

**BOROUGH OF ELMWOOD PARK**

**WORK MEETING**

**June 12, 2014**

**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for June 12, 2014 was called to order by Municipal Clerk Keith Kazmark at 8:02 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Governing Body members Colletti, Dombrowski, Pettigano, Vuoncino and Caramagna were present. Councilman Martino was absent. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giuseppe Randazzo, and Borough Engineer Nordan Murphy.

**Public Hearing:** No one wished to be heard.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy stated Alaimo is ready to move forward with Pump Station #6 once they receive authorization to do so. He further stated that capacity will be further addressed during the design phase. Councilman Dombrowski inquired about what work needs to be done prior at Pump Station #6. Streetscape project for Market Street and the timeline that is foreseen. Mr. Kazmark discussed the process for the Streetscape project. Mr. Murphy stated Alaimo is also waiting for authorization to begin the 2014 Road Program. The Governing Body authorized Mr. Kazmark to place on the June 19, 2014 Meeting agenda resolutions to authorize the rehabilitation to Pump Station #6 and 2014 Road Program. Mr. Murphy stated he still has not received an correspondence from the Department of Transportation regarding the turn lane striping at the Route 46 and Boulevard intersection. Mr. Murphy discussed the finalizing of grant applications. Mr. Murphy stated Alaimo is waiting for authorization to proceed with the Improvements to English Avenue Park. Councilman Pettigano discussed an upcoming meeting with the Recreation Director with three members of the Council. Mayor Mola inquired about having the meeting with the Recreation Director and the entire Council. Councilman Dombrowski asked to have the Recreation Director attend a meeting with the Council following the Regular Meeting on June 19, 2014 stating the urgency to discuss English Avenue Park so that the Borough does not lose the grant for the improvements. Mayor Mola suggested meeting with the Recreation Director at the June 26, 2014 Work Session. Discussion ensued regarding a meeting with the Recreation Director. Councilman Dombrowski asked that comments regarding the appointment of the Recreation Director cease as they are upsetting to the Director. Borough Attorney Randazzo reminded the Council that the Recreation Director was not Rice Noticed for the meeting. Discussion of the Improvements to English Avenue Park will be held over until the June 26, 2014 Work Session.
- b. **Release of Cash Escrow – 48 Elmhurst Avenue** – A resolution will be placed on the June 19, 2014 Regular Meeting agenda.
- c. **Letter from Violet Shamah regarding repairs to bridge and Fleischer Brook retaining wall** – Discussion ensued as to who the responsible party is for the retaining wall. Mr. Kazmark will reach out to Pete Ten Kate for information regarding the retaining wall. Mr. Murphy will investigate the area in question and see what information he can find. Councilman Dombrowski discussed the other concerns expressed in Ms. Shamah's letter and asked Mr. Murphy to also look into those concerns.
- d. **Request for handicap curbing on Market Street and Godwin Avenue.** – Mr. Murphy discussed a conversation with Mr. Kazmark regarding adding the handicap curbing to the road program. Mr. Kazmark stated a resident came to the office and discussed the lack of handicap curbing where she takes walks with her handicap child. He further stated that he is recommending the curbing be added to the 2014 Road Program so that it will be addressed while the contractors are doing the curbing on the roadways listed on the road program. Councilman Dombrowski questioned the drainage on Market Street near Legion Place when there is substantial rainfall. Mr. Murphy will investigate Councilman Dombrowski's concern. Mr. Kazmark discussed a resident that reached out to Mayor Mola regarding handicap curbing on Godwin Avenue and also including this location with the road program. The Governing Body was in agreement to utilize the road program for addressing the handicap curbing at the two locations.
- e. **Passaic Valley Sewer Commission** – Mr. Murphy discussed the request from Passaic Valley Sewer Commission to pass sewage through Pump Station #5 for improvements at Marcal and on Route 20. Mr. Kazmark asked Mr. Murphy if he was given a recommendation by DeBlock Environmental regarding the request for pass through. Mr. Murphy stated that he did not receive a recommendation from Mr. DeBlock. Discussion then ensued as to any compensation that the Borough may receive to pass through our pump station and how not allowing the bypass could affect Marcal and Passaic Valley Sewer Commission. Mr. Murphy shared with the Council that Passaic Valley Sewer Commission is paying the costs for Alaimo and DeBlock regarding the pass through. Mr. Kazmark suggested getting input from DeBlock Environmental before making a decision. Mr. Murphy will reach out to James DeBlock to check his availability for the next work session.



Mayor Mola expressed his concern for issues that may arise in the future resulting from allowing the pass through to Pump Station #5. Mr. Murphy confirmed there would be no way to prove if the pass through contributed to a problem.

**2 – Proposal for the collection of televisions and CRTs** – Mr. Kazmark discussed the Borough's requirement to offer an electronic receptacle for televisions and computer monitor. He further stated that the items were collected from the DPW yard free of charge. The Recycling Coordinator has since advised Mr. Kazmark that the items will no longer be picked up free of charge. The Recycling Coordinator supplied Mr. Kazmark with the tonnage for 2013 in an effort to get an approximate cost for the continued collection of these items. Mr. Kazmark stated it will cost approximately \$4,700 a year and the Borough's CFO Mr. Riggitano stated funds are available through the recycling grant. Councilman Dombrowski inquired about the DPW employee picking up the items. Mr. Kazmark explained when a resident drops the item down at the DPW there is no charge to the resident, however, if the resident requires the item to be picked up curbside there is a charge to the resident. Discussion ensued and Mr. Kazmark will direct the Recycling Coordinator to move forward with the contractor that collects the televisions and computer monitors.

**3 – Proposal from Lerch, Vinci & Higgins LLP for the calculations of the arbitrage rebate for the Borough's debt obligations for 2013** – A resolution will be placed on the June 19, 2014 Regular Meeting agenda.

**4 – Prohibition on Drugs and Alcohol Usage for Volunteer Emergency Services Form** – Mr. Kazmark discussed that the form is a recommendation from the committee which was formed to discuss the accident with the ladder truck. Mr. Kazmark explained the form is to be filled out each year by all Volunteer Emergency Responders and any member who does not submit the form will have their clothing allowance withheld. He further explained that any member who still refuses to submit the form may face insubordination charges from the Fire Chiefs. Councilman Dombrowski stated that any member who does not sign the form should not be allowed onto the fire trucks. Mr. Kazmark discussed a training session that will be held prior to the signing of the form each year. Councilman Dombrowski and Vuoncino discussed a member facing possible suspension from the department if the form is not signed. Mr. Randazzo stated if a suspension was put into their by-laws then the Chiefs would be able to enforce a suspension. Discussion ensued as to the individuals that infractions would be reported to. A resolution will be placed on the June 19, 2014 Regular Meeting agenda.

**5 – REQUEST FOR RESOLUTIONS:**

- a. **Request permission for a block party on Orchard Street** – A resolution will be placed on the June 19, 2014 agenda.
- b. **Request permission for a block party on Leliarts Lane** – A resolution will be placed on the June 19, 2014 agenda.

**6 – ORDINANCES:**

- a. **Construction limits for non-residential districts** – Mayor Mola discussed the Construction Official bringing this ordinance to him for discussion with the Council. Mayor Mola stated that the ordinance will restrict construction to Monday through Friday from 7:00 a.m. until 6:00 p.m. The ordinance also would restrict construction on Sundays and certain holidays. Councilman Dombrowski commented many residents do construction on Sundays. Councilman Colletti verified that the ordinance pertains to commercial construction. The ordinance will be introduced at the June 19, 2014 Regular Meeting.

**10 – Letter from Giuseppe Randazzo regarding Recycling bids opened on June 3, 2014-** Mr. Kazmark discussed Mr. Randazzo's recommendation to award a 3-year recycling bid to the lowest bidder, Advanced Recycling. Mr. Randazzo stated that Bella Cleaning and Carting submitted a letter asking the bid from Advanced Recycling be disqualified due to the lack of a 901 Approved letter. Mr. Randazzo reached out to the Department of Environmental Protection where he was advised the approval letter is not required for recycling. A resolution awarding the recycling contract to Advanced Recycling will be placed on the June 19, 2014 Regular Meeting agenda.

**11 – Request from Donna Puglisi for Summer Camp Hires** – A resolution will be placed on the June 19, 2014 for new hires for the Summer Camp program.

**7 – DEPARTMENTAL REPORTS:**

- a. **Police Department Report – May 2014** – Accepted without discussion
- b. **Department of Public Works Report – May 2014** – Accepted without discussion
- c. **Building Department Report – May 2014** – Accepted without discussion

**8 – COMMITTEE REPORTS:**

Councilman Pettigano had no report.

Councilman Vuoncino had no report.

Councilman Dombrowski discussed the time allotted for the coyote presentation and the possibility to move the question and answer session to the caucus room. He discussed being contacted by a doctor for Health and Wellness and was asked per permission to come into the Borough and do services for the employees. Discussion ensued regarding the request and was not approved by the Council. Councilman Dombrowski discussed a meeting with the Chamber of Commerce which discussion regarding the high cost of permits through the Health Department ensued. He stated he will be taking the concerns to the Board of Health at their next meeting. He further commended Sicilian Sunscapes for the landscaping done by the intersection of



Washington Avenue and Boulevard. Councilman Dombrowski discussed the upcoming events sponsored by the Chamber of Commerce. Mr. Kazmark stated if other landscapers are interested in landscaping other areas in town such as Sicilian Sunscapes did they should reach out to the Chamber of Commerce for them to submit the request to the Governing Body. Discussion ensued as to size requirements for the signage landscapers would erect on areas they would landscape and maintain.

Councilman Caramagna stated he was unable to attend the recent Planning Board meeting due to his retirement dinner from the Board of Education. Discussion ensued to the responsible party for trees located in the right of way and the types of trees planted.

Councilman Colletti stated the item he intended on reporting on has already been discussed.

Councilman Pettigano discussed the forming of a 100<sup>th</sup> Anniversary Committee. Discussion ensued as to telephone poles by the marina.

Mayor Mola had nothing to report.

9 – **EXECUTIVE SESSION:**

- a. **Personnel – Court Department**
- b. **Personnel – Health Department**
- c. **Personnel – Department of Public Works**
- d. **Personnel – Fire Prevention Bureau**
- e. **Personnel – Police Department**
- f. **Negotiations – PBA Contract**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Court Department**  
**Personnel – Health Department**  
**Personnel – Department of Public Works**  
**Personnel – Fire Prevention Bureau**  
**Personnel – Police Department**  
**Negotiation of PBA Contract**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Pettigano and seconded by Councilman Vuoncino to enter into Executive Session. Motion carried by the members present.

**Personnel – Court Department**  
**Personnel – Health Department**  
**Personnel – Department of Public Works**  
**Personnel – Fire Prevention Bureau**  
**Personnel – Police Department**  
**Negotiation of PBA Contract**

A motion was made by Councilman Pettigano and seconded by Councilman Dombrowski to return to the public session. Motion carried by the members present.

A motion was made by Councilman Pettigano and seconded by Councilman Dombrowski to adjourn. Motion carried by the members present.

Respectfully submitted,

  
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Keith Kazmark RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the August 21, 2014 Regular Meeting of the Mayor and Council.*