

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**February 11, 2016**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for February 11, 2016 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

Council Members Colletti, Chirido, Dombrowski, Giandomenico, Martino, and Vuoncino were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

**Public Hearing:**

No one wished to be heard.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** - Mr. Murphy discussed meeting with PSE&G regarding the Energy Strong Project. He further reported that he is working with NJ DOT to get the stripping done at Route 46 and Boulevard. He updated the Mayor and Council regarding the Pump Station # 6 project. The bid date for the station is March 18, 2016. He discussed his efforts to address the pending items left from the 2014 Road Program. Mr. Murphy reported that the English Avenue project is substantially complete and final site clean-up will be completed when the weather improves. Discussion ensued as to the final aspects of the 2015 Road Program and AJM's delay in completing the project. Mr. Giblin explained the process of holding a hearing on a bid award if the Governing Body is not satisfied with the contractor's record of past performance. He reported on the Boulevard Sections 8, 9 & 10 proceeding in the spring. AJM Contractors have been directed to order the intersection light equipment. The project at Summit, North, Franklin and Gall is in the design phase. Mr. Murphy discussed waiting for contract approval for Market Street Streetscape Phase 2.
- b. **Proposed Revised Layout – Hockey Rink** - Mr. Murphy discussed the various options regarding the layout of the hockey rink at Borough Field. Discussion then ensued to lighting at Borough Field. Councilman Chirido inquired whether the plan is cost effective to be at Borough Field. Mr. Murphy stated that Borough Field is the best location for the hockey rink. Discussion ensued pertaining to the removable boards for hockey. Borough Clerk Kazmark inquired as to whether the Council approves of the second layout of the hockey rink. Discussion then ensued regarding the change from a sole hockey rink to a multipurpose area. Councilman Colletti stated the Recreation Advisory Board had a majority in favor of the multipurpose area. Mr. Murphy was given the authorization by the Council to move forward.
- c. **Current Cost Estimate #2 – Market Street Force Main Improvements** – A resolution will be placed on the February 18, 2016 Regular Meeting of the Mayor and Council agenda.
- d. **Current Cost Estimate #1 – 2015 Road Program** – A resolution will be placed on the February 18, 2016 Regular Meeting of the Mayor and Council agenda.

**2 – BUDGET HEARINGS:**

**BUILDING DEPARTMENT**

Presenting was Construction Official Richard Bolan.

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## VOLUNTEER AMBULANCE CORPS.

Presenting on behalf of the Volunteer Ambulance Corps. was Dolores Calendrillo.

Borough Clerk Kazmark discussed the upcoming Special Work Session for Saturday, February 20, 2016 for budget hearings with the remaining Department Heads. He then discussed items included in the packet that the Council will be discussing at the upcoming budget hearings. Councilwoman Giandomenico inquired about the Borough's debt. CFO Roy Riggitano discussed the revenue and expenses.

**3 – Email from Ms. Puglisi regarding trash/recycling receptacles** – Councilman Martino discussed the overflow of trash at the Recreation Center on Saturday mornings. Borough Clerk Kazmark will reach out to the Superintendent of Public Works and the Recreation Director to discuss the overflow. Councilman Dombrowski stated he feels the Recreation Advisory Board should make a recommendation of the type of receptacle. After some discussion, the locations moving forward would consist of English Avenue Park, Market Street, Route 4, Boulevard and those listed in Ms. Puglisi's email.

**4 – Passaic Valley Sewerage Commission Bond Resolutions** – Borough Clerk Kazmark stated the resolutions from Passaic Valley Sewerage Commission were for informational purposes and no action is needed.

**5 – Email from Police Chief Foligno regarding the Adjustment to Violations in the Snow Ordinance** – Borough Clerk Kazmark discussed the email from Chief Foligno which recommends increasing the violation for parking during snow events. Discussion ensued as to the amount of increase to the violation. Discussion ensued as to requiring a court appearance under the ordinance. Mayor Mola discussed residents throwing snow into the street. Council President Vuoncino discussed taking the Police Chief's recommendation and then review next year as to its effectiveness. An ordinance increasing the violation to \$200 will be introduced at the February 18, 2016 Regular Meeting agenda. Mayor Mola revisited the resident's blowing snow back into the street. The two violations will be handled separately and throwing the snow into the street will be placed on the March 10, 2016 Work Session agenda for discussion.

**6 – Letter from Ms. Puglisi to Acting Bergen County Prosecutor requesting a risk assessment** Borough Clerk Kazmark stated the letter is for informational purposes and no action is needed.

**7 – Request from Defender Company #2 to Conduct Coin Toss Events** – A resolution will be placed on the February 18, 2016 Regular Meeting of the Mayor and Council agenda.

**8 – Request to acknowledge October 2015 as Fibrodysplasia Ossificans Progressivea Month** – A resolution will be placed on the February 18, 2016 Regular Meeting of the Mayor and Council agenda.

**9 – Request to Expand the Number of Parking Permit sold for the Broadway Park - n - Ride** - Borough Clerk Kazmark discussed the history of issuing parking permits for the Broadway Train Station. He further stated that currently there are 68 people on the waiting list to purchase a parking permit. The Police Department has monitored the open spaces at the lot and 30% of the spaces during the review have been open. Borough Clerk Kazmark is recommending that the Clerk's office be authorized to oversell the lot by 15% increasing it from the current 10% over sale. The Mayor and Council agreed to increase the oversell to 15%.

**10 – Request by Lenore Madrachimov to utilize the All-Purpose Room for Monthly Meetings** – Borough Clerk Kazmark discussed establishing a policy for organizations requesting to utilize meeting rooms in the Municipal Building. Discussion ensued to items required by policy. Borough Clerk Kazmark will create a policy to be used moving forward.

**11 – Legal Opinion regarding Library Statutes** – Borough Attorney Giblin discussed his opinion regarding the Library Statute. Council President Vuoncino discussed his opinion of the Statute. A poll was taken as to whether to move forward with the construction ordinance for Borough owned buildings. Councilmembers Martino, Vuoncino and Dombrowski polled yes; Councilmembers Colletti, Giandomenico and Chirido polled no. Mayor Mola broke the tie by polling no.

### **12 – PROFESSIONAL SERVICE CONTRACTS:**

- a. **Borough Attorney – Brian Giblin, Esq.** – A resolution will be placed on the February 18, 2016 Regular Meeting of the Mayor and Council agenda.

### **13 – DEPARTMENTAL REPORTS:**



- a. **Municipal Court Report – January 2016** – Accepted without discussion.
- b. **Library Board Minutes – November 16, 2015 & December 21, 2015** – Accepted without discussion.
- c. **Finance Budget Status Report – January 2016** – Accepted without discussion.

**14 – COMMITTEE REPORTS:**

Councilman Chirido reported progress.

Councilwoman Giandomenico met with CFO Roy Riggiano regarding Finance. She discussed the March 3, 2016 Project Graduation Fashion Show.

Councilman Dombrowski reported on the Board of Health meeting in which Bergen Health Officer Nancy Mangieri spoke about the local response to the raccoon attack and the Zeka virus. He attended the Chamber of Commerce meeting and discussion ensued as to the relocation of snow on Market Street. Discussion then ensued as to snow removal and the re-location of the snow. Borough Clerk Kazmark will speak to Mr. Karcz about snow relocated onto Borough property. Councilman Dombrowski announced next Chamber of Commerce meeting.

Council President Vuoncino reported on his previous request to place a Volunteer Ambulance Corps monument on Molnar Drive. Councilman Dombrowski asked about sending out a request letter for monument. Council President Vuoncino reported upon on a recent Planning Board application.

Councilman Martino reported progress.

Councilman Colletti discussed the Elmwood Park Volunteer Ambulance Corps and the stop sign located at Herman Street and Stone Avenue.

Mayor Mola reported on the property along the railroad tracks between Fenscak Avenue and Boulevard. Letters will be sent to homeowners along the property line.

**15 – EXECUTIVE SESSION:**

- a. **EP United Soccer vs. Borough of Elmwood Park**
- b. **Personnel – Department of Public Works**
- c. **Personnel – Building Department**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**EP United Soccer vs. Borough of Elmwood Park**  
**Personnel – Department of Public Works**  
**Personnel – Building Department**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Council President Vuoncino and seconded by Councilman Dombrowski to enter into Executive Session. Motion carried unanimously.

**EP United Soccer vs. Borough of Elmwood Park**  
**Personnel – Department of Public Works**  
**Personnel – Building Department**

A motion was made by Councilman Colletti and seconded by Councilman Chirido to return to the public session. Motion carried unanimously.

A motion was made by Council Colletti and seconded by Councilman Chirido to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the March 3, 2016 Regular Meeting of the Mayor and Council.*