

BOROUGH OF ELMWOOD PARK
WORK MEETING
January 9, 2014
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. Statement of Compliance was read.

Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Municipal Clerk Keith Kazmark, Borough Engineer Pete Ten Kate and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Public Hearing: No one wished to be heard

Work Meeting Agenda Items:

1 – Engineering Report:

- a. **Monthly Status Report** – Mr. Ten Kate discussed additional work required for the underground storage tanks located at the Municipal Building and the Department of Public Works yard. He reported on the approval needed for the 7-Eleven site plan by the Planning Board and a resolution by the Borough regarding the easement on the Borough owned property at the Market Street and Boulevard intersection. Once completed the approval by the County would be needed to go out for bid for the improvements to the intersection. Mr. Ten Kate discussed the ADA ramps requirements for Market Street which is needed whenever the County will pave a road. All costs for the work is reimbursed by the County. Mr. Ten Kate discussed the Kipp Avenue Pump station. Gall Avenue Sanitary Sewer Replacement should commence in about a week weather permitting. Mr. Ten Kate discussed his communications with the County and Community Development regarding a request for an additional \$65,000 for the Improvements to Fleischer's Brook. Mr. Ten Kate is awaiting a reply from the County so that the Borough can award the bid for the improvements. If an answer is not received from the County, the contractor has agreed to hold the bid amount past the 60 day requirement. Mr. Ten Kate stated more information should be available by the next work session. He further stated the study for Market Street might be available at the next work session. Mr. Ten Kate stated that patching of the Library parking lot has been completed. Councilman Dombrowski inquired as to the life of the patch work due to the low temperature the day is was completed. Mr. Ten Kate stated he expects the patch to last several years because of the process that is taken by the contractor by utilizing heaters. Councilman Dombrowski was inquiring about the length of time it took to get the patchwork completed. Mr. Ten Kate stated once the approval was given by the Council he contacted the contractor. He further stated the Borough is in receipt of a two year maintenance bond by the contractor. If the patchwork breaks down prior to the two years, the contractor must correct any issues. Mr. Ten Kate stated the meeting for the Storage Access in Saddle Brook will be taking place on January 13, 2014. Councilman Dombrowski stated that it was decided the drainage pipe leading into Elmwood Park be removed. Mayor Mola stated he doesn't remember the removal being discussed. Mr. Ten Kate stated there was discussion not to increase the size of the pipe and further stated removing or plugging the pipe might not be an option. Councilman Dombrowski discussed what he has experienced with that pipe and the flooding in reference to a home that he owns adjacent to the pipe. Mr. Ten Kate stated the Borough could look into the legality of plugging up the pipe for future discussion.
- b. **Proposal for Engineering Services – English Avenue Park** – Mr. Ten Kate stated the grant associated with this proposal was applied for in 2012 and awarded in 2013. Discussion ensued regarding who is the appropriate body that is responsible for the grant. Councilman Dombrowski discussed his safety concerns regarding having a hockey rink at a location that cannot be easily monitored. Mr. Ten Kate discussed options for splitting the project into separate bids and holding off on the hockey rink at this time. Borough Attorney Giuseppe Randazzo will review the contract and application for the Improvements to English Avenue Park and report at the Work Session of January 23, 2014 his understanding of the statute and the responsible party for grants.
- c. **Bids Received for the Improvement to Fleisher's Brook** – Discussed during that Monthly Status Report. Discussion to be held over to the January 23, 2014 Work Session.

2 – Revisit vehicle request for the Building Department – Discussion ensued as to the maintenance of the current vehicles and the lack of available vehicles to be transferred to the Building Department. Councilman Colletti discussed his reasons not to purchase new vehicles. Police Chief Johnson discussed that in the past police vehicles were transferred to the Borough for use in other departments. He further discussed the different fleets within the Police Department. Mr. Karcz stated the Borough mechanic stated the cars are not road worthy. All Councilmen with the exception of Councilman Colletti were in favor of purchasing the vehicles for the Building Department. A resolution will be placed on the January 16, 2014 Regular Meeting agenda.

3 – **Letter from Anshi Eyebrow Place regarding alternate side of the street parking** – Mayor Mola stated the business went before the Planning Board at which time parking was discussed. Mr. Kazmark will send a letter to Aushi Eyebrow Place and reiterate the Planning Board statement regarding parking and explain the parking rules are in place to benefit both the residents and the businesses.

4 – **2014 Boards and Committees – Expired and Vacated terms** – Councilman Colletti discussed Byron Morgan whose term on the Zoning Board expired 12/31/13. Councilman Dombrowski that the Democrats feel the individuals that they are suggesting will do just as well if not better job. Councilman Colletti discussed Boswell Engineering as the Borough Engineer. Councilman Dombrowski discussed the Engineers being interviewed. He further discussed the savings with the other engineer and is hopeful the year appointment will show to the Council and the residents of Elmwood Park that the correct decision was made. Councilman Colletti inquired about the savings and Councilman Dombrowski made a statement in which Councilman Colletti did not open the RFP/RFQ. Mr. Kazmark stated that he, CFO Roy Riggiano and Deputy Clerk Barbara Dispoto opened all packets at the public opening. Councilman Dombrowski stated there was due diligence when reviewing the Borough Engineer and stated unfortunately it will not be Boswell Engineering. Councilman Colletti discussed a spreadsheet of the costs incurred during the Boswell Engineering and T&M Engineering years. Councilman Vuoncino stated total time on a project is what needs to be considered and not the hourly rate. He further stated there is no documentation to back up the time aspect. Councilman Martino discussed the term for the engineer being one year, and if at the end of the year the engineer does not meet the expectations, the Borough will look elsewhere.

5 – **ORDINANCES:**

- a. **Building Subcode Fee Ordinance** – Mr. Kazmark discussed the requirement to have the same fee schedule with shared service agreements. The ordinance will be introduced at the January 16, 2014 Regular Meeting.
- b. **Snow Parking Ordinance** – Mr. Kazmark discussed the current snow parking ordinance and the possibility of reverting back to the prior snow parking ordinance with a few modifications. He further discussed a towing provision be placed into the ordinance to help with the plowing process. Discussion regarding the prior snow storm and the maintenance of the roads. The discussion then reverted back to the snow parking ordinance. Mr. Kazmark discussed the utilizing of the Swiftreach notification system to educate the residents as to where to park during a current snow storm. Mr. Karcz discussed what led up to changing the snow ordinance to the current ordinance. Discussion ensued to implementing a towing provisional into the ordinance. Mayor Mola and Councilman Colletti stated they are in favor of the ticketing aspect. Discussion ensued to the salting of roads and the refreezing. Mr. Karcz discussed the turnaround when an order of salt is placed. The consensus of the Council is to revert back to the prior snow parking ordinance. Discussion ensued as to ticketing vehicles. Councilman Colletti stated to increase the penalty to \$75 per violation with no court appearance mandated. Mr. Randazzo stated the prior ordinance has a penalty of \$50-\$200 and it is the discretion of the Judge to impose the fine. Mayor Mola and Councilman Caramagna stated they would like the penalty to remain at \$50. The Council agreed to revert to the prior ordinance in all aspects. Mr. Randazzo will draw up a draft to be reviewed by Police Chief Johnson and Mr. Karcz.
- c. **Motel Ordinances** – Police Chief Johnson discussed the need to address the Motel ordinance. He stated he forwarded samples from other municipalities to Mr. Randazzo for review. Discussion of the motel ordinance will be carried over to the January 23, 2014 Work Session.

6 – **DEPARTMENTAL REPORTS:**

- a. **Department of Public Works Report – December 2013** – Accepted without discussion
- b. **Library Minutes – November 25, 2013** – Accepted with Councilman Vuoncino inquiring about the HVAC system through PSE&G as stated in the minutes. Mayor Mola stated the Library does not qualify under PSE&G.
- c. **Municipal Court Report – November 2013** – Accepted without discussion
- d. **Building Department Report – November 2013** – Accepted without discussion
- e. **Building Department Inspection Report – November 1, 2013 through December 31, 2013** – Accepted without discussion

7 – **COMMITTEE REPORTS:**

Councilman Colletti inquired about the availability of the weight room for the employees. Mr. Kazmark stated that he will be having discussions with Mr. Randazzo regarding concerns that Ms. Puglisi have regarding the employees using the weight room.

Councilman Dombrowski stated he will be attending his first Board of Health meeting on Monday. He thanked Mr. Karcz for attending tonight's meeting and hopes to make the Department of Public Work's job easier by changing the snow ordinance. He apologized to Mr. Karcz if it appeared that he had been attacking him earlier in the meeting.

Councilman Martino stated he has not yet attend a Homeowners Association meeting. He further stated he will be attending an upcoming contract negotiation with the White Collar Association. He discussed an upcoming tour of the schools with Councilman Dombrowski and Dr. Tomko.

Councilman Pettigano stated he will be meeting with Mr. Karcz regarding the Department of Public Works. He further stated he went to the Recreation Department to further familiarize himself with the workings of the department. He stated he feels the relationship with the Recreation will be a good one.

Councilman Vuoncino stated the Ambulance Corps. Executives would like to meet with the Council to discuss their allotment and vehicle titling. Discussed the upcoming Ambulance Corps dinner and dance.

Councilman Caramagna attended the Board of Education Re-Organization Meeting. He discussed the upcoming referendum. He discussed attending the Planning Board Meeting and the two applications before the Planning Board.

Mr. Kazmark discussed an upcoming surplus auction. He further discussed reaching out to Debbie Hert regarding the hawk light on Broadway and the discussion that ensued.

Mayor Mola had no report.

8 – Executive Session:

- a. Contract Negotiations – White Collar Association
- b. Personnel – Department of Public Works – Chain of Command

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Contract Negotiations – White Collar Association
Personnel – Department of Public Works – Chain of Command

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

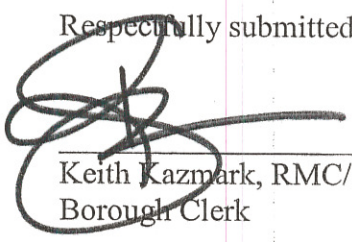
A motion was made by Councilman Martino and seconded by Councilman Pettigano to enter into Executive Session. Motion carried unanimously.

Contract Negotiations – White Collar Association
Personnel – Department of Public Works – Chain of Command

A motion was made by Councilman Vuoncino and seconded by Councilman Caramagna to return to the public session. Motion carried unanimously.

A motion was made by Councilman Vuoncino and seconded by Councilman Caramagna to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes were approved at the February 20, 2014 Regular Meeting of the Mayor and Council.