

**WORK SESSION  
OF THE  
ELMWOOD PARK MAYOR AND COUNCIL  
ACTION ITEMS  
June 2, 2022  
7:00 P.M.**

**1. CALL TO ORDER:**

The Work Meeting of the Elmwood Park Mayor and Council for June 2, 2022 was called to order by Acting Borough Clerk Shanee Morris at 7:01PM. The Statement of Compliance was read.

Councilmembers Balistreri, Dennis, Golabek\*, Pellegrine and Council President Fasolo were present. Also present were Mayor Colletti, Acting Borough Clerk Shanee Morris, Borough Administrator Michael Foligno and Borough Attorney Salvatore Ingrassia.

*\*Councilman Golabek arrived at 7:33pm.*

**2. STATEMENT OF COMPLIANCE:**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 8, 2022 and published on January 11, 2022.

**Action Items**

**3. CONSENT AGENDA:**

|          |                                                          |
|----------|----------------------------------------------------------|
| R-215-22 | Appointment of Recreation Department Staff               |
| R-216-22 | Approving Preparation and Issuing of Estimated Tax Bills |
| R-217-22 | Authorize Coin Toss Events - Defender Company No.4       |
| R-218-22 | Authorize to Enter Into Grant Agreement                  |
| R-219-22 | Resolution to Approve the Consent Agenda                 |

**4. WORK SESSION: NON-ACTION ITEMS**

**5. ADJOURNMENT:**

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-215-22**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE  
SECONDED BY: COUNCIL PRESIDENT FASOLO**

**APPOINTMENT OF RECREATION DEPARTMENT STAFF**

**WHEREAS**, the Recreation Department will be conducting the After-School Program for the 2021/2022 School Year as well as other miscellaneous programs; and

**WHEREAS**, it was requested that the following individuals be hired for said programs:

| <b>EMPLOYEE</b>   | <b>TITLE</b>  | <b>RATE</b> |
|-------------------|---------------|-------------|
| Ronald Thomas III | ASP Counselor | \$13.56 hr. |
|                   | Special Event | \$13.56 hr  |

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey that they hereby approve the above-named individual, retroactive May 16, 2022, at the hourly rates and titles listed above.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Roy Riggitano, Chief Financial Officer

June 1, 2022  
Dated

APPROVED: June 2, 2022

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

Record of Council Vote on Passage

|            | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|------------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Balistreri | X   |     |         |        | Pellegrine | X   |     |         |        |
| Dennis     | X   |     |         |        | Sheridan   | X   |     |         |        |
| Golabek    |     |     |         | X      | Fasolo     | X   |     |         |        |
|            |     |     |         |        |            |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of June 2022. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-216-22**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE  
SECONDED BY: COUNCIL PRESIDENT FASOLO**

**APPROVING PREPARATION AND ISSUING OF ESTIMATED TAX BILLS**

**WHEREAS**, the Mayor and Council has determined that the Municipal Tax Collector will be unable to complete the mailing and/or delivery of tax bills by June 14, 2022 as otherwise required by law, and

**WHEREAS**, *N.J.S.A. 54:4-66.2* provides that in the above circumstance the governing body may authorize and direct the Tax Collector to prepare an estimated tax bill as provided by statute; and

**WHEREAS**, it is in the best interests of the Borough of Elmwood Park that said authorization be granted;

**WHEREAS**, the Chief Financial Officer/ Tax Collector have computed an estimated tax levy in accordance with *N.J.S.A. 54:4-66.3* and has attached a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park as follows:

1. The Tax Collector be and hereby is authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2022 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by New Jersey statutes, specifically *N.J.S.A. 54:4-66.2* and *54:4-66.3*.
2. The entire estimated tax levy for 2022 is hereby set at \$63,511,470.05 and the tax rate is set at 3.028.
3. In accordance with the law, the third installment of 2022 taxes shall not be subject to interest until the later of August 10 or the 25<sup>th</sup> calendar day after the date the estimated tax bills are mailed.

APPROVED: June 2, 2022

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_

Shanee Morris, CMR  
Acting Borough Clerk

Record of Council Vote on Passage

|            | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|------------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Balistreri | X   |     |         |        | Pellegrine | X   |     |         |        |
| Dennis     | X   |     |         |        | Sheridan   | X   |     |         |        |
| Golabek    |     |     |         | X      | Fasolo     | X   |     |         |        |
|            |     |     |         |        |            |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of June 2022. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

\_\_\_\_\_  
Dated

## ESTIMATED RATE 2022

| Estimated Tax Rate Certification for the Borough of Elmwood Park 2022 |               |                                |               |                                 |      |                               |
|-----------------------------------------------------------------------|---------------|--------------------------------|---------------|---------------------------------|------|-------------------------------|
| 2021 Tax Levy & Tax Rate                                              | Levy          | Tax Rate                       | Local         | 95%                             | 104% | 2022 Estimated Range for Levy |
| Local                                                                 | 19,032,400.00 | 0.00914                        | 18,080,780.00 |                                 |      | 19,793,696.00                 |
| School                                                                | 37,075,855.00 | 0.01781                        | 35,222,062.25 |                                 |      | 38,558,889.20                 |
| County & Open Space                                                   | 5,850,725.90  | 0.00281                        | 5,558,189.61  |                                 |      | 6,084,754.94                  |
| Library                                                               | 242,194.33    | 0.00011                        | 230,084.61    |                                 |      | 251,882.10                    |
| Totals:                                                               | 63,002,135.23 | 0.00039                        | 59,852,029.42 |                                 |      | 65,522,220.64                 |
| <b>2022 Total Rateable:</b>                                           |               | <b>2022 Estimated Tax Rate</b> |               |                                 |      |                               |
|                                                                       |               | 2,097,212,700                  |               |                                 |      |                               |
| <b>Amount to be Raised by Taxation:</b>                               |               |                                |               |                                 |      |                               |
| Local                                                                 | 19,041,362.00 |                                |               | 0.90784% (Actual budget 100%)   |      |                               |
| School                                                                | 37,309,864.00 |                                |               | 1.77902% (Actual budget 100%)   |      |                               |
| Library                                                               | 612,017.00    |                                |               | 0.03872% (Actual budget 100%)   |      |                               |
| County & Open Space                                                   | 6,087,449.50  |                                |               | 0.29074% (Proposed budget 104%) |      | 1,563                         |
| Totals:                                                               | 63,511,470.05 |                                |               | 0.01196% (Proposed budget 104%) |      | 2,032                         |
| <b>Prepared &amp; Certified By:</b>                                   |               | <b>Date</b>                    |               | <b>Tax Collector</b>            |      |                               |
| Municipal Finance Officer                                             |               |                                |               | Levi Spriano, C.T.C.            |      |                               |
| Ray Riggittone, C.F.O.                                                |               |                                |               |                                 |      |                               |
| RR                                                                    |               |                                |               |                                 |      |                               |

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-217-22**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE  
SECONDED BY: COUNCIL PRESIDENT FASOLO**

**AUTHORIZE COIN TOSS EVENTS  
DEFENDER COMPANY NO.4**

**WHEREAS**, a request has been made by the Elmwood Park Defender Company No. 4 to hold a Coin Toss event on the corner of Mola Boulevard and Market Street Traffic Signal on the following dates:

|                     |                      |
|---------------------|----------------------|
| <b><u>Date:</u></b> | <b><u>Hours:</u></b> |
| June 25, 2022       | 8AM- 4PM             |
| September 3, 2022   | 8AM-4PM              |
| November 19, 2022   | 8AM-4PM              |
| December 10, 2022   | 8AM-4PM              |

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Elmwood Park hereby authorize Elmwood Park Defender Company No.4 to conduct the Coin Toss events during the hours stated above on the Mola Boulevard and Market Street Traffic Signal corner contingent on the approval from the County which must be made available to the Clerk’s Office and the Chief of Police prior to the event; and

**BE IT FURTHER RESOLVED**, that the following regulations put forth by the Elmwood Park Police Department are to be followed:

1. No one is permitted to be in the roadway to solicit from motorists. A barrel may be placed in the center on the yellow lines for motorists to throw money into.
2. Placement and retrieval of the barrel may only be done by someone over the age of 18. That person must wear properly sized ANSI 107-2004 (or later) class 2 or 3 high visibility apparel. Wearing non-ANSI approved apparel will be reason for immediate cessation of the event.
3. Juveniles (persons under 17) may be present but must remain at a safe distance and location from the street.
4. At no time shall the solicitation stop or impede the flow of traffic.
5. Signs advertising the solicitation may be place about 500 feet in advance. Signs must be temporary, break-away, and a maximum of 16 square feet.

APPROVED: June 2, 2022

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

**Record of Council Vote on Passage**

|            | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|------------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Balistreri | X   |     |         |        | Pellegrine | X   |     |         |        |
| Dennis     | X   |     |         |        | Sheridan   | X   |     |         |        |
| Golabek    |     |     |         | X      | Fasolo     | X   |     |         |        |
|            |     |     |         |        |            |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of June 2022. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-218-22**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE  
SECONDED BY: COUNCIL PRESIDENT FASOLO**

**AUTHORIZE TO ENTER INTO GRANT AGREEMENT**

**BE IT RESOLVED**, that the Mayor and Council of Elmwood Park wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$10,200 in the FY2020 Community Development Block Grant funds for the Senior Center COVID Project located at 500 Mola Boulevard, Elmwood Park, NJ 07407.

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorizes Mayor Robert Colletti and Acting Borough Clerk Shanee Morris to be a signatory for the aforesaid grant agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorizes Roy Riggitano to sign all County vouchers submitted in connection with the aforesaid project; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council recognizes that the Borough of Elmwood Park is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

APPROVED: June 2, 2022

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

Record of Council Vote on Passage

|            | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|------------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Balistreri | X   |     |         |        | Pellegrine | X   |     |         |        |
| Dennis     | X   |     |         |        | Sheridan   | X   |     |         |        |
| Golabek    |     |     |         | X      | Fasolo     | X   |     |         |        |
|            |     |     |         |        |            |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of June 2022. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-219-22**

**CONSENT AGENDA**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE  
SECONDED BY: COUNCIL PRESIDENT FASOLO**

**RESOLUTION TO APPROVE THE CONSENT AGENDA**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the actions noted in the Consent Agenda, Resolutions R-215-22 through R-219-22 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: June 2, 2022

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

Record of Council Vote on Passage

|            | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|------------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Balistreri | X   |     |         |        | Pellegrine | X   |     |         |        |
| Dennis     | X   |     |         |        | Sheridan   | X   |     |         |        |
| Golabek    |     |     |         | X      | Fasolo     | X   |     |         |        |
|            |     |     |         |        |            |     |     |         |        |

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 2<sup>nd</sup> day of June 2022. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, CMR  
Acting Borough Clerk

\_\_\_\_\_  
Dated

## **Work Meeting Agenda Items:**

### **PUBLIC HEARING:**

Pamela Troisi of 31 Elmwood Dr. asked about the paving on Echo place.

Jeffery Freitag of 35 Hillman Drive asked for clarification in reference to Echo place, he had questions about the lots on the North side of the street. He then had a question about the water main break on the west side of Mola Boulevard. Mr. Freitag ended his comments stating the railroad track on Market Street needs to be fixed.

### **1 – ENGINEERS REPORT**

- a. **Proposal – 2022 NJDOT Municipal Aid Road Program** – Resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor and Council.
- b. **Proposal – Orchard Street Drainage** – Thomas Lemanowicz from Alaimo Engineering stated there were issues with the drainage and this proposal is to figure out how to fix it. A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- c. **Current Estimate #3 – 2019 CDBG Improvements to Donor & Echo** – A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor and Council.
- d. **Change Order Request – 2021 Town-wide Drainage Improvements** – Councilwoman Pellegrine stated there are still puddles being formed and asked how it would be corrected. A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- e. **Current Estimate #3 Change Order #2 – Basketball Court Improvements** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- f. **Current Estimate #1 Change Order #1 – 2021 Gutter/Curb Replacement on PSE&G Roads** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- g. **Monthly Status Report** – Thomas Lemanowicz from Alaimo Engineering went through his monthly report.

### **2 – CORRESPONDENCE**

- a. **NJDOT Grant Opportunity – 2023 TA Set-Aside Program** – Borough Administrator Michael Foligno stated he is working on this with the grant writer. A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- b. **Township of Mahwah – Gun Violence Awareness Day** – No discussion ensued.

### **3 – RESOLUTIONS**

- a. **Road Opening Performance Bond** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- b. **Vacation Buybacks** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- c. **Library Board Replacement** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.
- d. **Handicap Resolution** – Request was placed on hold. Police Department has not reviewed request.
- e. **Recreation Staff – Summer** - A resolution will be placed on the June 30<sup>th</sup> Regular Meeting of the Mayor & Council.

### **4 – ORDINANCES**

- a. **Amendment to Cannabis Ordinance** – Council President Fasolo explains the changes that were placed in the ordinance along with Borough Attorney Ingrassia. After a brief discussion the Mayor and Council agree to move forward. Ordinance will be introduced at the June 30<sup>th</sup> Regular Meeting of the Mayor and Council.

### **5 – DEPARTMENTAL REPORTS**

- a. **Board of Health Meeting Minutes – April 11, 2022** – Accepted without discussion.
- b. **Library Board Meeting – April 18, 2022** – Accepted without discussion.
- c. **Recreation Advisory Board Meeting Minutes – April 25, 2022** – Accepted without discussion.
- d. **Municipal Court Monthly Report – April 2022** – Accepted without discussion.
- e. **Millennium Strategies Report – May, 2022** – Accepted without discussion.
- f. **Finance Department Monthly Budget Report** – Accepted without discussion.
- g. **Building Department Monthly Report – May, 2022** – Accepted without discussion.



## **6- COMMITTEE REPORTS:**

Councilwoman Balistreri discussed the success of a recent event held at the Recreation Center. She then gave a date for the Softball Dinner.

Councilwoman Dennis announced dates for the Multicultural festival, Little League Ceremony and the next Board of Education meeting. She then went on to express how nice the Memorial Day Parade was.

Councilman Golabek stated how great the Memorial Day Parade was after several years.

Councilwoman Pellegrine stated how great the event went at the Home Owners Association for the different businesses in town. She then gave her Police update with upcoming events including, the Junior Police Academy and the RAP Breakfast. She stated how great the Memorial Day Parade went and thanked everyone involved. Councilwoman Pellegrine then asked about sheltered seating being at Elmwood Drive Park. Borough Administrator Foligno explained he is working on it with the Recreation Director. Lastly, she asked Councilwoman Balistreri for an update on Stigma Free to which Councilwoman Balistreri replied.

Councilwoman Sheridan stated how great the Memorial Day Parade went along with a thank you to those who helped. She then made suggestions for upcoming years for it to start earlier.

Council President Fasolo mentioned how great the Memorial Day Parade went and how the Youth Committee had a part in the parade with collecting donations. He then mentioned the success of the Pride Flag being raised.

Mayor Colletti stated the Memorial Day Parade was seamless and the committee meetings paid off. He also commended the events committee for doing great job. Councilwoman Pellegrine added David Boone did a great job as well.

## **7 – 2nd PUBLIC HEARING:**

A motion was made by Council President Fasolo and seconded by Councilwoman Pellegrine to open to the Public.

Jean Freitag of 35 Hillman Place had a question about how many cannabis applications have been approved. The Borough Attorney explained non have been approved, only recommendations have been made. She then asked about locations for the cannabis businesses.

Pamela Troisi of 31 Elmwood Drive shared concerned about how the cannabis licenses would affect the crime risk in the Borough especially being that it's a cash business. She also stated it will cause more traffic in town.

## **8- EXECUTIVE**

- a. Litigation**
- b. Police Personnel**
- c. Building Department**
- d. DPW Personnel**
- e. Recreation**

A motion was made by Councilwoman Sheridan and seconded by Councilwoman Pellegrine to enter into Executive Session. Motion carried by those members present.

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

### **Legal Reports/Litigation**

#### **Personnel**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

A motion was made by Councilman Golabek and seconded by Council President Fasolo to adjourn. Motion carried by the members present.

Respectfully submitted,

---

Shanee Morris, CMR  
Acting Borough Clerk

*Minutes approved at the September 15, 2022 Regular Meeting.*