

BOROUGH OF ELMWOOD PARK
WORK MEETING
July 11, 2019
7:00PM

The Work Meeting of the Elmwood Park Mayor and Council for July 11, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:00PM. The Statement of Compliance was read.

Councilmembers Balistrieri, Dombrowski, Fasolo, Ingui, Wechtler, and Council President Pellegrine were present. Also present were Mayor Golabek, Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingrassia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeanne Freitag, Hillman Drive, addressed an error on the Work Session meeting agenda.

Chris Manz – NJ DOT

Representatives from the NJDOT made a presentation regarding their plans for improvements on Route 80 from Riverview Drive to Polifly Road. They shared specific designs and plans to alleviate traffic and accidents along this corridor, of which a portion is located in Elmwood Park. Ultimately, the representatives were seeking the support of the Mayor and Council by means of a resolution. The Mayor and Council had some questions and concerns, therefore, they advised said individuals that they would have a deliberation by the August 15th Public Meeting.

1 – ENGINEERS REPORT

- a. **Monthly Status Report** – Mr. Clemente from Alaimo Group reviewed his Monthly Status Report.
- b. **Cherry Hill Proposal** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **71/73 Cadmus** – Alaimo Group decided it would be best to remove the ADA Ramp in front of the property and construct a concrete curb and sidewalk in its place, to guide the flow of stormwater onto the street pavement.
- d. **Current Estimate #4** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.

2 – CORRESPONDENCE:

- a. **NJ Transit Survey** – The Mayor and Council gave their approval for Elmwood Park to assist in encouraging participation.
- b. **Rosemont Basketball** – A discussion was held in regards to the complaint of the basketball courts located at Rosemont park. The council agreed that it was an isolated complaint and that a court should remain at the park. Therefore, the CDBG grant application should remain as is.

3 – RESOLUTIONS:

- a. **Farrel Dym** – The Mayor and Council assessed Mr. Dym’s presentation from June and came to the conclusion to move forward with the proposals for the Recreation and DPW buildings, but not the Municipal Building.
- b. **Road Opening Performance Bonds** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **Vacation Payout** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- d. **Vacation Buyback** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Top Notch Adjustment– Recreation Hut** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- f. **Fire Prevention equipment request** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- g. **Car Dealerships** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- h. **Block Party Requests** – Councilman Dombrowski requested that the applications be altered to require a grace period of 45 days in advance and an agreement that tents will only be placed on one side of the road. A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- i. **NJ Dot Proposed Bus Stop Changes** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- j. **Court – Sound Recording** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- k. **Veterans Memorial Monument** – The Mayor and Council inquired as to the cost of the statue in which Borough Administrator Foligno gave a rough estimate and stated he would advise them of the final number prior to the meeting. A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.

4 – ORDINANCES:

- a. **Mobile Food Trucks Ordinance** – Borough Attorney Ingraffia gave a brief overview of the ordinance that will be introduced on first reading at the July 18th, 2019 Regular Meeting of the Mayor and Council. Members further clarified that the number of licenses to be administered will be a total of 4.

- b. **Lot Size** – Borough Attorney Ingraffia clarified that the current drafted ordinance needs to be replaced after further research. Mayor Golabek then inquired as to the timeframe for approval between both the Mayor and Council and the Planning Board.
- c. **General Bond Ordinance** – An ordinance will be introduced on first reading at the July 18th, 2019 Regular Meeting of the Mayor and Council agenda.
- d. **Tennis Courts** – A resolution will be placed on the July 18th, 2019 Regular Meeting of the Mayor and Council agenda to award the contract in addition to a supplemental bond ordinance increasing the funding amount.

5 – DEPARTMENTAL REPORTS:

- a. **Building Department – May 2019** – Accepted without discussion.
- b. **Building Department – June 2019** – Accepted without discussion.
- c. **Board of Recreation Minutes – May 20, 2019** – Accepted without discussion.
- d. **Millennium Strategies – June 2019** – Accepted without discussion.
- e. **Fire Prevention – June 2019** – Accepted without discussion.
- f. **Police Department – June 2019** – Accepted without discussion.
- g. **DPW Report – June 2019** – Accepted without discussion.
- h. **Municipal Court – June 2019** – Accepted without discussion.
- i. **Regular Meeting – February 21, 2019** – Accepted without discussion.
- j. **Work Session Meeting – April 4, 2019** – Accepted without discussion.
- k. **Executive Session – April 4, 2019** – Accepted without discussion.
- l. **Work Session Meeting – April 11, 2019** – Accepted without discussion.
- m. **Executive Session – April 11, 2019** – Accepted without discussion.
- n. **Regular Meeting – April 18, 2019** – Accepted without discussion.

6 – APPLICATIONS:

- a. **Fratelli’s Coal Fire Pizza – Person to Person/Pocketed** – Acting Borough Clerk Delaney informed the Mayor and Council that this transfer application would be placed on the agenda for the July 18, 2019 Mayor and Council meeting should all necessary documentation be received beforehand.
- b. **Twisted Elm – Person to Person** – Acting Borough Clerk Delaney informed the Mayor and Council that this transfer application would be placed on the agenda for the July 18, 2019 Mayor and Council meeting should all necessary documentation be received beforehand.

7 – COMMITTEE REPORTS:

Councilwoman Ingui quickly advised members that the Ambulance Corps. failed to send a reminder for their monthly meeting. As a result, she did not attend, however, there ended up not being a quorum to hold the meeting.

Councilman Fasolo announced, on behalf of the Board of Education, that they are no longer under a state monitor and that, at the last meeting, the Board appointed an Assistant Superintendent. Furthermore, he stated that the Board will be holding a Special Meeting on July

30th regarding personnel. The meeting will not be open to the public unless the Board decides to make any new hires on behalf of the district.

Councilwoman Wechtler disclosed that the Homeowners Association will not be meeting throughout the months of July and August but that the Sands Casino trips will continue, with the next to be held on July 26th. The next Homeowners Association meeting is scheduled for September 25th and will be the 2019 General Election's Meet the Candidates Night. Lastly, Councilwoman Wechtler proudly proclaimed the Library Hut's opening for July 15th.

Councilman Dombrowski appreciatively thanked those involved, particularly Fire Official Steve Kochik and the Police Department, in bringing the first summer concert inside the Recreation Center as a result of inclement weather. He then reminded those present that the Fire Department Wet Down event will be Saturday, July 13th.

Council President Pellegrine stated that the Junior Police Academy will begin and that the entire Governing Body is hereby invited to attend both graduation ceremonies. Moreover, in respect to her Police Department report, she added that National Night Out will occur on August 6th and that 5 radar speed signs have been installed throughout the Borough.

Councilwoman Balistrieri provided her DPW status update and shared the next meeting date for Stigma Free/EPTA on July 16th. Councilwoman Balistrieri also discussed the success of the first summer concert.

Mayor Golabek advised members that there are four sub-division applications in front of the Planning Board. Borough Attorney Ingrassia added on that the Board should look into deed restrictions.

8 – 2nd PUBLIC HEARING:

Jeanne Freitag, Hillman Drive, stated that the movement of the Bus Stop as per the NJDOT may conflict with the Funeral Home and its services. Additionally, she suggested inviting the Board of Education members, in addition to the council, to the Junior Police Academy Graduation.

9 – EXECUTIVE SESSION:

- a. **Clerk's Office – Personnel**
- b. **Borough Administrator/Mayor's Office – Personnel**
- c. **Building Department – Personnel**
- d. **Borough Hall - Personnel**
- e. **Police Department – Personnel**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Clerk's Office – Personnel
Borough Administrator/Mayor's Office – Personnel
Building Department – Personnel
Borough Hall - Personnel
Police Department – Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Balistreri and seconded by Councilwoman Wechtler to enter into Executive Session. Motion carried by the members present.

Clerk's Office – Personnel
Borough Administrator/Mayor's Office – Personnel
Building Department – Personnel
Borough Hall - Personnel
Police Department – Personnel

A motion was made by Councilman Dombrowski and seconded by Councilwoman Ingui to return to the public portion. Motion carried by the members present.

A motion was made by Council President Pellegrine and seconded by Councilwoman Wechtler to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA
Acting Borough Clerk

Minutes approved at the August 15, 2019 Regular Meeting of the Mayor and Council.