

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**March 8, 2018**  
**6:30 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for March 8, 2018 was called to order by Municipal Clerk Keith Kazmark at 6:34 p.m. The Statement of compliance was read.

Council Members Balistreri, Chirido, Dombrowski, Pellegrine and Golabek were present. Councilwoman Giandomenico was absent. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. A revised notice was posted on February 27, 2018.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

Jeff Freitag, Hillman Drive, inquired about the Library being closed on that day. He also discussed the reverse 911 call regarding recycling pick up.

Jean Freitag, Hillman Drive, inquired about the location of the East Meadows Condominiums.

**1 – 2018 Budget Discussion with Municipal Auditor Steven Wielkocz** – Mr. Wielkocz reviewed the 2018 Municipal Budget. He stated on the average home the municipal portion of the tax bill will increase \$32 and the library portion will increase \$11 with a total of \$43 increase. He then reviewed the 3 year future cast prepared for the Mayor and Council. The 2018 Municipal Budget will be introduced at the March 15, 2018 Regular Meeting and adopted at the April 19, 2018 Regular Meeting.

**2 – Presentation by Stephen Waters from Morgan Properties regarding Rent Control & proposed improvements to Elmwood Village** – Discussion ensued as to the negative effect rent control has on Morgan Properties. Discussion ensued of capital improvements proposed if rent control was rescinded. Councilman Dombrowski inquired about expanding parking for the residents.

**3 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy reviewed the monthly status report with the Mayor and Council.
- b. **Installation of convex mirror on Molnar Drive** – Mr. Murphy stated that the off ramp of the Garden State Parkway should be realigned. He does not recommend the placement of a convex mirror.
- c. **Installation of Borough Clock** – Mr. Murphy stated that are preparing application for new service for the clock.
- d. **Jurisdiction of Van Riper Avenue** – Mr. Murphy stated he is awaiting documentation from the County regarding a prior agreement.
- e. **Payment Estimate #1 – Water Tank Replacement Project** – A resolution will be placed on the March 15, 2018 Regular Meeting agenda.

**4 – CORRESPONDENCE:**

- a. **Email from Donna Puglisi regarding new Keyboarding 1/Recreation Leader hours** – Discussion ensued as to the possibility of changing the hours for the new hire or hiring two part-time employees. Further discussion ensued as to the Recreation Advisory Board and the Department Head's recommendations for the department. Councilwoman Pellegrine asked for discussion to be held with the Recreation Director present.

- b. **Letter of Intent to Retire from Lt. Charles Pensari of the Police Department** – Accepted without discussion.
- c. **Memo from Officer Dave Meyers regarding a complaint on Kipp Avenue** – Accepted without discussion.
- d. **Email regarding the relocation of the Market Street bus stop** – Discussion ensued as to the relocation of the bus stop. The Police Department investigated the complaint and reported back there is no other location that is suitable to be a bus stop. The Mayor and Council decided the bus stop will remain at its current location and a letter will be sent by the Mr. Kazmark in response to the complaint.
- e. **Request from Chief Foligno to use Filming Contact Application** – A resolution will be placed on the March 15, 2018 Regular Meeting agenda to approve the application for use.

**5 – RESOLUTIONS:**

- a. **Release Road Opening Performance Bond – 222 Elm Street** – A resolution will be placed on the March 15, 2018 Regular Meeting agenda.
- b. **Authorizing AT&T and its subsidiaries to install fiber optic cables on existing utility pole located in the right-of-way** – The Mayor and Council requested that a representative from AT&T and their attorney attend an upcoming work session for discussion regarding their request.
- c. **Request by East Meadows Condo Association to utilize the All Purpose Room** – A resolution will be placed on the March 15, 2018 Regular Meeting agenda.

**6– DEPARTMENTAL REPORTS:**

- a. **Municipal Court Report – February 2018** – Councilman Dombrowski inquired if additional information can be added to the report.
- b. **Finance Department Report – February 2018** – Accepted without discussion.
- c. **Recreation Advisory Board Minutes – January 22, 2018** – Accepted without discussion.
- d. **Board of Health Minutes – January 12, 2018** – Accepted without discussion.

**7 – COMMITTEE REPORTS:**

Councilwoman Balistrieri discussed the upcoming Easter Egg Hunt and camp registration. She also reported on the Department of Public Works regarding the recent snow storm.

Councilman Chirido inquired about Elmwood Park Volunteer Ambulance Corps and outside ambulance calls.

Councilman Dombrowski discussed a clothing bin located in the K-Mart parking lot which is a clothing drive for one of the fire companies. He also discussed a need to update the ordinance which applies to such clothing bins. He discussed the cleanup after the latest snow storm by the DPW.

Councilwoman Pellegrine reported on the upcoming Board of Health meeting and Chamber of Commerce meeting. She also reported on interviews of potential police officers. She discussed an event for the public to meet with the Police Department and all the internal departments.

Council President Golabek discussed the municipal budget, a recent Joint Insurance Fund meeting and an upcoming meeting regarding “Access for All” program.

Mayor Caramagna stated the employees of the Department of Public Works did a great job on the recent snow storm. He discussed the grant award which will be used to resurface Mola Boulevard from Market Street to Route 46.

**8 – 2<sup>nd</sup> PUBLIC HEARING:**

Doris Wechtler, Philip Avenue, commented about Morgan Properties and asked what has been done prior to them wanting rent control rescinded. Mr. Kazmark stated a couple of pass throughs have come before the Rent Leveling Board for capital improvements. She also inquired if Sanzari can be charged for damage to the roadways from their equipment. Mrs. Wechtler discussed the new daycare business located on Mola Boulevard.

9 – **EXECUTIVE SESSION:**

- a. **Personnel – Finance Department**
- b. **February 1, 2018 Executive Session Minutes**
- c. **99 Main Avenue**
- d. **2018 Tax Appeals**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Finance Department**  
**February 1, 2018 Executive Session Minutes**  
**99 Main Avenue**  
**2018 Tax Appeals**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Chirido and seconded by Councilman Dombrowski to enter into Executive Session. Motion carried by the members present.

**Personnel – Finance Department**  
**February 1, 2018 Executive Session Minutes**  
**99 Main Avenue**  
**2018 Tax Appeals**

A motion was made by Councilwoman Balistreri and seconded by Councilman Dombrowski to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Balistreri and seconded by Councilman Dombrowski to adjourn. Motion carried by the members present.

Respectfully submitted,

  
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Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the April 19, 2018 Regular Meeting of the Mayor and Council.*

