

**BOROUGH OF ELMWOOD PARK  
WORK MEETING**

**May 12, 2016**

**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for May 12, 2016 was called to order by Municipal Clerk Keith Kazmark at 8:01 p.m. The Statement of Compliance was read.

Council Members Colletti, Chirido, Dombrowski, Giandomenico and Vuoncino were present. Councilman Martino was absent. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

**Public Hearing:** Doris Wechtler, Philip Avenue, asked about the paving of roads prior to the parades in town. Mr. Kazmark advised that weather has held back getting started, but they should be completed between May 13<sup>th</sup> and the 20<sup>th</sup>. Mrs. Wechtler asked about the use of the Borough Attorney being utilized by the Library Board as they have not reappointed their attorney. Mr. Giblin stated that there are issues between the Library Board and the Mayor and Council and feels there is an irreconcilable conflict and would not recommend it. Some discussion ensued.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy discussed his report and addressed the PSE&G paving schedule relative to their Energy Strong project. Discussion of bond maintenance ensued. Mr. Murphy advised that the stripping has been completed at Route 46 and the Boulevard. He has met with the contractor on the force main project and should be closed out on that project very soon. Mr. Murphy discussed scheduling a pre-construction meeting for the Pump Station 6 project. The 2015 Road Program requires some punch list items to be completed. He advised the Council as to the status of the Summit, North, Franklin and Gall project. The street scape project will require us to remove the Market Street and Boulevard intersection as the County will not move forward until the fall with a bid for that improvement. We will be able to use the funding to extend the project further down Market Street. The notice to proceed will allow the contractor to begin the work the day after the Centennial parade. In addition, St. Leo's School will be out for the summer.
- b. **Revised Proposal for Water Tank** – Mr. Murphy reviewed the proposal with the Mayor and Council line by line. Discussion as to whether it is necessary to evaluate alternate locations in town ensued. Mr. Murphy agreed it may not be necessary. He continued to review the entire proposal. Councilman Colletti requested discussion be held on this topic after Mr. Murphy has excused himself.
- c. **2016 Road Program** – Mr. Murphy reviewed the latest proposal for the 2016 Road Program which takes into account PSE&G's paving plan and what areas of town would not qualify for CDBG funding. The streets which were discussed were Falmouth Avenue, East Philip Avenue, Birchwood Drive and Florence Place. Discussion of curb replacement and the scheduling of funding a bond ordinance, design work, bid process, award of contract and actually construction ensued. The Mayor and Council authorized Mr. Murphy and Mr. Kazmark to move forward based upon the estimate in the proposal.

Councilman Colletti re-visited the Water Tank project after Mr. Murphy excused himself from the meeting and asked that the Council consider accepting additional proposals from other engineering firms. Mr. Kazmark stated that we will be going out for bid on construction and both he and Mr. Giblin both expressed some concern about beginning

that process now. The revised proposal from Alaimo Engineering is now a public document and there could be an unfair advantage if other firms were now asked to bid. After additional discussion, the Mayor and Council agreed hold a complete process on larger projects from the onset and to award this project to Alaimo Engineering based upon the revised proposal, excluding the study for an alternative location. A resolution to award the water tank project to Alaimo Engineering will be placed on the May 19, 2016 Regular Meeting agenda.

**2 – 2016 Capital Budget Requests:**

- a. **Memo from Scott Karcz – Dump Truck** – Discussion ensued as to whether a need exists for a large dump truck. Councilman Dombrowski inquired whether a larger truck would be used instead of multiple smaller trucks, would fewer workers then be needed. Mr. Kazmark asked for confirmation that the Council, at the last meeting, was in favor of purchasing two smaller trucks but was still questioning as to the purchase of the larger dump truck. Councilman Dombrowski stated he felt that smaller trucks would be more useful than a large truck. Mayor Mola stated the current large dump truck has lasted 29 years, he suggested the Council approve the purchase of the large dump truck. A meeting will be scheduled with Superintendent Karcz and Councilman Chirido to work on a spreadsheet justifying the need for a large dump truck.
- b. **Capital Requests from Fire Department** – Discussion ensued as to a pending grant application for air packs. The Mayor and Council are in agreement to await the announcement as to whether the Elmwood Park Fire Department will receive an award from the grant.

**3 – Email regarding Police Coverage at Town Events** – After some discussion it was decided that the Police Committee would review the existing outside work ordinance for the Police Department.

**4 – Email from Chief Pressler regarding use of the Fire Chief Vehicle** – The Mayor and Council granted permission for the Fire Chief's vehicle to travel out of state to attend a fire related event.

**5 – Letter from Chief Pressler regarding Membership Status of the Fire Department** – The Mayor and Council accepted without discussion.

**6 – Request to Release Road Opening Performance Bond Permit #72-14** – The Mayor and Council requested a resolution approving this request for the Public Meeting of May 19, 2016.

**7 – Request to Refund Building Department Permit Fee for 51 Elmwood Drive** - The Mayor and Council requested a resolution for the Public Meeting of May 19, 2016.

**8 – DEPARTMENTAL REPORTS:**

- a. **Municipal Court Report – April 2016** – Accepted without discussion

**9 – COMMITTEE REPORTS:**

Councilman Chirido stated he would like to expand the program awarding beautification awards to homeowners.

Councilwoman Giandomenico discussed her review of overtime. She stated that Friday is the deadline for applicants to apply for the vacancy on the Board of Education. She further stated the Board of Education Trustees will conduct interviews for interested parties to fill the position for the remainder of 2016.

Councilman Dombrowski thanked Councilman Chirido for attending the Board of Health meeting. He announced the upcoming rabies clinic.

Councilman Vuoncino discussed the results for the recent auction for the NJ SEMS. He further stated the under the new award there will be a 10% savings over the current costs. Council President Vuoncino discussed the upcoming Junior Police Academy.

Councilman Colletti reported progress.

Mayor Mola reported progress.

**10- EXECUTIVE SESSION:**

- a. **Personnel – Building Department**
- b. **Personnel – Police Department**
- c. **Proposed Share Service Agreement – After School Program – Recreation Department**
- d. **Litigation – Tax Appeal – TD Bank**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Building Department**  
**Personnel – Police Department**  
**Proposed Share Service Agreement – After School Program – Recreation Department**  
**Litigation – Tax Appeal – TD Bank**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Chirido and seconded by Council President Vuoncino to enter into Executive Session. Motion carried by the members present.

**Personnel – Building Department**  
**Personnel – Police Department**  
**Proposed Share Service Agreement – After School Program – Recreation Department**  
**Litigation – Tax Appeal – TD Bank**

A motion was made by Councilman Colletti and seconded by Councilwoman Giandomenico to return to the public session. Motion carried by the members present.

A motion was made by Councilman Colletti and seconded by Councilwoman Giandomenico to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the August 18, 2016 Regular Meeting of the Mayor and Council.*