

BOROUGH OF ELMWOOD PARK
WORK MEETING
March 9, 2017
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for March 9, 2017 was called to order by Municipal Clerk Keith Kazmark at 7:05 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Work, Vuoncino and Giandomenico were present. Councilman Golabek was absent due to vacation. Also present were Mayor Robert Colletti, Municipal Clerk Keith Kazmark, Borough Attorney Brian Giblin, Jr. and Borough Engineer Nordan Murphy.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Revised notice was posted on February 16, 2017.

1 – EXECUTIVE SESSION #1:

a. Elected Official JIF Training

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Elected Official JIF Training

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Vuoncino and seconded by Councilman Chirido to enter into Executive Session. Motion carried by the members present.

Elected Official JIF Training

A motion was made by Councilman Dombrowski and seconded by Council President Giandomenico to return to the work session. Motion carried by the members present.

The work session of the Mayor and Council resumed at 7:56 p.m.

PUBLIC HEARING:

Rich DeLorenzo, Hillman Drive, discussed a letter received from the County for field permits. He requested the Mayor and Council pursue a usage agreement with the County regarding the fields located on Gilbert Avenue.

Work Meeting Agenda Items:

2 – ENGINEERING REPORT:

- a. Monthly Status Report** – Mr. Murphy reviewed the items listed in his monthly status report with the Mayor and Council.
- b. Proposal for NJDEP Permit Preparation – Fleischer Brook** – The Mayor and Council requested a resolution for this item at the next public meeting.
- c. Current Cost Estimate #5 – Pump Station #6 Improvements** – The Mayor and Council requested a resolution for this item at the next public meeting.

- d. **Proposal for Design Services – 2017 Road Program** – The Mayor and Council requested a resolution for this item at the next public meeting. A bond ordinance for this project to be introduced at the April public meeting.
- e. **Sidewalks near Gantner Avenue School** – Mr. Kazmark will reach out to Millennium Strategies regarding Safe Routes to School grant funding.

3 – BOSWELL ENGINEERING:

- a. **Update & Proposal – Underground Storage Tanks** – The Mayor and Council requested a resolution for this item at the next public meeting.
- b. **Proposal for 2017 Emergency Water & Sewer Main Repairs** – The Mayor and Council requested a resolution for this item at the next public meeting.
- c. **Proposal for Improvements to the Intersection of Market Street & Mola Boulevard** – The Mayor and Council requested a resolution for this item at the next public meeting.
- d. **Emergency Generator Proposal (2013)** – There was no discussion at this time, the topic was carried over to the next work session.

4 – BUILDING DEPARTMENT DISCUSSION/ORDINANCES:

- a. **2015 International Property Maintenance Code** – Mayor and Council requested Borough Attorney Brian Giblin to prepare a draft ordinance for the upcoming April work session.
- b. **Shared Parking Ordinance** – Mayor and Council requested Borough Attorney Brian Giblin to prepare a draft ordinance for the upcoming April work session.
- c. **Parkway Lanes** – Mayor and Council requested Borough Attorney Brian Giblin to prepare a draft amendment regarding night clubs.

5 – RESOLUTIONS:

- a. **Appointment of Coordinator for the Borough’s 911 System** – The Mayor and Council requested a resolution for this item at the next public meeting.
- b. **Release Road Opening Performance Bonds** – The Mayor and Council requested a resolution for this item at the next public meeting.

10 – EXPENDITURES:

- a. **Elmwood Park Fire Department** – Discussion is held over until the Capital Budget meetings in April.

6 – DEPARTMENTAL REPORTS:

- a. **Department of Public Works Report – January & February 2017** – Accepted without discussion.
- b. **Municipal Court Report – February 2017** – Accepted without discussion.
- c. **Police Department Report – February 2017** – Accepted without discussion.
- d. **Finance Department – January & February 2017 (Based on Temporary Budget)** – Accepted without discussion.

7 – COMMITTEE REPORTS:

Councilman Chirido had no report at this time.

Councilman Vuoncino had no report at this time.

Councilman Dombrowski inquired about a stipend for the Bombers football program. Mr. Kazmark stated it was recommended by the Recreation Advisory Board for the Bombers to apply for the stipend at the end of the year just as the other sport programs apply for their stipends.

Council President Giandomenico had no report at this time.

Councilman Work had no report at this time.

Mayor Colletti had no report at this time.

8 – 2nd PUBLIC HEARING: No one wished to be heard.

9 – EXECUTIVE SESSION:

- a. Personnel – Building Department
- b. Personnel – Department of Public Works
- c. Personnel – Recreation Department
- d. Personnel – Municipal Court
- e. Personnel – Police Department

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WHEREAS, the Governing Body wishes to discuss:

Personnel – Building Department
Personnel – Department of Public Works
Personnel – Recreation Department
Personnel – Municipal Court
Personnel – Police Department

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A motion was made by Councilman Vuoncino and seconded by Council President Giandomenico to enter into Executive Session. Motion carried by the members present.

Personnel – Building Department
Personnel – Department of Public Works
Personnel – Recreation Department
Personnel – Municipal Court
Personnel – Police Department

A motion was made by Councilman Dombrowski and seconded by Council President Giandomenico to return to the work session. Motion carried by the members present.

A motion was made by Councilman Dombrowski and seconded by Council President Giandomenico to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the September 21, 2017 Regular Meeting of the Mayor and Council.