

BOROUGH OF ELMWOOD PARK
WORK MEETING
February 1, 2018
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for February 1, 2018 was called to order by Deputy Municipal Clerk Barbara Dispoto at 7:00 p.m. The Statement of compliance was read.

Council Members Balistrieri, Chirido, Dombrowski, Giandomenico, Pellegrine and Golabek were present. Also present were Mayor Francesco A. Caramagna, Deputy Municipal Clerk Barbara Dispoto and Borough Attorney Giuseppe Randazzo. Borough Clerk Keith Kazmark arrived at 7:35 p.m.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

Work Meeting Agenda Items:

PUBLIC HEARING:

Motion was made by Councilman Chirido and seconded by Councilman Dombrowski to open the floor for public comment. Motion carried unanimously. No one wished to be heard. Motion was made by Councilman Dombrowski and seconded by Council President Golabek to close the public portion. Motion carried unanimously.

1 – CORRESPONDENCE:

- a. **Letter from Grant Industries regarding the interest to purchase 99 Main Avenue** – Discussion ensued as to the request made by Grant Industries for a meeting with the Governing Body. Further discussion regarding whether there may be a tax lien and the remediation of the contaminated property. Mrs. Dispoto will consult with Mr. Sanotra regarding as to whether or not municipal lien exists. Further discussion will be held at the February 8, 2018 Work Session.
- b. **Letter from 465 Boulevard Associates regarding a donation to the Elmwood Park Fire Department** – Accepted without discussion.
- c. **Memo regarding 2nd Round RFP/RFQ Submittals** – Mrs. Dispoto discussed the submissions received for the Alternate Prosecutor and Licensed Site Remediation professionals. She stated no submissions were received for Municipal Planner. The Finance Committee will review the submission and make their recommendations.

2 – RESOLUTIONS:

- a. **Request from Scott Karcz to purchase replacement vehicle** – The Governing Body requested Scott Karcz attend the February 8, 2018 Work Session to further discuss this purchase.
- b. **Engagement letter from Lerch, Vinci & Higgins, LLP regarding 2017 LOSAP** – Accepted without discussion. A resolution will be placed on the February 15, 2018 Regular Meeting authorizing the execution of the engagement letter.
- c. **Resolution supporting A-536/S-2107 to Clarify Volunteer Position do not impact Retirement Benefits for Public Employees** – The Mayor and Council authorized a resolution to be placed on the February 15, 2018 Regular Meeting.
- d. **Application for the use of the Municipal Building by the Elmwood Park Regional Chamber of Commerce** – Mrs. Dispoto stated the certificate of insurance has not yet been submitted. Upon the receipt of the certificate of insurance, the Mayor and Council authorized a resolution to be placed on an upcoming Regular Meeting to authorize the use of the facilities for meeting purposes.

3 – ORDINANCES:

- a. **Snow Parking Ordinance – Gall Avenue** – The Mayor and Council authorized the snow parking ordinance to be amended to reflect the recommendations of the Police Chief. The ordinance will be placed on the February 15, 2018 meeting for introduction.
- b. **Rent Control Ordinance** – Mayor Caramagna and Council President Golabek discussed the meeting that took place with Steve Waters, Vice President of Morgan Properties. The Mayor and Council requested that Mr. Waters attend a work session in either March or April to do a presentation on the improvements that Morgan Properties proposes to do as a show of good faith. The Clerk's office will reach out to Mr. Water's to see which date they intend to attend.

4 – Proposal for new audio/video for the Council Chambers from Gramco – Mrs. Dispoto discussed her meeting with Tom Graziano from Gramco and the equipment which is included in the proposals. After some discussion Councilwoman Pellegrine requested an additional quote. The Clerk's office will procure an additional quote and the item will be listed on a future work session for further discussion.

8b – Personnel – Finance Department – Mrs. Dispoto stated that Jim Riley was served with a RICE Notice regarding item 8b. Mr. Riley opted for the discussion to be conducted during the public portion of the meeting. Mrs. Dispoto stated that based on Mr. Riley's request item 8b is being pulled from the Executive Session. Discussion ensued regarding the current cleaning company. Mr. Kazmark discussed different options the Governing Body may choose to take which includes continuing with both a cleaning company and a part time municipal employee, going solely with a cleaning company or solely with municipal employees. Discussion ensued as to obtaining a quote from the cleaning company that the Recreation Department utilizes. Further discussion will be listed on a future work session once a quote has been received.

5 – DEPARTMENTAL REPORTS:

- a. **Library Board Minutes – December 18, 2017** – Accepted without discussion.
- b. **Recreation Advisory Board Minutes – November 27, 2017** – Accepted without discussion.
- c. **Police Department Annual Report – 2017** – Accepted without discussion.
- d. **Department Public Works Report – Mid December 2017 through January 16, 2017** – Accepted without discussion.
- e. **Finance Department Report – January 2018** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilwoman Balistriero discussed the Recreation Department, and the sewer and water breaks that the Department of Public Works completed. She further discussed other items the DPW had completed to date.

Councilman Chirido discussed the recent Homeowners Association meeting and inquired about the Fire Department stipend. He discussed other municipalities passing an ordinance that would prohibit the sale of marijuana and inquired if the Council would be in favor of doing the same.

Councilman Dombrowski discussed the number of fire calls during January and his thoughts to convert some of the streets in town to allow traffic one way only. The Governing Body requested the Police Department perform a traffic survey regarding same.

Councilwoman Giandomenico stated she will have a report following the upcoming meetings.

Councilwoman Pellegrine discussed a suggestion by the Chamber of Commerce to add on small videos following the Council meetings regarding local businesses. She discussed there was a meeting of the Police Department Committee.

Council President Golabek reported on the recent meeting with County Executive James Tedesco where there was discussion on multiple County items.

Mayor Caramagna discussed the meeting with County Executive Tedesco and taking ownership of the County Park west of Mola Boulevard and using that location for a Municipal pool.

Mayor Caramagna discussed the traffic danger near Altair on Molnar Drive. The Governing Body requested Police Chief Foligno to reach out to the Saddle Brook Police Chief regarding this concern.

7 – 2nd PUBLIC HEARING:

Jeff Frietag, Hillman Drive, discussed a recycling app he saw on facebook. The Council asked for the name of the app so the Recycling Coordinator can look into it. Mr. Frietag discussed the property that Grant Industries is interested in purchasing. He further inquired as to whether Elmwood Village leases out garages to non-residents.

8 – EXECUTIVE SESSION:

- a. Personnel – Police Department
- b. Personnel – Building Department
- c. Personnel – Recreation Department
- d. Personnel – Finance Department
- e. Personnel – Clerk’s Office (Pulled and conducted during the public meeting)

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department
Personnel – Building Department
Personnel – Recreation Department
Personnel – Finance Department

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

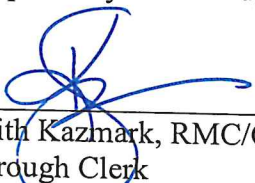
A motion was made by Councilman Chirido and seconded by Councilwoman Giandomenico to enter into Executive Session. Motion carried unanimously.

Personnel – Police Department
Personnel – Building Department
Personnel – Recreation Department
Personnel – Finance Department

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to return to the public portion. Motion carried unanimously.

A motion was made by Councilman Chirido and seconded by Councilwoman Pellegrine to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the February 15, 2018 Regular Meeting of the Mayor and Council.

