

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**April 13, 2017**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for April 13, 2017 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Golabek, Work and Vuoncino were present. Councilwoman Giandomenico was absent due to the recent birth of her child. Also present were Mayor Robert Colletti, Municipal Clerk Keith Kazmark, and Borough Attorney Brian Giblin.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 5, 2017.

**PUBLIC HEARING:**

Jeff Freitag, Hillman Drive, discussed the condition of River Drive.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy discussed his monthly status report with the Mayor and Council. Further discussion regarding the tennis courts is being held over until the May 4, 2017 Work Session.
- b. **Current Estimate #5 & Final – Market Street Streetscape – Phase 2** – Mayor and Council requested a resolution for this item on the April 20, 2017 Regular Meeting agenda.
- c. **2017 Bergen County Open Space Trust Fund** – This item was discussed during the monthly status report regarding the discussion of tennis courts.
- d. **Emergency Generator – Recreation Department** – The Mayor and Council requested the submission of proposals for the May 4, 2017 Work Session from both Alaimo and Boswell Engineering.
- e. **Proposed Intersection Improvements – River Road & River Drive** – The Mayor and Council requested the submission of a proposal from Alaimo regarding the survey of the location for the May 4, 2017 Work Session.
- f. **Proposal from Boswell Engineering – Improvements to Mola Boulevard & Market Street** – Accepted without discussion.
- g. **Underground Tanks – Municipal Building & DPW** – The Mayor and Council requested a Bond ordinance to be introduced to complete the project.
- h. **Email from Building Official Rich Bolan regarding Accessible ramps at Municipal Building** – Mr. Murphy and Mr. Karcz will discuss the items that are addressed in the email while also addressing other areas that needs to be address with similar issues.
- i. **Current Estimate #6 – Pump Station #6 Improvements** – The Mayor and Council requested a resolution for this item on the April 20, 2017 Regular Meeting agenda.

**2 – DEPARTMENT OF PUBLIC WORKS:**

- a. **Capital Purchase** – Scott Karcz discussed the 2016 and 2017 sewer backups. Discussion then ensued as to purchasing a new sewer jet or entering into a share service agreement with other municipalities. The Mayor and Council requested Mr. Kazmark to reach out to Tom Duch regarding a shared service agreement.
- b. **Snow Cleanup Priorities** – The Mayor and Council reviewed the priorities set forth by Superintendent Scott Karcz.

**3 – Email from Councilman Chirido regarding follow up items brought to the Mayor and Council by residents:**

- a. **Gilbert Avenue School student drop off** – Mr. Kazmark discussed a meeting that took place with Chief Foligno and Superintendent Grieco regarding this issue and they are currently working on a plan to address all the issues.
- b. **Presentation to Eagle Scout recipients** – The Mayor will present Mayoral Certificates to the Eagle Scouts at the May 18, 2017 Regular Meeting.
- c. **Municipal Heating System** – Mr. Karcz discussed the costs and the issues that could arise if duct work is installed in the building. He further discussed the zoning work which will be completed in the summer months.

**4 – Fire Department Stipend Comparison – 1<sup>st</sup> Quarter 2016** – The comparison was not available at the time of the meeting. Mr. Kazmark discussed with the Mayor and Council his discussion with Chief Shadwell regarding the submission of a quarterly report. Discussion ensued as to the obstacles when having a change in command every two years. The Mayor & Council requested the comparison report for the 1<sup>st</sup> & 2<sup>nd</sup> quarter at the conclusion of the 2<sup>nd</sup> quarter.

**5 – RESOLUTIONS:**

- a. **Resolution Authorizing Emergency Standby stipend for March 14, 2017 snowstorm for the Elmwood Park Volunteer Ambulance Corps.** – The Mayor and Council requested a resolution to be placed on the April 20, 2017 Regular Meeting agenda.

**6 – ORDINANCES:**

- a. **Draft Street Sweeping Ordinance** – The Mayor and Council requested the ordinance be introduced at the April 20, 2017 Regular Meeting.

**7 – DEPARTMENTAL REPORTS:**

- a. **Police Department Report – March 2017** – Accepted without discussion.

**8 – COMMITTEE REPORTS:**

Councilman Chirido reported progress.

Councilman Vuoncino discussed the Elmwood Park Volunteer Ambulance Corps. Western Night Fundraiser and their capital purchase of LUCAS.

Councilman Dombrowski discussed Chamber of Commerce presentation to the Fire Department Explorer program and noise complaints from Paterson.

Council President Giandomenico was absent.

Councilman Work reported on the Recreation sport programs and the Elmwood Park Fire Department.

Councilman Golabek reported progress.

Mayor Colletti reported progress.

**9 – 2<sup>nd</sup> PUBLIC HEARING:**

Jeff Freitag, Hillman Drive, discussed the cost breakdown regarding a sewer jet.

Sandra Balistrieri, Willow Street, discussed the softball opening day ceremony.

**10 – EXECUTIVE SESSION:**

- a. **Negotiations – PBA Local #185**
- b. **Personnel – Finance Department**
- c. **Personnel – Special Labor Counsel – Police Department**
- d. **Litigation – COAH**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Negotiations – PBA Local #185**  
**Personnel – Finance Department**  
**Personnel – Special Labor Counsel – Police Department**  
**Litigation – COAH**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Chirido and seconded by Councilman Work to enter into Executive Session. Motion carried by the members present.

**Negotiations – PBA Local #185**  
**Personnel – Finance Department**  
**Personnel – Special Labor Counsel – Police Department**  
**Litigation – COAH**

A motion was made by Councilman Dombrowski and seconded by Councilman Work to return to the work session. Motion carried by the members present.

A motion was made by Councilman Dombrowski and seconded by Councilman Work to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the September 21, 2017 Regular Meeting of the Mayor and Council.*