

**BOROUGH OF ELMWOOD PARK  
WORK MEETING  
October 10, 2019  
7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for October 10, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:09PM. The Statement of Compliance was read.

Councilmembers Balistreri, Fasolo, Fava, Ingui, Wechtler, and Council President Pellegrine were present. Also present were Mayor Golabek, Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingrassia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

No one from the public wished to be heard.

**1 – DPW Request – Scott Karcz**

DPW Superintendent Scott Karcz explained the reasoning for his request to purchase a compact excavator which was initially presented at the October 3, 2019 Work Session Meeting. The Mayor and Council approved said request to be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.

**2 – Best Practices Survey Review – Roy Riggitano**

Borough CFO Roy Riggitano reviewed the Borough’s Best Practices Survey, of which Acting Borough Clerk Delaney assisted with. Before concluding, he noted that the survey has yet to be submitted due to a malfunction with the State’s system.

**3 – Hackensack Meridian Health Presentation**

Joanne Wendolowski of Hackensack Meridian Health made a presentation to the Mayor and Council discussing a new program that allows for their organization to provide a free community health worker to select municipalities. One municipality of interest is Elmwood Park. Ms. Wendolowski reviewed the program and it’s benefits in addition to answering any questions from the Mayor and Council who, ultimately, gave their blessing to bring the program to Elmwood Park.

**3 – RESOLUTIONS:**

- a. **Fire Department Application** – A resolution will be placed on the September 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Tennis Court Improvements Current Estimate #1** – A resolution will be placed on the September 19th, 2019 Regular Meeting of the Mayor and Council agenda.

**4 – ORDINANCES:**

- a. **4-way Stops, Martha Avenue and Miles Street & Kipp Avenue and Ray Street**

**5 – DEPARTMENTAL REPORTS:**

- a. **Millennium Strategies Report – January 1- October 1** – Accepted without discussion.
- b. **Finance Department Report – January 1-October 1** – Accepted without discussion.
- c. **Municipal Court – September 2019** – Accepted without discussion.

## **6 – COMMITTEE REPORTS:**

Councilwoman Fava stated that she did not have a report.

Councilman Fasolo shared the following upcoming events during his Board of Education report: Coach Abramo dedication game, Mallory's Army, Class of 2020 fundraiser, and the next Board of Education meeting. He then raised a concern about a business on Chamberlain Avenue being that is currently taking up public parking space. He inquired if it would be possible for them to relocate cars into a given parking lot. Borough Administrator/Police Chief Foligno advised that he would have both the Building Department and Parking Division look into it.

Councilwoman Wechtler announced upcoming dates for the next Homeowners Association meeting, Library Board meeting, and bus fundraiser.

Councilwoman Ingui discussed the upcoming Crusader clean-up of which the gloves and bags to be used were luckily donated. It was then shared that due Clean Communities funding additional DPW personnel will be hired and trash receptacles will be purchased for Market Street, Mola Boulevard, and Broadway. Lastly, she thanked Officer Liptak and Joe DeBellis for their donation of Stigma Free signs, in addition to Acting Borough Clerk Delaney for making the connection.

Council President Pellegrine read the recent calls report for the Police Department and talked about the success of their Coffee with a Cop event. For her Board of Health report Council President Pellegrine spoke in detail about the upcoming meeting, Health Fair, and Rabies Clinic. Continuing on with her committee report, she informed the Governing Body about a recent connection made with a local college volunteer group that will be assisting with the Resident's Assistance Program. Council President Pellegrine then finished her report by announcing the Chamber of Commerce fundraiser date.

Councilwoman Balistrieri's Recreation report consisted of sharing sport registration information and the date for this month's Halloween party. For the DPW, she alerted those in attendance of recent watermain breaks that have been occurring in addition to the hydrant flushing schedule. To end her committee report, Councilwoman Balistrieri acknowledged the next Stigma Free meeting date.

Mayor Golabek piggybacked off of Council President Pellegrine's comments regarding the college volunteer group and stated they had a wonderful initial meeting. He continued on to discuss Community Development Block Grant funding as the Borough officially received their FY19-20 award letter and the Borough's grant writer is currently preparing for the FY20-21 application.

## **7 – 2nd PUBLIC HEARING:**

Jeffrey Freitag, Hillman Drive, stated that, while it is nice to purchase new, useful equipment for our departments, oftentimes equipment is not used and a shared service/purchase with another town may be a beneficial option to consider in the future. Secondly, he asked the Governing Body if they could consider going after the Parkway and/or State for not cleaning up their properties located within the Borough.

Jeanne Freitag, Hillman Drive, followed up on the remainder of the Veteran street signs. She then went on to suggest that the Governing Body consider giving out citizen awards to residents that take pride in the community. Ms. Freitag ended her remarks by informing the Governing Body that street sweeping is inconsistent within the Borough.

## **8 – EXECUTIVE SESSION:**

- a. Building Department – Personnel**
- b. Department of Public Works – Personnel**
- c. Mayor's Office – Personnel**
- d. Litigation**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Building Department – Personnel**

**Department of Public Works – Personnel**

**Mayor's Office – Personnel**

**Litigation**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Wechtler and seconded by Councilman Fasolo to enter into Executive Session. Motion carried by the members present.

**Building Department – Personnel**  
**Department of Public Works – Personnel**  
**Mayor’s Office – Personnel**  
**Litigation**

A motion was made by Councilwoman Fava and seconded by Councilwoman Ingui to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Balistrieri and seconded by Councilwoman Ingui to adjourn. Motion carried by the members present.

Respectfully submitted,

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Erin Delaney, MPA  
Acting Borough Clerk

*Minutes approved at the November 14, 2019 Regular Meeting of the Mayor and Council.*