

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**January 21, 2016**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for January 21, 2016 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

Council Members Colletti, Chirido, Dombrowski, Giandomenico, Martino, and Vuoncino were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giblin & Borough Engineer Nordan Murphy.

**Public Hearing:**

Tom Conboy, Tuella Avenue, spoke about the Recreation Advisory Board becoming a Commission once again. He discussed the last campaign and the pledge by the majority to return it to a Recreation Commission. Discussion ensued. Councilman Chirido stated that it is not on tonight's agenda but may be brought up for discussion in the future.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Engineering & Construction Inspection Service Proposal – Market Street Streetscape –** Borough Clerk Kazmark discussed the Federal Grant the Borough has received for the Market Street Phase II project. He explained that the design engineer, which is Boswell Engineering cannot be the construction and inspection engineer and that two separate firms have to do the work. The proposal presented tonight is from Alaimo for the second piece of the project. Mr. Murphy explained the proposal to the Council. Discussion as to the requirements and administration of the grant ensued. The Mayor and Council authorized that a resolution be placed on the February 4, 2016 Regular Meeting agenda to approve Alaimo for construction and inspection services.
- b. **Current Estimate #2 – English Avenue Park Improvements –** Mr. Murphy discussed the payment request for English Avenue Park. He is recommending payment be authorized. The project is 88% complete. The Mayor and Council authorized that a resolution be placed on the February 4, 2016 Regular Meeting agenda.

**2 – Green Communities Program – Receptacle Design Options –** Mr. Giblin discussed his memorandum relative to the receptacles and indicated that New Jersey does not have "sole source" exemption for bidding and that the maximum is a 2 years contract for this endeavor. Discussion ensued as to the bid process. Borough Clerk Kazmark stated the Council should discuss whether advertising would be on the receptacles and then the amount of receptacles needed. Discussion then ensued as to the collection of recyclables from the containers. Mayor Mola stated the Borough can purchase recycling bins through the recycling grant. Discussion then ensued regarding placement of the receptacles. Borough Clerk Kazmark will reach out to Ms. Puglisi and request an assessment of the number of receptacles needed and the placement of them in the parks. Mr. Giblin will work with Mr. Kazmark to develop a draft bid specification.

**3 – Appointment – Extension of Temporary Clerk – Finance Department –** Borough Clerk requested the extension of the appointment to the end of February. The Mayor and Council authorized a resolution to be placed on the February 4, 2016 Regular Meeting agenda.

**4 – RECREATION DEPARTMENT:**

- a. **Baseball & Softball League Stipends –** Borough Clerk Kazmark discussed the League stipends. The Recreation Advisory Board is in agreement with the stipends and Ms. Puglisi is seeking the approval from the Mayor and Council. Councilman Dombrowski discussed the costs incurred



for referees and other expenses. The Mayor and Council authorized a resolution to be placed on the February 4, 2016 Regular Meeting agenda.

- b. **Summer Camp Rental – St. Leo’s Gymnasium** – Borough Clerk Kazmark discussed St. Leo’s allowing the Summer Camp to utilize their gym. The cost to utilize the gym for camp is \$4,000. Mr. Kazmark will reach out to Mr. Covelli regarding insurance coverage. The Mayor and Council authorized a resolution to be placed on the February 4, 2016 Regular Meeting agenda.

**5 – PROFESSIONAL SERVICE CONTRACTS:**

- a. **Bond Counsel – Rogut McCarthy, LLC** – The Mayor and Council authorized a resolution to approve the contract to be placed on the February 4, 2016 Regular Meeting agenda.
- b. **Municipal Auditor – Lerch, Vinci & Higgins, LLP** – The Mayor and Council authorized a resolution to approve to be placed on the February 4, 2016 Regular Meeting agenda.
- c. **Borough Attorney – Brian Giblin, Esq.** – This item was held over to the February 11, 2016 Work Session.

**6 – ORDINANCES:**

- a. **Legal Opinion – Governing Body Consent to Capital Improvements** – Mr. Giblin addressed his written opinion regarding capital improvements to a public library. Discussion ensued as to the State statute and Council President Vuoncino requested Mr. Giblin research another statute that he presented. Councilman Dombrowski discussed a different interpretation of the statute by a prior Borough Attorney. Councilwoman Giandomenico discussed her research pertaining to similar situations in other municipalities. Council President Vuoncino inquired about re-introducing the ordinance which was vetoed by the Mayor regarding capital improvements to Borough owned buildings. Councilwoman Giandomenico stated she is against the reintroduction and explained her reasons. Councilman Dombrowski discussed the length of time the Library will be closed while the construction is ongoing. He further discussed reaching out to Fair Lawn to utilize their library during the construction. Mayor Mola invited the Council to attend the upcoming Library Board Meeting. Mr. Kazmark polled the Council on the reintroduction of the construction ordinance. Councilmembers Dombrowski, Martino and Vuoncino polled yes; Councilmembers Giandomenico and Colletti polled no; Councilman Chirido abstained. Discussion ensued as to the polling. Discussion ensued as to the scheduling of a joint meeting of the Mayor and Council and the Library Board. Mr. Kazmark stated he has suggested many dates for a meeting without success.
- b. **2016 Water Rate Ordinance** – Borough Clerk Kazmark discussed the 4.5% increase to the water rates. He stated CFO Roy Riggitano is ready with the ordinance for the pass along. The Mayor and Council authorized the introduction of the ordinance on the February 4, 2016 Regular Meeting agenda.

**7 – COMMITTEE REPORTS:**

Councilman Chirido reported that he has been in touch with both DPW and the Police Department regarding the upcoming storm.

Councilwoman Giandomenico reported on the Board of Education meeting and the audit report given to the board. She further discussed personnel decisions made by the Board of Education and the PARCC report.

Councilman Dombrowski reported progress.

Council President Vuoncino reported on the letter sent home by the Police Chief regarding sexting and the endangering the welfare of a child law and enforcement of same.

Councilman Martino reported progress.

Councilman Colletti reported progress.

Mayor Mola discussed the Library Board's position on Library construction and the Council moving to re-introduce the ordinance relative to public properties.

**8 – EXECUTIVE SESSION:**

- a. **Negotiations – White Collar Contract**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Contract Negotiations – White Collar

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

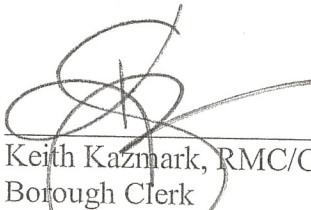
A motion was made by Councilman Colletti and seconded by Councilman Dombrowski to enter into Executive Session. Motion carried unanimously.

Contract Negotiations – White Collar

A motion was made by Councilman Colletti and seconded by Councilman Chirido to return to the public session. Motion carried unanimously.

A motion was made by Council Colletti and seconded by Councilman Chirido to adjourn. Motion carried unanimously.

Respectfully submitted,

  
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Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the February 4, 2016 Regular Meeting of the Mayor and Council.*