

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**February 8, 2018**  
**7:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for February 8, 2018 was called to order by Municipal Clerk Keith Kazmark at 7:00 p.m. The Statement of compliance was read.

Council Members Balistrieri, Chirido, Dombrowski, Giandomenico, Pellegrine and Golabek were present. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

No one wished to be heard.

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy discussed the status report with the Mayor and Council.
- b. **Replacement of Sanitary Sewer Force Main – Market Street Bridge** – A resolution authorizing payment will be placed on the February 15, 2018 Regular Meeting agenda.
- c. **Emergency Water Main Breaks – Montana Construction**
  1. **255 Kipp Avenue** – A resolution authorizing payment will be placed on the February 15, 2018 Regular Meeting agenda.
  2. **344 Gilbert Avenue** – A resolution authorizing payment will be placed on the February 15, 2018 Regular Meeting agenda.
  3. **Intersection of River Road & River Drive** – A resolution authorizing payment will be placed on the February 15, 2018 Regular Meeting agenda.
  4. **8 Court Street** – A resolution authorizing payment will be placed on the February 15, 2018 Regular Meeting agenda.
- d. **Traffic Survey regarding a request for speed bumps on various roadways** – Mr. Murphy discussed the Police survey which opposes the installation of speed bumps. After some discussion the Mayor and Council decided to hold off further discussion until the Recreation Advisory Board completes their Master Parks Plan.
- e. **Letter from Stonefield Engineering regarding the proposed ShopRite** – No action taken.
- f. **Revised Preliminary Cost Estimates – 2018 Road Program** – Mr. Murphy discussed the addition of the Police Department parking lot to the list. Council President Golabek suggested further discussion to be held over until April when the discussions regarding the budget have been completed.
- g. **Amended Preliminary List of Projects – Capital Improvement Plan** – Mr. Murphy discussed the changes make to the list of projects pertaining to the Capital Improvement Plan.

**2 – CORRESPONDENCE:**

- a. **Memo from Tax Collector Frank Santora regarding 99 Main Street** – Borough Attorney Randazzo will reach out to Daniel Granatell who is the General Counsel for Grant Industries who is the interested party in purchasing said property. Mr. Randazzo will then report back to the Mayor and Council regarding those discussions.
- b. **Correspondence from Millennium Strategies regarding DHS/FEMA Assistance to Firefighters Grant** – No action taken.

- c. **Memo from Officer Meyers regarding Elmwood Park/Saddle Brook border on Molnar Drive** – Mr. Kazmark discussed a preliminary discussion between Mayor Caramagna and the Mayor of Saddle Brook about the installation of a convex mirror in which further discussion will be taken up between the Chief Foligno and the Police Chief of Saddle Brook.

**3 – RESOLUTIONS:**

- a. **Request for handicap space – 73 Kipp Avenue** – A letter of denial will be sent to the requestor.
- b. **Request for handicap space – 208 Donor Avenue** – A resolution approving the handicap space will be placed on the February 15, 2018 Regular Meeting agenda.
- c. **Request to refund towing application fees – Police Department** – A resolution authorizing the refunds will be placed on the February 15, 2018 Regular Meeting agenda.
- d. **4<sup>th</sup> Quarter Fire Department Stipend Program** – A resolution approving the th Quarter Fire Department Stipends will be placed on the February 15, 2018 Regular Meeting agenda.
- e. **Request for replacement truck – Department of Public Works** – Discussion was held over.

**4 – Proposal from Atlantic Cleaning Services – Municipal Building** – Further discussion will be placed on an upcoming work session agenda.

**5 – ORDINANCES:**

- a. **Police Towing Ordinance** – A draft ordinance will be placed on the March 1, 2018 Work Session for review.
- b. **Police Table of Organization Ordinance** – Discussion will be held over to the Executive Session.

**6 – DEPARTMENTAL REPORTS:**

- a. **Municipal Court Report – January 2018** – Accepted without discussion.
- b. **Police Department – January 2018** – Accepted without discussion.

**7 – COMMITTEE REPORTS:**

Councilwoman Balistriero discussed the Coach's Appreciation Dinner and Department of Public Works plowing from the recent storm.

Councilman Chirido thanked Mr. Randazzo for the marijuana ordinances that he provided. Discussion ensued.

Councilman Dombrowski discussed an upcoming Fire Department meeting.

Councilwoman Giandomenico discussed the Coach's Appreciation Dinner, the Veterans committee and an upcoming Elmwood Park Ambulance Corps meeting.

Councilwoman Pellegrine discussed the upcoming Board of Health and Chamber of Commerce meetings. She also discussed the Coach's Appreciation Dinner and the upcoming Department Head meeting which will include Mr. Grieco.

Council President Golabek discussed the upcoming JIF meeting and discussion with the CFO regarding the municipal budget and upcoming budget hearings.

Mayor Caramagna discussed the Mayor's meeting with the Governor; sound barriers and the Mayors Summit he attended earlier in the day.

**8 – 2<sup>nd</sup> PUBLIC HEARING:**

Jeff Freitag, Hillman Drive, inquired about cameras in the Council Chambers and the vehicles that are sold under State contracts.

Doris Wechtler, Philip Avenue, inquired about the band shelter and discussed how repairs at the Recreation Center should be addressed in the future.

**9 – EXECUTIVE SESSION #1:**

- a. Personnel – Finance Department
- c. Personnel – Building Department

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Finance Department**  
**Personnel – Building Department**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilman Chirido to enter into Executive Session. Motion carried unanimously.

**Personnel – Finance Department**  
**Personnel – Building Department**

A motion was made by Councilman Chirido and seconded by Councilwoman Giandomenico to return to the public portion. Motion carried unanimously. The public portion resumed at 9:35p.m.

In attendance was Superintendent Karcz. Mr. Karcz discussed with the Mayor and Council the loss of two vehicles and his request for a replacement. After some discussion, a resolution approving the purchase of one truck off of the State contract will be placed on the February 15, 2018 Regular Meeting agenda. Discussion then ensued to a cleaning and maintenance of the Municipal Building. Councilman Dombrowski asked Mr. Karcz to investigate having either two part-time or one full time employee that would perform both cleaning and maintenance. Mr. Karcz expressed his concern is as to the management of this person and suggested the Mr. Kazmark maintain the responsibility. Mr. Kazmark asked to hold over the decision until he is able to confirm the cost is below the bid threshold.

Discussion ensued with the Police Chief regarding installing permanent speed detection signage in an effort to slow traffic around Borough parks. Mr. Kazmark asked Police Chief to determine areas which would benefit from the signs and get a quote for those signs. Discussion then ensued as to the mirror request by the train trestle on Molnar Drive. Chief Foligno stated permission is needed from NJ Transit to install a mirror at that location.

**9 - EXECUTIVE SESSION #2:**

- a. Personnel – Police Department

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Police Department**

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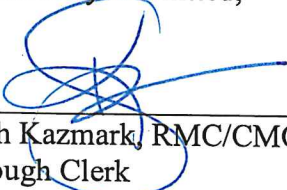
A motion was made by Councilman Chirido and seconded by Councilwoman Giandomenico to enter into Executive Session. Motion carried unanimously.

**Personnel – Police Department**

A motion was made by Councilwoman Balistrieri and seconded by Councilman Dombrowski to return to the public portion. Motion carried unanimously.

A motion was made by Councilwoman Balistrieri and seconded by Councilman Dombrowski to adjourn. Motion carried unanimously.

Respectfully submitted,

  
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Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the March 15, 2018 Regular Meeting of the Mayor and Council.*