

BOROUGH OF ELMWOOD PARK
WORK MEETING
June 14, 2018
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for June 14, 2018 was called to order by Municipal Clerk Keith Kazmark at 7:00 p.m. The Statement of compliance was read.

Council Members Balistreri, Chirido, Dombrowski, Giandomenico, Pellegrine and Golabek were present. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

Work Meeting Agenda Items:

PUBLIC HEARING:

Carl Roberts, Washington Avenue, discussed the crosswalks and drivers not stopping for pedestrians.

Andre Casaas, Bellevue Avenue, discussed potholes and presented a petition from his neighbors to have the road paved.

Doris Wechtler, Phillip Avenue, discussed the Library Capital Plan.

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mike Cristaldi discussed the items on the monthly status report with the Mayor and Council.
- b. **Proposal for Design Services – 2018 Road Program** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.
- c. **Current Estimate #3 & Final and Change Order #3 – 2017 Road Program** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.
- d. **Current Estimate #2 & Final – Rear Entrance Ramp, Stairs & Lintels** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.
- e. **Current Estimate #3 – Water Tank Replacement** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.
- f. **Current Estimate #4 – Water Tank Replacement** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.
- g. **EJIF Concerns pertaining to Stormwater Permits** – Mr. Kazmark discussed the changes to stormwater permits and asked Mr. Christaldi to meet with Mr. Karcz to discuss the needs moving forward.
- h. **Letter from NJDOT regarding request for applications for Transportation Alternatives Set-Aside Program** – Mr. Kazmark discussed a meeting with Millennium Strategies and Topology and Mr. Abrams was asked to review the plans for Route 4 redevelopment by Mr. Smart. Both Phil Abrams and Norah will be in attendance at the July 5, 2018 Work Session meeting. Further discussion will be held over until that meeting pertaining to the TAP program.
- i. **Letter from NJ DOT regarding request for applications for Safe Routes to School** – Due to the failed attempts in the past, Norah from Millennium Strategies will be asked to reach out to the School District's Business Administrator regarding this grant and will report back at the July 5, 2018 Work Session at which time the Council may choose to move forward with the grant application.
- j. **Parking Spot striping for Market Street** – Mr. Cristaldi discussed the possible problems with having angled parking on Market Street. The Mayor and Council agreed for the painting of parallel parking spaces on portions of Market Street.

- k. **Email from Pete Ten Kate regarding status of work for open items** – Discussion ensued regarding the open projects. Mr. Kazmark will speak with Mr. Bolan regarding the zoning maps and emergency generator at the Recreation Building and he will also reach out to Mr. Hollenbech regarding the installation of the Borough clock.
- l. **NJ Transit proposed bus stop by the intersection of Mola Boulevard and Van Riper Avenue** – Mr. Kazmark stated the Police Department has no objections to the creation of the bus stop. Councilman Dombrowski discussed his concerns with the bus stop location. Borough Attorney Randazzo was authorized to draft the ordinance creating the bus stop.
- m. **Traffic concerns by the intersection of Mola Boulevard and Van Riper Avenue** – Mr. Kazmark discussed an upcoming meeting between a representative from the Police Department and Boswell Engineering regarding the traffic concerns.

2 – CORRESPONDENCE:

- a. **2018 Capital Plan** – Mr. Kazmark has met with Donna Puglisi, Chief Foligno and Scott Karcz regarding their capital requests. Ms. Puglisi has requested rubber flooring for multiple parks. Police Chief Foligno is requesting two new SUV vehicles with one having an automatic license plate reader and a livescan finger print machine. Both vehicles are available by State contract. Mr. Karcz is requesting a new truck, new shell for the yard waste truck and an air compressor. Mr. Kazmark has not been able to meet with Fire Chief Shadwell. Mr. Kazmark discussed items that the Fire Department is seeking. A bond ordinance for the above items with the exception of the Fire Department will be placed on the June 21, 2018 Regular Meeting to be introduced. Separate bonding will be sought after meeting with the Fire Chief regarding the capital requests for the Fire Department
- b. **Appeals Court Decision – SHBP Rx Contract with Optum RX** – Accepted without discussion.
- c. **Email from Chief Foligno regarding solid waste pick up** – Discussion ensued as to Chief Foligno’s request to not allow the collection of solid waste prior to 7:00 a.m. Mr. Kazmark stated that the current contractor the Borough has does pick up prior to 7:00 a.m. Discussion ensued to restricting the collection of waste that is collected from dumpsters that require hydraulics to collect. An ordinance will be introduced at the June 21, 2018 Regular Meeting.
- d. **Letter from Officer Meyers regarding a request for a handicap parking space** – Mayor and Council reviewed the recommendation from the Police Department and agreed to the recommendation. The Borough Clerk will send a letter of denial to the requester.
- e. **Letter of Intent to Retire submitted by Detective Anthony DiPasquale** – Accepted without discussion.
- f. **Resident Assistance Program Brochure** – Discussion ensued as the preparation of the program with Councilwoman Pellegrine and Mr. Kazmark. He discussed an upcoming meeting which will include Mr. Covelli to review the insurance aspect of the program. Additional discussion was held over until the July 5, 2018 Work Session.

3 – RESOLUTIONS:

- a. **Indoor Air Quality Program** – A resolution will be placed on the June 21, 2018 Regular Meeting Agenda.

4 – DEPARTMENTAL REPORTS:

- a. **Board of Health Minutes – April 16, 2018 & May 14, 2018** – Accepted without discussion.

5 – COMMITTEE REPORTS:

Councilwoman Balistrieri reported on the Department of Public Works, recreation program sign up and the creation of the task force for the Stigma Free Task Force program.

Councilman Chirido reported progress.

Councilman Dombrowski discussed the cancellation of the Chief’s to pick up the new Rescue Truck thus saving the Borough on the delivery charges. He requested the Mayor and Council reach out to the Board of Education regarding the setting up of a in-service day for Primary

elections so the schools will be closed or moving the polling locations due to recent school shootings. Mr. Kazmark discussed how logistically we are unable to move the polling locations. He stated that the County has reviewed if it is possible to move polling locations and the County came back with the determination that it cannot be done. Councilman Dombrowski discussed a meeting of the Fire Committee and a meeting has been set up with Chief Shadwell to discuss his opinions regarding the Fire Prevention Bureau. Councilman Chirido inquired as to why Fire Official D'Arco is not included in the meeting. Council President Golabek stated he would like to hear from as many people as possible regarding the department.

Councilwoman Giandomenico stated the Ambulance Corps. is looking for volunteers.

Councilwoman Pellegrine discussed the upcoming National Night Out. She reported upcoming interviews for new Police Officers. She further discussed the previous Chamber of Commerce meeting in which Chief Foligno attended and answered questions. Regarding the Board of Health she discussed the shared service agreement with the County for a Municipal Humane Enforcement Officer which is in response to the abolishment of the SPCA and a resolution setting a 10 minute time limit for the public to speak. She further discussed the next meeting of the Board of Health will be September 10, 2018.

Council President Golabek reported on the Board of Education and the item which is before the Planning Board. He also inquired about the newsletter being ready for the July 5, 2018 Work Session.

Mayor Caramagna discussed the Planning Board and visiting a resident for her 98th birthday. He expressed some concerns with delays residents are experiencing with the Building Department.

6 – 2nd PUBLIC HEARING:

Doris Wechtler, Phillip Avenue, inquired about the repairs to the flooring in the spray park and a pothole behind the Recreation Center.

Carl Roberts, Washington Avenue, stated there is no reason to pave the portion of Washington Avenue that is slated to be paved.

Jean Freitag, Hillman Drive, discussed the Residence Assistance Program and reaching out to St. Leo's. Councilwoman Pellegrine stated that Ms. Hernandez reached out to St. Leo's.

7 – EXECUTIVE SESSION:

- a. **Personnel – Police Department – Police Officer Interviews**
- b. **Personnel – Building Department**
- c. **Negotiations – White/Blue Collar Contract Proposals**
- d. **Negotiations – Appraisal Report – 99 Main Avenue**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department – Police Officer Interviews
Personnel – Building Department
Negotiations – White/Blue Collar Contract Proposals
Negotiations – Appraisal Report – 99 Main Avenue

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

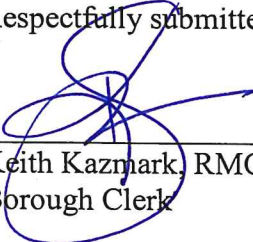
A motion was made by Councilman Dombrowski and seconded by Council President Golabek to enter into Executive Session. Motion carried unanimously.

Personnel – Police Department – Police Officer Interviews
Personnel – Building Department
Negotiations – White/Blue Collar Contract Proposals
Negotiations – Appraisal Report – 99 Main Avenue

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the September 20, 2018 Regular Meeting of the Mayor and Council.