

BOROUGH OF ELMWOOD PARK
WORK MEETING
July 6, 2017
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for July 6, 2017 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of compliance was read.

Council Members Chirido (arrived 8:02 pm), Dombrowski, Golabek, Work and Giandomenico were present. Councilman Vuoncino was absent due to vacation. Also present were Mayor Robert Colletti, Municipal Clerk Keith Kazmark, Borough Attorney Brian Giblin, Jr. and Borough Engineer Nordan Murphy.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 5, 2017.

PUBLIC HEARING:

Jeff Frietag, Hillman Drive inquired about the street sweeper being out.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mr. Murphy reviewed his status report with the Mayor and Council.
- b. **Safe Routes to School Program Notification Letter** – Mr. Murphy advised that the Borough was not one of the municipalities selected for this round of grant funding.
- c. **NJDOT Municipal Aid Grant** - Mr. Murphy advised that the Borough was not one of the municipalities selected for this round of grant funding. Discussion regarding applying for roadways which are more heavily traveled ensued.
- d. **Improvement to Municipal Building Handicap Ramp & Stair** – Mr. Murphy reported that he is completing the quote package for this work effort.
- e. **Intersection Improvements to Market Street & Mola Boulevard** – Mr. Kazmark discussed the need for an addition \$4,500 in funding for Boswell Engineering to complete the items needed by the County. Discussion ensued as to the justification. The Mayor and Council agreed to fund the balance of this work, but requested a written explanation explaining the work effort.
- f. **2017 Road Program – Bid Tabulations** – The Mayor and Council requested a resolution for the July 20, 2017 public meeting.

2 – Tennis Courts Shared Service Agreement – After some discussion the Mayor and Council agreed to the terms and conditions of the agreement and asked the Clerk to forward the document to the Recreation Advisory Board for their information. The Mayor and Council requested a resolution for the July 20, 2017 public meeting.

3 – Resignation letter from Department of Public Work’s employee Slawomir Kowal – The Mayor and Council requested the position be advertised on the Borough website and the Borough Facebook page in order to collect resumes for the opening.

4 – DISCUSSION ITEMS:

- a. **Memorial Day Committee**
- b. **Municipal Drug Alliance**

Mayor Colletti reported that he would be calling a meeting with the Veteran’s Alliance and our Police Department, Fire Department and Ambulance Corps. to discuss future Memorial Day festivities and events. He further reported that he is working to reestablish the Municipal Alliance Against Drug and Alcohol Abuse.

5 – RESOLUTIONS:

- a. **Data Exchange Agreement between County of Bergen & Borough of Elmwood Park** - The Mayor and Council requested a resolution for the July 20, 2017 public meeting.
- b. **Additional Funding for Municipal Planner regarding COAH** – Held to Executive Session.
- c. **Honeywell Non-Emergency Reverse Call Phone System Proposal** – Held for further discussion with the Chief of Police.
- d. **Handicap Parking Space request – 399 Dye Avenue** – Based upon the Police Department’s recommendation to deny this request, the Clerk was directed to send a letter advising the resident of same.
- e. **Handicap Parking Space request – 84A Elmwood Terrace** - The Mayor and Council requested a resolution for the July 20, 2017 public meeting.
- f. **Request for Substitute Dispatchers – Police Department** - The Mayor and Council requested a resolution for the July 20, 2017 public meeting.
- g. **Request for Salary Adjustments – Recreation Department** - The Mayor and Council requested a resolution for the July 20, 2017 public meeting.

6 – ORDINANCES:

- a. **Failure to Maintain Lawns & Shrubs** – Notification of Service Procedure – The Mayor and Council requested that the amendments to the ordinance be introduced at the July 20, 2017 public meeting.

7 – DEPARTMENTAL REPORTS:

- a. **Recreation Department Report – June 2017** – Accepted without discussion.
- b. **Recreation Advisory Board Minutes – May 22, 2017** – Accepted without discussion.
- c. **Finance Department Report – June 2017** – Accepted without discussion.
- d. **Library Board Minutes – May 15, 2017** – Accepted without discussion.

8 – COMMITTEE REPORTS:

Councilman Chirido reported progress.

Councilman Dombrowski reported on the ordinance committee.

Council President Giandomenico reported progress.

Councilman Work reported on the many Recreation programs which are ongoing.

Councilman Golabek discussed the summer meeting schedule.

Mayor Colletti waived his report due to a heavy Executive Session agenda.

9 – 2nd PUBLIC HEARING:

Dominick Scalione, E. 54th Street discussed the use of the Nixel text message alert system.

Jeff Frietag, Hillman Drive inquired about the need for two instant alert (reverse 911) systems.

10 – EXECUTIVE SESSION:

- a. **Negotiations – PBA Local #185**
- b. **Personnel – Police Department**
- c. **Litigation – COAH**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Negotiations – PBA Local #185
Personnel – Police Department
Litigation – COAH

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Chirido and seconded by Council President Giandomenico to enter into Executive Session. Motion carried unanimously.

Negotiations – PBA Local #185
Personnel – Police Department
Litigation – COAH

A motion was made by Councilman Chirido and seconded by Councilman Work to return to the public session. Motion carried unanimously.

A motion was made by Councilman Dombrowski and seconded by Councilman Work to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the July 20, 2017 Regular Meeting of the Mayor and Council.