

BOROUGH OF ELMWOOD PARK
WORK MEETING
November 7, 2019
7:00PM

The Work Meeting of the Elmwood Park Mayor and Council for November 7, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:01PM. The Statement of Compliance was read.

Councilmembers Balistreri, Fasolo, Fava, Ingui, Wechtler, and Council President Pellegrine were present. Also present were Mayor Golabek, Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingraffia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeffrey Freitag, Hillman Drive, asked for more information as to: who is responsible for adjusting Municipal flags, the surfacing of the new Memorial High School Tennis Courts, and why there was a police presence after a high school football game.

Rose Sheehan, Kipp Avenue, discussed issues with parking in the area between Ray Street and Bank Street. She asked that the Mayor and Council consider eliminating the 10AM-2PM “No Parking” zone that the residents had previously petitioned for.

Carl Roberts, Washington Avenue, raised concerns about handicap sidewalks not being installed properly as there have been issues with puddles and freezing.

Asez Presentation – Saving the Earth from A to Z

Cami Carter from Asez introduced their organization which focuses on volunteerism in communities as they have an interest in partnering with the Residents Assistance Program (RAP). Through their collaboration with RAP, Asez will be assisting with leaf/snow removal. Other ways they have been involved with communities include, but are not limited to, park clean-ups and blood drives.

Councilwoman Wechtler made a motion to take a short recess which was seconded by Councilman Fasolo. Following the recess, Councilwoman Ingui made a motion to reconvene the Work Session meeting which was seconded by Councilwoman Fava.

1 – ENGINEERS REPORT

- a. **Monthly Status Report** – Mr. Clemente reviewed the monthly status report. Mayor Elect Colletti noted that he felt some of the engineering costs were quite steep. Additionally, Council President Pellegrine asked that the Borough press the County on re-establishing the bus shelter.
- b. **Bergen County Engineering Update** – Mr. Clemente provided the Governing Body with an update on ongoing projects with Bergen County Engineering.
- c. **Proposal for Design Services – 2019 CDBG – Lee Street and Donor Avenue** – It was noted that the 2019 CDBG grant application had to be adjusted due to the fact that Lee Street was no longer an eligible area, therefore the proposal was incorrect and needs to be resubmitted.
- d. **Project Limit Modification – FY2018 NJDOT Municipal Aid – Mola Boulevard** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Current Estimate #2 & Final and Change Order #2 & Final – Orchard, Franklin, Lee** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.

2 – TOPOLOGY

Chris Colley from Topology gave a presentation on redevelopment within the Borough to the Mayor and Council. Discussion ensued in relation to designating the Borough as an “Area in Need of Rehabilitation” under the Local Redevelopment and Housing Law. The Governing Body was in agreement that they should move forward with such a resolution and request the same of the Planning Board. Borough Attorney Ingraffia stated that he would prepare a resolution for the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.

3 – CORRESPONDENCE:

- a. **Margaret Chakonis Retirement Notice** – Accepted without discussion.
- b. **Albert Ruth Retirement Notice** – Accepted without discussion.
- c. **Altice Application Approval** – Accepted without discussion.
- d. **Green Acres Grant Award** – Accepted without discussion.
- e. **2020 Proposed Meeting Dates** – Accepted without discussion.
- f. **2020 Proposed Holiday Dates** – Accepted without discussion.

4 – RESOLUTIONS:

- a. **Police Towers 2020** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Pay-to-Play Vendor Resolution** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **River Drive to Turnbridge Road Agreements** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- d. **Fire Company No. 2 Coin Toss Application** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Crossing Guard Hire** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- f. **Vacation Buyback** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- g. **Fiber Optic Cable Request** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- h. **CDBG FY19-20 Contract** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- i. **Blanket Accident Policy Agreement** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- j. **All Purpose Room Request – North Jersey Community Center of the Deaf** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- k. **Vehicle Replacement – Police Department** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- l. **Stale Checks Resolution** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- m. **Fire Department Turnout Gear Request** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.
- n. **OPRA Resolution** – A resolution will be placed on the November 14th, 2019 Regular Meeting of the Mayor and Council agenda.

5 – ORDINANCES:

- a. **Stop Sign(s) Ordinance(s)** – Ordinances will be drafted by Borough Attorney Ingraffia for the November 14th, 2019 Regular Meeting of the Mayor and Council.
- b. **Deputy Municipal Clerk Ordinance** – An ordinance will be drafted by Borough Attorney Ingraffia for the November 14th, 2019 Regular Meeting of the Mayor and Council.

6 – DEPARTMENTAL REPORTS:

- a. **September 26, 2019 Special Meeting Minutes** – Accepted without discussion.
- b. **October 3, 2019 Work Session Meeting Minutes** – Accepted without discussion.
- c. **October 3 2019 Executive Session Meeting Minutes** – Accepted without discussion.
- d. **September 16, 2019 Library Board Minutes** – Accepted without discussion.
- e. **Recreation Director’s Report – October 2019** – Accepted without discussion.
- f. **Police Department Report – September 2019** – Accepted without discussion.
- g. **Millennium Strategies Report – November 2019** – Accepted without discussion.
- h. **Building Department Report – September 2019** – Accepted without discussion.
- i. **Municipal Court Report – October 2019** – Accepted without discussion.

7 – APPLICATIONS:

- a. **Saddle Brook High School Cheerleaders Parents Association – November 15, 2019 – 50/50 Raffle** – Accepted without discussion.
- b. **Saddle Brook High School Cheerleaders Parents Association – November 15, 2019 – Tricky Tray** – Accepted without discussion.
- c. **Saddle Brook High School Cheerleaders Parents Association – November 15, 2019 – Bingo** – Accepted without discussion.
- d. **Elmwood Park VFW Post 5084 – November 6, 2019-November 5, 2020 – Instant Raffle** – Accepted without discussion.
- e.

8 – COMMITTEE REPORTS:

Councilwoman Wechtler stated that there is no upcoming Homeowner's Meeting and the Library Meeting date has been changed.

Councilman Fasolo reported on the Class of 2020 Fundraiser and informed members that a College Fair was recently held at the High School. He concluded his Board of Education report by sharing the upcoming meeting date. Councilman Fasolo continued by thanking the PBA for their hosting of the Halloween Trunk or Treat and congratulated those individuals who recently won the November General Election. To end his report, he suggested that both the Borough Clerk and Mayor have named, reserved spots in the Borough's parking lot.

Councilwoman Fava congratulated the 2019 General Election winners and also thanked the PBA for putting the Halloween Trunk or Treat together. Mayor Golabek interjected by assigning Councilwoman Fava to the committees vacated by former Councilman Dombrowski.

Councilwoman Ingui informed the public of the next Ambulance Corps. meeting. She then thanked the Police Department for their work with the Trunk or Treat and all of those that supported the most recent Rare Is Beautiful event.

Council President Pellegrine shared the outcome of the recent Board of Health fair and Chamber of Commerce fundraiser. The next Board of Health meeting scheduled for November 11th with the Rabies Clinic to follow on November 20th. Council President Pellegrine finished her report by thanking Asez for their collaboration and stating she is proud to have them be a part of the RAP program as it has been difficult to get the community involved.

Councilwoman Balistrieri, on behalf of the Department of Public Works, informed the public and Governing Body of the status of PSE&G's gas work and the DPW's branch/leaf pick-up. For the Recreation Department she announced basketball registration, the date for the Annual Tree Lighting, and the ribbon cutting of the new Dog Park which will be continued in phases. Lastly, Councilwoman Balistrieri stated the next Stigma Free meeting is to be held on November 20th.

Mayor Golabek shared congratulatory remarks to those that won the 2019 General Election. He stated that he will be meeting with Mayor Elect Colletti in the near future to ensure a smooth transition.

9 – 2nd PUBLIC HEARING:

Jeffrey Freitag, Hillman Drive, inquired about the forced main at the Market Street bridge as discussed by the Borough Engineer. Continuing on, Mr. Freitag followed up on the Topology presentation with questions regarding tax abatements and PILOT programs. He stated that he would be in favor of hosting Topology at a Planning Board meeting and concluded by mentioning he is happy to see K-Mart finally demolished but recommends requesting a Coming Soon sign for Shop Rite.

Carl Roberts, Washington Avenue, suggested that the Mayor and Council talk to landlords in the Market Street area to find out why businesses are leaving.

Joseph Dombrowski, Lincoln Avenue, shared his enthusiasm about the Marina Green Acres grant award. Mr. Dombrowski then asked the Governing Body to get involved with the Fire Department and informed the public that, to his knowledge, the schools are not affected by tax abatements.

Christine Grezlak, Linwood Avenue, stated that there is new graffiti on the fence of Marcal on River Road that should be removed as it is an eye sore.

10 – EXECUTIVE SESSION:

- a. Clerk’s Office – Personnel
- b. DPW – Personnel
- c. Court Department – Personnel
- d. Ambulance Corps. – Personnel

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Clerk’s Office – Personnel

DPW – Personnel

Court Department – Personnel

Ambulance Corps. – Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Wechtler and seconded by Councilman Fasolo to enter into Executive Session. Motion carried by the members present.

Clerk’s Office – Personnel

DPW – Personnel

Court Department – Personnel

Ambulance Corps. – Personnel

A motion was made by Councilwoman Balistreri and seconded by Councilwoman Wechtler to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Fasolo and seconded by Councilwoman Ingui to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA, RMC
Borough Clerk

Minutes approved at the December 19, 2019 Regular Meeting of the Mayor and Council.