

BOROUGH OF ELMWOOD PARK
WORK MEETING
September 10, 2015
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for August 6, 2015 was called to order by Municipal Clerk Keith Kazmark at 8:01 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2015.

Public Hearing: No one wished to be heard.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** - Mr. Murphy reported that we are awaiting an award amount from the County for the CDBG grant. There will be a public hearing on the 2015 Open Space Grant application at the next public meeting. Mr. Murphy discussed the FY 2016 Municipal Aid Grant and how that project will start in the fall and extend to the spring. He further discussed the areas of the Boulevard which will be addressed and when. Mr. Murphy discussed the PSE&G Energy Strong project and shared a spreadsheet outlining a proposed restoration schedule for the roadways affected. Discussion as to the PSE&G project ensued. The Mayor and Council approved the road plan as presented and gave Mr. Murphy the authorization to acknowledge same to PSE&G. Mr. Murphy discussed the timing of the water tank rehabilitation. Discussion ensued as to the Market Street force main project and the Pump Station # 6 project. Mr. Murphy was asked to address the parking signs along Market Street restricting parking with the contractor. Mr. Murphy advised the Council as to the status of the Iozia Terrace, Franklin Street and Court Street project and the English Avenue project. The 2015 road program contracts are signed and he is working to schedule the work.
- b. **Improvements to Iozia Terrace, Franklin Street & Court Street – Current Estimate #1** – After some discussion, the Mayor and Council authorized Mr. Riggitano to process this payment.
- c. **NJ Department of Transportation’s FY 2016 State Aid Program** – The Mayor and Council agreed with Mr. Murphy’s recommendation to move forward with a grant application for the remaining sections of the Boulevard.
- d. **Emergency Water Main Repair – Broadway & Parkview Avenue** – The Mayor and Council authorized a resolution for the Public Meeting of September 17, 2015.

2 – 2014 MUNICIPAL AUDIT:

- a. **General Comments and Recommendations** – Mr. Kazmark discussed the audit comments and the Mayor and Council authorized a resolution for the Public Meeting of September 17, 2015.
- b. **Corrective Action Plan** – The Mayor and Council authorized a resolution for the Public Meeting of October 1, 2015.

3 – Letter from the Elmwood Park Fire Department pertaining to Municipal Employment – Councilman Colletti discussed the letter in which the Fire Departments requested the Mayor and Council to consider their members for municipal positions in order to have day time coverage in case of a fire. The Mayor and Council along with Mr. Kazmark discussed the pros and cons of this concept. After discussion, the Mayor and Council asked that Councilman Colletti, as the Fire Department liaison and Mr. Kazmark meet with the Fire Chief to further discuss this request.

4 – Welcome to the Borough of Elmwood Park signage – Mr. Kazmark presented the spreadsheet listing the signs sponsored and purchased thus far. There are still locations in need of sponsors. Councilman Pettigano indicated the signs are being made. Council President Dombrowski will remind any Chamber of Commerce members who may still be interested and have them submit the form and check to the Clerk’s Office.

5 – Request to change a section of Mill Street from a One-Way to a Two-Way Street – The Mayor and Council reviewed and discussed the Police Department report concerning Mill Street. Mr. Kazmark discussed the very difficult decision made by a previous Council to make Mill Street a one way and stated it will be hard to go back based on the residents who attended the meetings concerning this issue back then. After additional discussion, the Council elected to keep the one way on Mill Street as is.

6 – RECREATION DEPARTMENT:

- a. **Request to issue Recreational Passes for fundraising purposes** – The Mayor and Council asked Mr. Kazmark to have Mrs. Puglisi continue this practice.
- b. **Request to hire additional Before/After School Care employees** – The Mayor and Council requested a resolution for the Public Meeting of September 17, 2015.
- c. **Request to issue refunds for Recreational Programs** – The Mayor and Council requested a resolution for the Public Meeting of September 17, 2015.

7 – **Elmwood Park Police Departments Rule and Regulations** – The Mayor and Council reviewed the document submitted and authorized a resolution for the Public Meeting of September 17, 2015.

8 – **Recycling/Garbage Receptacles sponsored by the Chamber of Commerce** – Mr. Kazmark and Council President Dombrowski discussed a meeting held with the Greener Communities program and the Chamber of Commerce. The program would allow for the Chamber of Commerce to contract with the company and the Borough would authorize the placement of the containers for both solid waste and recycling on Borough property including streets, parks and outside town buildings. Discussion as to the positives and negatives of the program ensued. Councilman Colletti expressed concern about commercializing the parks and other common areas with advertisements. Council President Dombrowski discussed the ability to have new, clean receptacles around town. At the conclusion of the discussion, the Council President was asked to provide a copy of the contract between the Chamber and company and a list of proposed locations where the containers would be placed around town.

9 – DEPARTMENTAL REPORTS:

- a. **Municipal Court Report – July 2015** - Accepted with no discussion.
- b. **Finance Department Report – August 2015** - Accepted with no discussion.

10 – COMMITTEE REPORTS:

Councilman Pettigano reported in the status of the After School Program at the Recreation Center. He also discussed the possibility of the Recreation Department hiring a handyman.

Councilman Vuoncino reported on the New Jersey SEM and the recent award of 10 credits of renewable energy. He discussed the Volunteer Ambulance Corps. seeking a meeting with DPW and OEM regarding snow removal.

Councilman Caramagna reported on the school construction. He also stated there were some complaints in town about tree maintenance in the municipal right-of-way.

Councilman Martino reported progress.

Councilman Colletti asked about the fire hydrant painting. He announced the 9/11 Memorial tomorrow night.

Councilman Dombrowski suggested that the Borough place sports sign acknowledging successful sport teams from the town. He also expressed concern about the DPW office being closed when the clerical staff is out. He suggested relocating the Recycling Coordinator to the DPW for office coverage and to handle recycling need sat that location. The Mayor and Councilman Colletti disagreed with said suggestion.

Mayor Mola reported in the railroad improvements throughout town. He further discussed efforts to revisit the park-and-ride concept.

11 – EXECUTIVE SESSION:

- a. **Personnel - Municipal Court**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Municipal Court

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

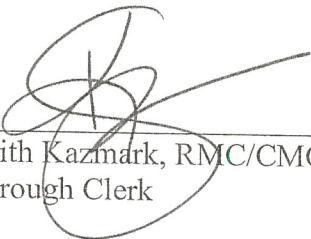
A motion was made by Councilman Pettigano and seconded by Councilman Colletti to enter into Executive Session. Motion carried unanimously.

Personnel – Municipal Court

A motion was made by Councilman Martino and seconded by Councilman Vuoncino to return to the public session. Motion carried unanimously.

A motion was made by Councilman Martino and seconded by Councilman Vuoncino to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the September 17, 2015 Regular Meeting of the Mayor and Council.