

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**January 12, 2017**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for January 12, 2017 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Golabek, Work, Vuoncino and Giandomenico were present. Also present were Mayor Robert Colletti, Municipal Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 5, 2017.

**PUBLIC HEARING:**

Ken Arabia, Locust Avenue, asked about the lights being on in the Council Chamber overnight. Mayor Colletti discussed the installation of new light switches that require a special key to turn them on and off. Additional keys have been ordered to allow all Department Heads to possess a key. Mr. Arabia further inquired about a new stop sign installed by the exit of the Municipal Building. Borough Clerk Kazmark will reach out to the Police Chief for his department to review whether there is a need for an additional stop sign.

**WORK MEETING AGENDA ITEMS:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy reviewed the monthly status report with the Mayor and Council.
- b. **2017 Road Re-Surfacing Program** – Discussion ensued as to the roadways for consideration and curb improvements and the responsible party.
- c. **Supplemental Letter for Pipe Hanger Inspection** – Mr. Murphy discussed various options available to address the concern relative to the pipe under Market Street.
- d. **Letter regarding Sewer Easement – 16 Jan Court** – Mr. Murphy discussed the request by a resident and after some discussion it was agreed that Mr. Murphy will send the resident a letter denying the request.
- e. **Cost Estimate #1 – North Street, Summit Street, Gall Avenue & Franklin Street** – A resolution authorizing payment will be placed on the January 19, 2017 Regular Meeting agenda.
- f. **Cost Estimate #3 – Improvements to Pump Station #6** – A resolution authorizing payment will be placed on the January 19, 2017 Regular Meeting agenda.
- g. **Request from Verizon to operate in the right of way** – Mr. Murphy discussed the work that Verizon wishes to complete within the right of way. Richard Komoskar from Tilson explained Verizon wishes to put antennae at the top of the telephone poles. Further discussion will be held over until a list of locations can be submitted to the Mayor and Council.
- h. **Receipt of Bids – Hockey Rink** – Pending the review by the Borough Attorney, the Council has authorized a resolution awarding the bid be placed on the January 19, 2017 Regular Meeting.
- i. **Tennis Courts** – Councilman Golabek discussed a possible shared service agreement with the Board of Education. Mr. Kazmark will schedule a meeting with Superintendent of Schools, Mr. Grieco to explore the possibility of improving the tennis courts.

**2 – EXPENDITURES:**

- a. **Council iPad Replacement Purchases** – Discussion ensued as to purchasing new iPads for the Council. Mr. Kazmark was advised if the answers received from ATON are in the affirmative new iPads can be purchased.
- b. **Rileighs Outdoor Décor – Street Holiday Lighting** – Additional decorations will be purchased to extend the decorating further down Market Street.

- c. **Office Space Improvements – Recreation Department** – Discussion ensued relative to the request by the Recreation Director to modify the office space. The Mayor and Council requested a revised plan including estimates.
- d. **Surveillance Cameras in Parks – Goosetown Communications** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda to execute the agreement for cameras in the parks.
- e. **Request for Additional Budget – COAH – Kauker & Kauker** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda granting additional funding.

**3 – CORRESPONDENCE:**

- a. **Passaic Valley Sewerage Commission – 2017 User Charge** – Council accepted without any discussion.
- b. **Resident Complaint regarding 440 Market Street read exit** – The Building Department is following through with the complaint.
- c. **Letter to CSX Transportation regarding Rails-to-Trails Program** – Borough Clerk Kazmark discussed the letter sent regarding the program and is awaiting a response.

**10 – Discussion regarding communication between the Governing Body and Department Heads** – After some discussion it was agreed that Council Members with questions pertaining to specific departments should go through the Council liaison or if action is needed the request should be made to the Borough Clerk.

**11 – Request to Utilize Council Chambers – Bergen County Department of Parks** – The Mayor and Council approved the use of the Council Chambers.

**4 – RESOLUTIONS:**

- a. **2016-2017 Security Detail Service Contract – Acadia Realty Trust – Police Department** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.
- b. **Refund Request – 66 Orchard Street – Building Department** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.
- c. **Request for Coin Toss Event – Defender Company #2** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.
- d. **Road Closure and Insurance Coverage – Rare is Beautiful 5K Run/Walk** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.
- e. **Support for Rehabilitation of Bridge #18.62 – Passaic River Project** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.
- f. **Resolution Supporting S-2663 & A-4234 – Joint Insurance Fund** – A resolution will be placed on the January 19, 2017 Regular Meeting agenda.

**5 – ORDINANCES:**

- a. **Water Rate Increase** – The ordinance will be introduced at the January 19, 2017 Regular Meeting passing along the PVWC 5% increase in water rates to the residents.
- b. **Handicap Parking** – Discussion ensued regarding person specific handicap parking spaces. Borough Attorney Brian Giblin will research the legality of a two tiered system and further discussion will be held over to the February 2, 2017 Work Session agenda.
- c. **Street Sweeping Pilot Program** – The Mayor and Council reviewed the map of the proposed ordinance and discussed the costs and whether the ordinance will be extended town wide. Further discussion will take place at the February 2, 2017 Work Session with Police Chief Foligno and Superintendent Scott Karcz.
- d. **Solicitor Ordinance** – The ordinance will be introduced at the January 19, 2017 Regular Meeting which will put an enforcement to no solicitation signs posted by residents.
- e. **Zoning Amendment Request – Sitex Group** – Discussion ensued as to the process in pursuing a zoning overlay.
- f. **Towing Ordinance** – This item was pulled at the request of the Borough Clerk.
- g. **Restrict Overnight Parking at Library** – The ordinance will be introduced at the January 19, 2017 Regular Meeting prohibiting parking overnight at the Library.
- h. **Raffle & Bingo Applications** – The ordinance will be introduced at the January 19, 2017 Regular Meeting which will allow the Municipal Clerk the ability to sign off on raffle applications.
- i. **Mola Boulevard Ordinance** – Discussion ensued as to the signage following the street dedication. Signage will state Mola Boulevard instead of stating Richard A. Mola Boulevard.

- j. **Municipal Court Violation/Penalty Ordinance Process** – Borough Clerk Keith Kazmark discussed the process following the adoption of ordinances which contain penalties imposed by the Municipal Court. Further discussion ensued as to increasing penalties for parking when road are snow covered not being updated in the court system.

**6 – DEPARTMENTAL REPORTS:**

- a. **Municipal Court Report – December 2016** – Accepted without discussion.
- b. **Recreation Department Report – December 2016** – Accepted without discussion.
- c. **Building Department Report – November 2016** – Accepted without discussion.
- d. **Department of Public Works Report – December 2016** – Accepted with some discussion requesting additional information on the monthly report.
- e. **Library Board Minutes – November 21, 2016** – Accepted without discussion.

**7 – COMMITTEE REPORTS:**

Councilman Chirido discussed the recent snow event and the Fire Department's Explorer program.

Councilman Dombrowski discussed the Homeowners Association and the Chamber of Commerce events.

Councilman Golabek discussed the Board of Health meeting, Bergen County Parks Master Plan meeting and concerns with the Recreation Department.

Councilman Vuoncino discussed the recent Planning Board meeting, and Library Board Building Committee meeting.

Councilman Work discussed items regarding the Fire Department including Chief's meeting, Installation Dinner, Boulevard fire and the new stipend program. He then discussed the Recreation Advisory Board Meeting and the ongoing recreation programs. He discussed some issues regarding the Recreation Department and will be having a discussion with the Director regarding these matters. Further discussion will be placed on the following Work Meeting agenda.

Council President Giandomenico discussed budget hearings and snow storm overtime.

Mayor Colletti stated he would like to appoint Keith Kazmark as the Borough's Community Development and Open Space Liaison. Borough Clerk Kazmark stated two resolutions are needed for the appointments. Mayor Colletti discussed the Board of Adjustments.

**8 – PUBLIC HEARING:**

Tom Conboy, Tuella Avenue, discussed his concerns regarding the reduction of meetings, public hearings and the possibility of hiring grant writers. He further discussed the roadways which have been effected by the Energy Strong Project and issues with the Recreation Advisory Board.

Ken Arabia, Locust Avenue, discussed the potholes on Van Riper Avenue.

**9 – EXECUTIVE SESSION:**

- a. **Personnel – Building Department**
- b. **Personnel – Police Department**
- c. **Litigation - COAH**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Building Department**  
**Personnel – Police Department**  
**Litigation – COAH**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilman Work to enter into Executive Session. Motion carried unanimously.

**Personnel – Building Department**

**Personnel – Police Department**

**Litigation – COAH**

A motion was made by Councilman Chirido and seconded by Councilman Vuoncino to return to the public session. Motion carried unanimously.

A motion was made by Councilman Chirido and seconded by Councilman Vuoncino to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the July 20, 2017 Regular Meeting of the Mayor and Council.*