

BOROUGH OF ELMWOOD PARK
WORK MEETING
April 28, 2016
8:00 p.m.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

Council Members Colletti, Chirido, Dombrowski, Giandomenico, Martino and Vuoncino were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

Public Hearing: Tom Conboy, Tuella Avenue asked about the bid threshold. Mr. Kazmark advised that the amount is \$40,000 with a Qualified Purchasing Agent on staff. Mr. Conboy further discussed some repairs which need to be made at the Recreation Center and the amount the Recreation Director is authorized to spend without Council approval. The amount of \$25,000 was approved by the Council previously. Mr. Conboy discussed the Recreation Director being able to use outside vendor rather than needing to depend on the Department of Public Works. Discussion amongst the Mayor and Council ensued regarding the inquiry from Mr. Conboy. Further discussion regarding the concern about repairs in the Gall Avenue Park ensued. Mr. Kazmark advised that he would address the matter with both DPW and Recreation Department Heads.

Jeffery Frietag, Hillman Avenue, inquired as to the first quarter water bills going out late and some residents had a past due charge on the bill. Mr. Kazmark was asked to contact the Passaic Valley Water Commission to follow up on this issue.

Robert Burke, 14th Avenue, discussed his concerns about the removal of the basketball court at Borough Field where the new hockey rink is slated to be built. He presented three options in order to offer both basketball and hockey at the site. Discussion amongst the Mayor and Council ensued. Mr. Murphy discussed the time frame relative to the project and the County regulations in getting the project underway. Councilman Vuoncino stated that Mrs. Puglisi will be here later tonight and discussion should take place with her as well regarding this topic. The Mayor addressed the current use of the basketball court.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

- a. **Safe Routes to School Grant Application** – Mr. Murphy reported that he has reviewed the prior applications for this grant. Discussion as to available funding and which area to apply for in this round ensued. The Mayor and Council directed Mr. Murphy to update and prepare the application for Gilbert Avenue.
- b. **Proposal for Engineering Services – Elmwood Park Water Tank** – Mr. Murphy advised that his firm has submitted a formal proposal for this project. He reviewed the proposal for the Mayor and Council. Council President Vuoncino asked for a breakdown of time and cost for engineering relative to this proposal. Mr. Kazmark confirmed that this would be a spring to fall 2017 project. Mr. Murphy will breakdown his proposal and make the requested adjustments.
- c. **2014 Road Program – Final Estimate & Change Order** – Mr. Murphy reviewed the change order and the Mayor and Council requested a resolution for the Public Meeting of May 5, 2016.
- d. **2016 Road Program Update** – Mr. Murphy discussed the parallel efforts of PSE&G and their repaving efforts in addition to what the Borough will pave this year. Mr. Murphy reviewed a spreadsheet of what will be done and proposed to be completed. Discussion as to the Mayor and Councils priorities ensued. The Mayor discussed using CDBG funding to address the completion of these roadways.
- e. **ADA Curb Ramp Project – Shared Services Agreement – Bergen County** – Mr. Kazmark discussed the project, which Boswell Engineering is handling. The map depicted the locations of the ADA ramps to be built under this work effort.
- f. **Boswell Engineering – Cost Estimate for Open Projects** – Mr. Kazmark discussed the report

submitted by Boswell Engineering regarding their outstanding projects. Council President Vuoncino requested a more detailed summary of the project and milestones and risks associated with each item.

Discussion as to trees being planted as part of the streetscape ensued, along with the need to remove the Boulevard and Market Street intersection from the original plan due to the County's plan to re-construct that area and extend the streetscape project further up Market Street to just before the railroad. The Mayor and Council were advised that there are no pull boxes included in the plan, thus a modification plan will be necessary. Mr. Kazmark and Mr. Murphy discussed the schedules for all the various projects along Market Street.

2 – Letter from Linda Biscamp pertaining to concerns regarding the sidewalk at the corner of Broadway and East 54th Street – After some discussion, Mr. Kazmark stated this correspondence will be sent to the Building Department and Public Works to advise the property owner of the needed repairs.

7 – Request from Fire Company #2 to conduct Door to Door Fundraising – The Mayor and Council requested a confirming resolution for the Public Meeting of May 5, 2016.

3 – 2016 CAPITAL BUDGET REQUESTS:

- a. **Department of Public Works** – Mr. Karcz discussed his Capital Budget request for three vehicles and replacement of the HVAC system at the Public Works Building. Discussion regarding the cost and utilization of the large dump truck, which is being requested ensued. Councilman Dombrowski discussed the possibility of borrowing a truck like this from the county. Discussion of the current fleet of 16 operational vehicles ensued. Mr. Karcz discussed the need for the large dump truck and the challenges his department has currently with moving material and debris. Discussion of the DPW fleet and the usefulness of the various trucks and the need for the large dump truck ensued. The Council requested a return on investment analysis from Mr. Karcz. This matter
- b. **Elmwood Park Fire Department** – Chief Pressler was present and Councilman Vuoncino asked about the air packs and the pending grant application. The Chief explained that bottles will expire after 2017. He further discussed his rationale for writing the grant this year for the packs and discussed the air packs, how they are used and how they equip the Department. He further discussed the amount of packs needed and how they must be certified. The Council asked about liability and the need to replace the packs even if we do not get the grant. Discussion then centered around the request for a rescue truck for swift water and ice rescue. The Council discussed the need for the truck and the possibility funding it through donations or through a fund drives. Discussion of funding for the air packs, should the grant not be approved ensued. This discussion will be hold over to a future meeting.
- c. **Police Department** – Chief Foligno was present and discussed the need to replace police weapons and vehicles in the Police Department. The Council spoke about two vehicles which were in an accident and the need for replacement. A third vehicle will be replaced from the confiscated fund trust account. The Chief stated the weapons are 7 years old, must be replaced and indicated he would take the funds from the forfeiture account. Discussion as to the useful life of police firearms ensued. The Mayor and Council agreed to these expenditures.

4 – DEPARTMENTAL REPORTS:

- a. **Library Minutes – March 21, 2016** – Accepted without discussion.

5 – COMMITTEE REPORTS:

The Mayor suspended Committee Reports due to the late hour.

6– EXECUTIVE SESSION:

- a. **Personnel – Police Department**
- b. **Personnel – Department of Public Works**
- c. **Personnel – Municipal Court Department**
- d. **Contract Negotiations – White Collar**
- e. **After School Program – Recreation Department**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department
Personnel – Department of Public Works
Personnel – Municipal Court Department
Contract Negotiations – White Collar
After School Program – Recreation Department

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilman Chirido to enter into Executive Session. Motion carried unanimously.

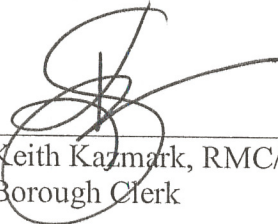
Personnel – Police Department
Personnel – Department of Public Works
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A motion was made by Councilman Chirido and seconded by Council President Vuoncino to return to the public session. Motion carried unanimously.

Following the Executive Session, the Mayor and Council discussed the basketball/street hockey area at Borough Field. After much discussion, the Council voted to move forward with the street hockey court. Mayor Mola and Councilman Colletti voted no.

A motion was made by Councilman Chirido and seconded by Council President Vuoncino to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Approved at the July 14, 2016 Regular Meeting of the Mayor and Council.