

BOROUGH OF ELMWOOD PARK
WORK MEETING
January 11, 2018
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for January 11, 2018 was called to order by Municipal Clerk Keith Kazmark at 7:00 p.m. The Statement of compliance was read.

Council Members Balistriero, Chirido, Dombrowski, Giandomenico, Pellegrine and Golabek were present. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

Work Meeting Agenda Items:

No one wished to be heard.

PUBLIC HEARING:

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mr. Murphy reviewed the monthly status report with the Mayor and Council.
- b. **Emergency Water Main Breaks:**
 1. **8 Court Street** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
 2. **255 Kipp Avenue** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
 3. **Intersection of River Road & River Drive** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
 4. **344 Gilbert Avenue** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
- c. **Discussion regarding Borough Clock** – The Mayor and Council requested Mr. Murphy to prepare a proposal for the installation of the Borough clock. Further discussion is held over for a future work session.
- d. **2018/2019 Proposed County Aid Resurfacing List – PSEG Paving List** – The Mayor and Council reviewed the County resurfacing list.
- e. **Transfer Ownership of Van Riper Avenue** – Mr. Murphy will attend the January 31, 2018 meeting with County Officials and discuss Van Riper Avenue.
- f. **Status of Boswell Engineering Projects** – After some discussion the Mayor and Council re-assigned the Underground Storage Tank Removal Closeout to Alaimo Engineering and further decided for Boswell Engineering to complete the Emergency Generator project.
- g. **Proposal for Birchwood Park** – A resolution will be placed on the January 18, 2018 Regular Meeting with revisions.
- h. **Payment for Emergency Repairs**
 1. **121 Fournier Crescent** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
 2. **Market Street Force Main** – Upon receipt of the invoice a resolution approving payment for the emergency repair will be placed on a Regular Meeting agenda.
- i. **2018 Road Program** – Further discussion was held over to another work session.
- j. **Discussion regarding Capital Improvement Plan** – Further discussion was held over to another work session.
- k. **Proposal for CDBG Project** – Franklin Street, Lee Street & Orchard Street – A resolution will be placed on the January 1, 2018 Regular Meeting agenda.

2 – RESOLUTIONS:

- a. **Request by Fire Company #2 for Coin Toss Events** – A resolution will be placed on the January 18, 2018 Regular Meeting Agenda.
- b. **Request by Capt. Thorpe for buyback of vacation time** – A resolution will be placed on the January 18, 2018 Regular Meeting Agenda.
- c. **Request from Police Department for buyback of sick time** – A resolution will be placed on the January 18, 2018 Regular Meeting Agenda.
- d. **Request for Proposals submitted for Municipal Planner and Licensed Site Remediation Professional** – A request for RFP/RFQ will be re-advertised for the Planner, Site Remediation Professional and Alternate Prosecutor.
- e. **Request for Outside Athletic Organization Recreation Stipends** – Discussion ensued as to submissions for prior years and previous denials for those submissions. The Mayor and Council would like to know the Recreation Advisory's opinion prior to them making their decision relative to prior year submissions.

3 – Letter of Intent to Retire from Dolores VanderMeyde – Accepted without discussion.

4 – Service Agreement for Honeywell Instant Alert Plus – A resolution will be placed on the January 18, 201 Regular Meeting Agenda to rescind the prior resolution authorizing the execution of the Honeywell agreement.

5 – Local Finance Notice 2017-27 regarding Municipal & County Budgets – A resolution will be placed on the January 18, 2018 Regular Meeting agenda.

6 – DEPARTMENTAL REPORTS:

- a. **Library Board Minutes – November 20, 2017** – Accepted without discussion.
- b. **Municipal Court Report – December 2017** – Accepted without discussion.
- c. **Recreation Department Report – December 2017** – Accepted without discussion.
- d. **Police Department Report – December 2017** – Accepted without discussion.
- e. **Millennium Strategies - December 2017** – Accepted without discussion.
- f. **Finance Department Report – December 2017** – Accepted without discussion.

7 – COMMITTEE REPORTS:

Councilwoman Balistriero discussed the newly elected officials training session, parking at the schools and new Board members.

Councilman Chirido inquired about the Library Committee.

Councilman Dombrowski reported on the maintenance of vehicles through the County, the Fire Department meeting which addressed grants and cameras and an ice rescue drill.

Councilwoman Giandomenico had no report.

Councilwoman Pellegrine discussed the newly elected officials training session and parking issues at the schools. She stated that Police Department was very helpful.

Council President Golabek discussed the Board of Education Re-organization meeting and the Planning Board meeting.

Mayor Caramagna spoke of the Planning Board meeting and that he is in his office for extended periods of time. He also stated that Pat has been a great help for his new secretary Mirella.

8 – 2nd PUBLIC HEARING:

Dominic Scalcione, East 54th Street, spoke about requesting the County to pick up the litter in the County park.

9 – EXECUTIVE SESSION:

- a. **Litigation – COAH**
- b. **Litigation – Rodriguez vs. Borough of Elmwood Park, et al.**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Litigation – COAH

Litigation – Rodriguez vs. Borough of Elmwood Park, et al.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilwoman Giandomenico to enter into Executive Session. Motion carried unanimously.

Litigation – COAH

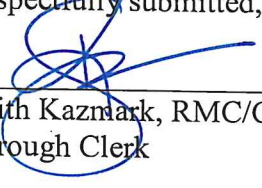
Litigation – Rodriguez vs. Borough of Elmwood Park, et al.

A motion was made by Councilwoman Pellegrine and seconded by Councilman Chirido to return to the public portion. Motion carried unanimously.

The Mayor and Council discussed the use of cell phones and text messaging during Council meetings. They further discussed respect amongst the members of the Governing Body.

A motion was made by Councilman Chirido and seconded by Councilman Dombrowski to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the February 15, 2018 Regular Meeting of the Mayor and Council.

