

BOROUGH OF ELMWOOD PARK
WORK MEETING
June 23, 2016
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for June 23, 2016 was called to order by Assistant Municipal Clerk Marlene DiStefano at 8:00 p.m. The Statement of compliance was read.

Council Members Colletti, Chirido, Dombrowski, Giandomenico, Martino and Vuoncino were present. Also present were Mayor Mola, Assistant Municipal Clerk Marlene DiStefano, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy. Borough Clerk Keith Kazmark was absent due to vacation.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey require at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2016.

Public Hearing: No one wished to be heard.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

Borough Engineer Nordan Murphy reported the demolition of Synkote Paint has begun and is almost complete. He stated final clean-up will begin the following week. Mayor Mola stated that Kressler Industries is interested in utilizing the space for their employees to park. Discussion ensued as to the ownership of property. Borough Attorney Brian Giblin will do additional research into the ownership and report back to the Mayor and Council.

- a. **Payment Estimate #1 – Market Street Streetscape – Phase 2** – Borough Engineer Nordan Murphy explained payment needs to be made to the contractor so that they Borough can seek reimbursement from the NJDOT. A resolution will be placed on the July 14, 2016 Regular Meeting Agenda.
- b. **Payment Estimate #1 – Boulevard Improvements, Section 8, 9 & 10** – Borough Engineer Nordan Murphy requested a partial payment for work that has been completed. A resolution will be placed on the July 14, 2016 Regular Meeting agenda.
- c. **Change Order – Market Street Force Main Project** – Mr. Murphy stated this will be the final change order for supplemental items that were not included in the initial utilizes costs. Councilman Dombrowski requested that the Borough reach out to PSE& G to split the cost. A resolution will be placed on the July 14, 2016 Regular Meeting agenda.

2– Discussion with Fire Chief Pressler & CFO Roy Riggitano regarding a Fire Dept. Stipend Program – Fire Chief Pressler presented the Mayor and Council with a Stipend Program for the Fire Department. He discussed how he would like to create a program that has incentive, retention, and recruitment. The Fire Chief would like to implement a point system to create the stipend program so firemen on a quarterly basis could receive compensation. Questions were raised as to membership, fire calls and turnouts. Fire Chief Pressler explained the LOSAP program is not effective. CFO Roy Riggitano gave examples of other municipal run stipend programs. Councilman Colletti explained he has done some research on the stipend program and he feels it will be a good thing. Councilman Chirido does not agree with the program. Other Council members expressed concerns that funding this type of program may be a few years into the future. The Mayor and Council decided to hold over additional discussion for the executive session.

3 – Email from Recreation Director Donna Puglisi regarding the Recreation Department Bus – Discussion ensued as to Ms. Puglisi's email regarding the Recreation Department's bus. Due to the age of the bus, state law prohibits it from being used to transport children. The bus can either be utilized for senior trips or the Borough may choose to auction it. At this time the

Mayor and Council are seeking additional information from Recreation Director Puglisi before making a decision regarding the bus.

- 4 – **Letter from VFW Post 5084 requesting a waiver for building permits fees** – Discussion ensued as to the letter from the VFW which requests the Mayor and Council waive the Building Department permit fees for their roof. The Mayor and Council with the exception of Councilman Dombrowski chose to deny the request for waiver regarding permit fees. A letter will be sent to the VFW notifying them of the decision.
- 5 – **Letter from NJDOT regarding bus stop locations along Broadway** – The NJDOT is requesting the Borough pass a resolution supporting all bus stops within the Borough. A sample resolution has been supplied by the NJDOT. A resolution will be placed on the July 14, 2016 Regular Meeting agenda.
- 6 – **Email from Police Officer Dave Meyers regarding a request for a handicap parking spot** – The Police Department has conducted an investigation into the request for a handicap space and has recommended the request be denied. This recommendation is based on the conclusion that the location of the handicap space would be a greater distance then where the requestor already has an assigned parking space. The Mayor and Council is taking the recommendation of the Police Department. A letter will be sent to the requestor stating the request was denied.
- 11 – **Requests from Residents to hold Block Parties on 15th Avenue & Parkview Avenue** – There were no objections to the requests of block parties on 15th Avenue and Parkview Avenue. A resolution will be placed on the July 14, 2016 Regular Meeting agenda approving said block parties.
- 12 – **Shared Service Agreement for CARE** - The Mayor and Council agreed to the move forward with the CARE Shared Service Agreement as there were no changes from the prior year. A resolution will be placed on the July 14, 2016 Regular Meeting agenda to authorize the shared service agreement with the Elmwood Park Board of Education.
- 13 – **Request to add 203 Roosevelt to the DPW property maintenance list** – Accepted without discussion. A resolution will be placed on the July 14, 2016 Regular Meeting agenda.

7 – **ORDINANCES:**

- a. **Discussion pertaining to Police Outside Service Administrative Fees** After a brief discussion regarding what other municipalities charge and how the municipality could benefit from the increase, the Mayor and Council agreed to raise the administrative fees to \$45.00. The first reading on the ordinance will be placed on the July 14, 2016 Regular Meeting agenda.

8 – **DEPARTMENTAL REPORTS:**

- a. **Department of Public Works Report – May 2016** – Accepted without discussion

9 – **COMMITTEE REPORTS:**

Councilman Chirido had no report at this time.

Councilwoman Giandomenico stated she had met with CFO Roy Riggitano and discussed the Borough's expenditures. She discussed the upcoming Board of Education meeting and commented on the school graduations.

Councilman Dombrowski discussed the planning of this year's National Night Out has begun. The event will be held on August 2, 2016 from 7:00 p.m. to 9:00 p.m. at Borough Field.

Councilman Vuoncino had no report at this time.

Councilman Martino reported progress.

Councilman Colletti briefly discussed the Fire Department stipend.

Mayor Mola distributed a letter he wrote to the County Executive regarding Artesian Fields and how it is not being properly maintained. The letter also stated that the Borough had offered to claim that property and maintain it however, we have not heard back from the Freeholders with a response. He also mentioned there is a \$20,000,000 river grant that is available and hopes that the Borough receives an award from that grant because the Borough has the only marina to gain access to the river for boating.

10- EXECUTIVE SESSION:

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department
Board of Education – Shared Service Agreement – Special Police Officers
Litigation – EP United vs. Borough of Elmwood Park
Personnel – Building Department – Seasonal Property Maintenance
Personnel – Department of Public Works – Seasonal Laborer

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

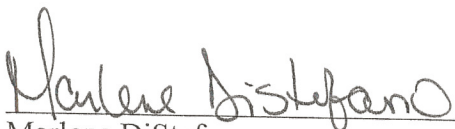
A motion was made by Councilman Dombrowski and seconded by Councilman Colletti to enter into Executive Session. Motion carried unanimously.

Personnel – Police Department
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A motion was made by Councilman Chirido and seconded by Councilwoman Giandomenico to return to the public session. Motion carried unanimously.

A motion was made by Council Chirido and seconded by Councilwoman Giandomenico to adjourn. Motion carried unanimously.

Respectfully submitted,



Marlene DiStefano
Assistant Municipal Clerk

Minutes approved at the August 18, 2016 Regular Meeting of the Mayor and Council.