

BOROUGH OF ELMWOOD PARK
WORK MEETING
November 10, 2016
7:02 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for November 10, 2016 was called to order by Municipal Clerk Keith Kazmark at 7:05 p.m. The Statement of compliance was read.

Council Members Colletti, Chirido, Caramagna, Dombrowski, Giandomenico and Vuoncino were present. Also present were Municipal Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy. Mayor Mola was absent due to illness.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on October 28, 2016.

Public Hearing: No one wished to be heard.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mr. Murphy reported he is in the process of drafting the RFP for emergency water & sewer repairs. The contractor has submitted for final payment regarding the Market Street Force Main Improvements. Mr. Murphy discussed the anticipated construction schedule and costs for Pump Station #6 Improvements. He discussed punch list items that need to be addressed regarding Boulevard Improvements – Section 8, 9 & 10 prior to the final payment to the contractor. He then discussed the progress of the hockey rink project. The notice to proceed regarding the Improvements to Summit Avenue, North Street, Franklin Street & Gall Avenue was issued and the completion date is anticipated to be around December 9, 2016. Discussion ensued regarding the War Memorial and the placement of benches and garbage cans. Mr. Murphy discussed the progress of the Market Street Streetscape Improvements – Phase 2. Discussion ensued to the high curb located in front of McCrum’s Bakery and who is the responsible party to the curb line. Mr. Murphy stated the property owner should be put on notice regarding the hazard from the high curb that was installed. He discussed the 2016 Road Program which was completed on October 24, 2016. He is in the process of scheduling a punch list inspection. He stated the final report regarding Market Street Bridge Pipe Hanger Inspection is anticipated to be completed by the end of the week.
- b. **Reimbursement Letter – Market Street Streetscape, Phase 2** – Mr. Murphy discussed the second reimbursement submission.
- c. **Current Estimate #2 – Pump Station #6 Improvements** – A resolution will be placed on the November 30, 2016 Regular Meeting for payment.
- d. **Current Estimate #1 – 2016 Road Program** – A resolution will be placed on the November 30, 2016 Regular Meeting for payment.
- e. **Current Estimate #2 & Final and Change Order #1 – 2015 Road Program**

2 – Resumes for Mayoral vacancy – Mr. Kazmark discussed the receipt of resumes per the request from Councilman Dombrowski. Councilman Dombrowski requested the discussion be postponed due to only two resumes being received. Mr. Kazmark stated if postponed, the 15 days would expire and the decision would revert back to the County Committee. Councilman Colletti stated when the Democratic Council vacancy occurred; the Council received only two resumes. Councilman Dombrowski stated that was not accurate, however Councilman Caramagna stated he did not submit a resume because he recently served on Council. He further stated two of the recommendations from the County Committee are people that are not known to some of the Council members. Councilman Colletti discussed the process that was taken by the County Committee to fill the vacancy. Discussion ensued as to the resumes and lack of contact

information on one of them. Councilwoman Giandomenico discussed the process which was taken by the County Committee to select three nominees to fill the Mayoral vacancy. Mr. Kazmark discussed the resolution to fill the appointment on tonight's Regular Meeting agenda, at which time a nomination will be made or the Council may choose to table the resolution. Councilman Dombrowski requested a special meeting to fill the vacancy. Mr. Kazmark stated the following week is the League of Municipalities Conference and members of the Governing Body would be away.

3 – Proposal from John Soils Company regarding the Elmwood Park Library – Mr. Kazmark discussed the proposal from John Soils Company. The Library will be responsible for the costs however the Department of Public Works will dig the holes to help reduce the costs. No action is needed from the Council it is just for informational purposes.

4 – Letter from Adrienne Palmer regarding no parking rules on 16th Avenue – Mr. Kazmark stated a response from Chief Foligno has been received today and no action is required from the Council.

7 – Discussion regarding Recreation After Care Program – Mr. Kazmark discussed the request for proposals for an After Care program in Prospect Park. He stated that a submission of a proposal does not bind the Borough in any way. Councilman Dombrowski discussed addressing complaints from residents regarding wait lists and bussing issues with our after school program before entering into a shared service agreement with another municipality. Mr. Kazmark stated the complaints Councilman Dombrowski is speaking on would not be further impacted if a shared service agreement was entered into. Recreation Director Puglisi will be advised to move forward in submitting a proposal.

5 – ORDINANCES:

- a. **Handicap Parking –** Mr. Kazmark discussed a fee of \$250 to cover the cost of the sign labor to install do the install. Councilman Dombrowski inquired about a cost for the existing spaces. Mr. Kazmark will have the Police Department submit a current listing of all the active spaces in the Borough.

6 – DEPARTMENTAL REPORTS:

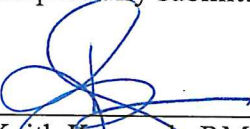
- a. **Municipal Court Report – October 2016 –** Accepted without discussion.
- b. **Finance Department Report – October 2016 –** Accepted without discussion.
- c. **Building Department Report – October 2016 –** Accepted without discussion.

8 – COMMITTEE REPORTS:

Committee Reports were held over to the Regular Meeting.

A motion was made by Councilman Dombrowski and seconded by Councilwoman Giandomenico to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the January 5, 2017 Re-Organization Meeting of the Mayor and Council.