

BOROUGH OF ELMWOOD PARK
WORK MEETING
August 2, 2018
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for August 2, 2018 was called to order by Deputy Municipal Clerk Barbara Dispoto at 7:36 p.m. The Statement of compliance was read.

Council Members Balistrieri, Chirido, Dombrowski, Giandomenico, Pellegrine and Golabek were present. Municipal Clerk Keith Kazmark, Deputy Municipal Clerk Barbara Dispoto and Borough Attorney Giuseppe Randazzo. Mayor Caramagna was absent due to vacation.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

Work Meeting Agenda Items:

PUBLIC HEARING:

No one wished to be heard.

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mike Cristaldi reviewed the monthly status report with the Governing Body.
- b. **Change Order #1 and Current Estimate #1 & Final – Repairs to Wall – River Drive Pump Station** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- c. **Current Estimate #5 – Elmwood Park Water Tank** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- d. **Market Street Bridge Investigation – Ferroscon Concrete Testing – Craig Testing Laboratories, Inc.** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- e. **Letter from NJDOT regarding Fiscal Year 2019 State Aid programs** – Direction from the Council was to reach out to Millennium Strategies regarding the paving of Mola Boulevard from the end of the intersection improvement to approximately the Route 80 overpass.
- f. **Transportation Alternatives Set-Aside Program** – Discussion ensued as to the specifics of the improvements on Broadway. It was decided to place an endorsing resolution on the August 16, 2018 Regular Meeting to begin the process and finalize the specific improvements upon further review by Topology.
- g. **Email from Kevin Milligan regarding Fleischer Brook encroachment** – Discussion ensued as to the survey showing a stream encroachment and what options the homeowner has to mitigate the encroachment which is the obstacle for the Building Department. The Municipal Clerk's office will advise the homeowner of his options.
- h. **Letter from Boswell Engineering requesting approval of the updated Zoning Map** – A resolution will be placed on the August 16, 2018 Regular Meeting allowing the Mayor to sign the new zoning map making it official.

2 – CORRESPONDENCE:

- a. **Letter from Officer Meyers pertaining to the status of curb painting** – Council President Golabek discussed curb painting to be done by the Department of Public Works. Mr. Kazmark will discuss with Mr. Karcz bringing that back under the purview of his department. Discussion also ensued as to the painting of crosswalks and curbing into the bid specs of paving projects.
- b. **Letter from General Charles Krulak regarding street dedications for Fallen US Marine Richard Brunnow** – Council President Golabek discussed a recent meeting with

Laura Porcaro who has become before the Council before regarding the dedication of streets to fallen heros. He further stated a special account will be set up for the funds that she raises through fundraising to pay for the signs for the endeavor. Council President stated that it is the Veteran's Committee intent to dedicate the first street to their classmate in September.

3 – RESOLUTIONS:

- a. **Email from Donna Puglisi requesting payment of Little League stipend** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- b. **Request from Donna Puglisi for installation of fencing around Birchwood Park** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- c. **Proposal for installation of new flooring for the All Purpose Room**– A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- d. **Request by Michael McIlwath to buyback 5 vacation days** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- e. **Appointment of 2018/2019 employees – Before/After Care program** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- f. **Proposal for installation of black top for basketball court** – The Council requested that Ms. Puglisi reach out to contractors within the Borough for quotes.
- g. **Memo from Scott Karcz regarding the purchase of grinders for the sewer system**– A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- h. **Request purchase of Tenprint/Palmprint Capture with Integrated Mug Photo cabinet – Police Department** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- i. **Request purchase of two 2018 Police Interceptor SUV – Police Department** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- j. **Request purchase of 2018 Ford F-250 Reg Cab 8' Box – Department of Public Works** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- k. **Request purchase of Leach Model 2RIII – Twenty-five Cubic Yard Body Shell – Department of Public Works** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.
- l. **2nd Quarter Fire Department Stipend Program** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda
- m. **Request to Release Road Opening Performance Bond – R.J. Trawinski Development** – A resolution will be placed on the August 16, 2018 Regular Meeting agenda.

4 – ORDINANCES:

- a. **Overnight Parking Ordinance** – Council President Golabek suggested the Borough Clerk's Office to reach out to the person in the email asking her to reach out to the neighbors to see whether they are supportive to the removal of the time limitation on the parking rules. Upon receipt of documentation of support the Council will consider amending the ordinance.
- b. **Noise Ordinance** – Council President Golabek discussed a complaint regarding the barking of a neighbor's dog. Because of the vagueness of the municipal code regarding barking dogs, the Council President discussed a model ordinance from Fair Lawn and asked the Borough Attorney to draft an ordinance for the Council's review.
- c. **Lot Size for Multi-family** – Council President Golabek discussed changing the lot size requirements to help decrease the number of two-family homes replacing one-family homes. He suggested changing the lot size requirement from 50' X 100' to 75' X 100'. Mr. Kazmark discussed to make such a change in the zoning, the Borough would be required to send out certified mail notices to the entire town and suggested other options. A couple of options were to make the zoning change in a section of town, hence requiring the notification via certified mail to only those in the zone and within 100 feet and the surrounding municipalities or include within the Master Plan review which is approaching. Additional discussion is held over for a later time.

5 – DEPARTMENTAL REPORTS:

- a. **Police Department Report – June 2018** – Accepted without discussion.
- b. **Millennium Strategies – June 2018** – Accepted without discussion.
- c. **Municipal Court Report – June 2018** – Accepted without discussion.
- d. **Finance Department Report – June 2018** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilwoman Balistreri discussed the upcoming concert in the new bandshell, open enrollment for the various recreation programs, EP Takes Action, National Night Out and the Jr. Police Academy.

Councilman Chirido announced his resignation due to moving out of Elmwood Park. He stated that his resignation is effective August 17, 2018.

Councilman Dombrowski discussed the upcoming Mayor’s Trophy Game in Garfield with the Bombers.

Councilwoman Giandomenico stated that the Ambulance Corps. is in need of volunteers and inquired about the status of their pagers.

Councilwoman Pellegrine discussed National Night Out, Junior Police Academy and the interviewing of Police Dispatchers.

Council President Golabek discussed the upcoming newsletter and the approval of Open Space Grant for the tennis courts. He asked Mr. Kazmark to reach out to the Board of Education to get together to discuss the next step in the project.

7 – 2nd PUBLIC HEARING:

Kevin Milligan, Dapp Court, expressed his disagreement with the decision by the Council and the Borough Attorney regarding his request put before the Council. Borough Attorney Randazzo reiterated the different options Mr. Milligan can pursue.

Jean Freitag, Hillman Drive, inquired about the parking issue on 17th Avenue.

8 – EXECUTIVE SESSION:

- a. **Litigation – Police Department**
- b. **Personnel – Department of Public Works**
- c. **Personnel – Building Department**
- d. **Personnel – Recreation Department**
- e. **Personnel – Municipal Court**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Litigation – Police Department**
- Personnel – Department of Public Works**
- Personnel – Building Department**
- Personnel – Recreation Department**
- Personnel – Municipal Court**
- Personnel – Borough Clerk’s Office**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilwoman Pellegrine to enter into Executive Session. Motion carried unanimously.

- Litigation – Police Department**
- Personnel – Department of Public Works**

Personnel – Building Department
Personnel – Recreation Department
Personnel – Municipal Court
Personnel – Borough Clerk's Office

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to adjourn. Motion carried by the members present.

Respectfully submitted,



Barbara L. Dispoto, RMC
Deputy Borough Clerk

Minutes approved at the September 20, 2018 Regular Meeting of the Mayor and Council.