

BOROUGH OF ELMWOOD PARK
WORK MEETING
March 24, 2016
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for March 24, 2016 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

Council Members Colletti, Chirido, Dombrowski, Giandomenico, Martino, and Vuoncino were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

Public Hearing: No one wished to be heard.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

Current Cost Estimate #2 – 2014 Road Program – Mr. Murphy stated he is recommending a partial payment. He stated the contractor has been on location working on the punch list, and the final inspection will be done. A resolution for approval will be placed on the April 7, 2016 Regular Meeting of the Mayor and Council.

Water Tower Report – DeBlock Environmental – Mr. Murphy discussed his conversation with our Water Operator Jim DeBlock regarding a report about the water tower. Discussion ensued as to the location and the size of the water tank. Mr. Murphy reviewed the report that was submitted by DeBlock Environmental with the Mayor and Council. Discussion then ensued as to the maintenance of a new water tank. Mr. Murphy was asked to submit a proposal to the Mayor and Council for consideration for the work related to a new water tank.

PSEG/2016 Road Program – Mr. Murphy discussed the list of streets that PSE&G are scheduled to resurface. He then discussed the projected costs to the Borough in the joint effort with PSE&G.

2015 Road Program Corrective Items/VAC Inlet – Mr. Murphy stated the contractor quoted \$5,000 to complete the repair work. He further stated that he would like the contractor to do the work, however he is not satisfied with the cost and will attempt to get the price reduced. Council President Vuoncino expressed his concern for the safety at that location. Mr. Murphy will reach out to Mr. Karcz to work on the issue.

Current Cost Estimate #2 – Market Street Force Main Improvements – Mr. Murphy stated he is recommending a partial payment. A resolution for approval will be placed on the April 7, 2016 Regular Meeting of the Mayor and Council. Mr. Murphy discussed the bids for the pump station that were received. He stated he will have a recommendation for the award at the work session.

2 – Letter from Richard Figueroa regarding the striping at the Broadway Park-n-Ride – Mr. Kazmark stated he will request Mr. Karcz have the Department of Public Works sweep and stripe the lot. He further stated he will request to have the work completed on a Saturday.

3 – 2016 Agreement from Boswell Engineering for Special Projects Engineer – Councilman Dombrowski discussed prices under the 2016 Agreement. Mr. Kazmark discussed the current projects that are being performed by Boswell Engineering. Discussion ensued as to the position of Special Projects Engineer. Mr. Kazmark will reach out to Boswell Engineering and request a review of the costs and submit an addendum and provide a list of projects, there status and the projected costs upon completion of said projects.

4 – Letter from Elks Lodge to waive the cost for Building Permits – Mr. Kazmark stated there is nothing in the ordinance which allow a waive of fees for a non-profit organization other than members of the Elmwood Park Fire Department. Mr. Giblin stated he does not see a legal reason preventing the Mayor and Council from waiving permit fees for non-profit organizations. Councilman Colletti inquired as to whether we are opening the door for other non-profit organizations to start asking for fees to be waived. The consensus of the Council was to deny the request. Mr. Kazmark will send a letter to the Elks Lodge advising them of the Council's decision.

5 – Email from Councilman Dombrowski regarding the donated TD Bank Clock – Councilman Dombrowski discussed his conversation with the bank management regarding the placement of the sign. Mayor Mola and Councilman Chirido asked for a letter from the bank making the request.

6 – Proposal from Virtual Town Pages to revamp the Borough's website – Mr. Kazmark discussed the history and the implementation of the Borough's website. He further discussed the attempts by Virtual Town Pages in the past to have the Borough upgrade the website. Mr. Kazmark stated in the past weeks it has become apparent that when the website cannot be accessed using Google Chrome. The full functionality of the website is falling short. Therefore, Mr. Kazmark reached out to Virtual Town Pages for a proposal for an upgrade. Mr. Kazmark discussed some of the items included in the proposal. Councilman Colletti inquired about seeking a reduction in the proposal. Mr. Kazmark will reach out to Virtual Town Pages for a reduction of \$500 to the proposed upgrade.

7 – ORDINANCES:

- a. **Snow Removal Ordinance** – Discussion ensued as to residents throwing snow into the roadway and the current ordinance relating to this violation. Further discussion ensued as to the required court appearance. No action will be taken at this time.

8 – DEPARTMENTAL REPORTS:

- a. **Department of Public Works Report – December 2015, January & February 2016** – Accepted without discussion.
- b. **Library Board Minutes – February 22, 2016 & March 7, 2016** – Accepted without discussion.

9 – COMMITTEE REPORTS:

Councilman Chirido reported progress.

Councilwoman Giandomenico discussed an upcoming clothing drive at the school.

Councilman Dombrowski reported progress and attending the previous Library Board meeting and that the improvements will not be made this year.

Councilman Vuoncino discussed the SEM auction results.

Councilman Martino reported progress.

Councilman Colletti reported progress.

Mayor Mola discussed reimbursements from the Centennial Committee for the Cornbeef and Cabbage Dinner.

10 – EXECUTIVE SESSION:

- a. **Litigation – EP United vs Borough of Elmwood Park**
- b. **Negotiations – White Collar Association**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

EP United Soccer vs. Borough of Elmwood Park
Negotiations – White Collar Association

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

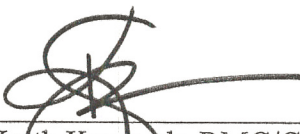
A motion was made by Councilman Colletti and seconded by Council President Vuoncino to enter into Executive Session. Motion carried unanimously.

EP United Soccer vs. Borough of Elmwood Park
Negotiations – White Collar Association

A motion was made by Councilman Colletti and seconded by Councilman Chirido to return to the public session. Motion carried unanimously.

A motion was made by Council Colletti and seconded by Councilman Chirido to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazimark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the April 7, 2016 Regular Meeting of the Mayor and Council.