked how many defibrillators are being purchased. He then asked about the curb to curb being litigated in the street opening ordinance.

A motion was made by Councilwoman Sheridan and seconded by Councilwoman Dennis to enter into executive session. Motion carried unanimously.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Litigation/Legal Reports

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Dennis and seconded by Councilwoman Sheridan to adjourn. Motion carried by the members present.

Respectfully submitted,

Shanee Morris, CMR
Acting Borough Clerk

Minutes Approved at the January 18, 2024 Regular Meeting