

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**August 7, 2014**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for August 7, 2014 was called to order by Municipal Clerk Keith Kazmark at 8:02 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giuseppe Randazzo, and Borough Engineer Nordan Murphy.

**Public Hearing:**

Richard DeLorenzo, Hillman Drive, stated members of the Advisory Board have questions regarding the new Recreation Advisory Board ordinance and would like verification as to actions that are allowed or not allowed by the Advisory Board. He requested the Council to address the Advisory Board directly regarding their concerns. Mr. DeLorenzo discussed The Hut and inquired if construction needs to be performed by a licensed contractor. Discussion ensued to a 2012 email from Ms. Puglisi to Mr. Kazmark inquiring about construction at The Hut. Councilman Dombrowski discussed Ms. Puglisi's authority regarding the Recreation Department. He further discussed the Council is not making decisions regarding the Recreation Department and the Advisory Board should reach out to Ms. Puglisi regarding some of the questions asked. Discussion ensued regarding the Bombers moving back into The Hut. Councilman Vuoncino stated the only discussion he was present for regarding the Bombers were storage related issues. He further stated he recollects a suggestion that the Bombers inquire about a storage unit for their equipment. Councilman Pettigano stated he will reach to the Advisory Board to set up a date for a joint meeting between the Governing Body and the Advisory Board.

Juan Davila, Paterson Avenue, stated he heard there was discussion to change the traffic pattern on Chamberlain Avenue due to the parking issues. Mayor Mola stated Police Chief Foligno is on tonight's agenda to discuss the traffic conditions on Chamberlain Avenue. He further stated the discussion on the regular agenda giving him to the option to stay at the meeting to hear the discussion or the option to call the Clerk the following day to get a synopsis of the discussion.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy stated he has not yet received a response from the NJ DOT to his email regarding the striping at the Route 46 and Boulevard intersection. The grant applications for the Safe Routes to School were filed by the due date. Mr. Murphy discussed a possible time extension from the County for the English Avenue Improvements. He further discussed other plans for English Avenue Park. Mr. Murphy discussed the progress of the Marcal sewer pass through. Mr. Murphy discussed the progress with Pump Station #6. Mr. Murphy stated the plans for the 2014 Road Program are being finalized.
- b. **Emergency Water Main Repair – Parkview Avenue** – Mr. Murphy discussed the repair to the water main on Parkview Avenue. Mr. Kazmark stated a resolution needs to be approved for the emergency repair. Mr. Murphy discussed the repair to be performed by Colonnelli Brothers who is the authorized contractor for all water and sewer emergency repairs. A resolution will be placed on the August 21, 2014 Regular Meeting Agenda.
- c. **2014 Bergen County Historic Preservation Trust Fund Grant Program** – Discussion ensued regarding the grant program.
- d. **Update on 545 Boulevard Inquiry** – Mr. Murphy stated the wall is located on private property. Councilman Dombrowski inquired as to whether the Borough would be responsible if the wall was to fail. Discussion ensued regarding repair of the retaining wall. Mr. Murphy was directed by the Council to send a letter to the property owner regarding the findings pertaining to the retaining wall.
- e. **2014 Community Development Block Grant Applications** – Mayor Mola discussed the requirements for Community Development Grants. He further discussed the receipt of a letter from Community Development stating prior authorized projects no longer meet the requirements for the grants. Mayor Mola stated that after conversations with the Borough Engineer and Community Development the Borough will resubmit an application for funding in an area of town which does qualify. Under the 2014 Road Program, the resurfacing costs for Franklin Street, Court Street and IoZIA Terrace are equivalent to the amount of the grant. The above stated streets will be removed from the 2014 Road Program and be submitted to Community Development under a new application from the Borough. Councilman Dombrowski inquired as to whether three additional streets will be

added to the Road Program. Mayor Mola suggested with the start of the County Park project the following week he would like to see curbing being installed along Gilbert Avenue. He further suggested since the money was already bonded for the three streets that will now be requested through Community Development for the funding, the Borough can do the work on Gilbert Avenue using the possible savings on the Road Program. Discussion ensued as to whether Community Development will approve the swapping of streets for the grant application. A resolution will be placed on the August 21, 2014 Regular Meeting agenda authorizing the application for the 2014 Community Development Block Grant.

- f. **Boswell Engineering Status Report** – Discussion ensued regarding Boswell Engineering’s Status Report.

2 – **Request to reserve meetings rooms in Borough Hall** – Accepted without discussion. A resolution will be placed on the August 21, 2014 Regular Meeting agenda.

3 – **Letter from Officer Howard Renn regarding his intent to retire** – Accepted without discussion.

4 – **TABLED ITEMS:**

- a. **Agreement for Special Tax Appeal Council – Brian T. Giblin, Esq.** – Mr. Kazmark stated Mr. Giblin has performed the duties as Special Tax Appeal Council and this resolution authorizes the execution of the contract. Councilman Colletti discussed the reasons for his request to table the resolution. Mr. Kazmark discussed the breakdown of salary between the Borough Attorney and the Special Tax Appeal Council. A resolution will be placed on the August 21, 2014 Regular Meeting agenda.
- b. **Licensing & Business Regulations – Construction Work on Sundays** – Councilman Dombrowski discussed the reason for his request to table the resolution. Discussion ensued regarding the ordinance. The ordinance will be held over for discussion at the September 11, 2014 Work Session.

5 – **POLICE CHIEF FOLIGNO:**

- a. **Traffic conditions on Chamberlain Avenue** – Chief Foligno discussed the congestion on the west end of Chamberlain Avenue. Discussion ensued implementing a temporary parking time limit for the affected streets. Councilman Pettigano discussed his desire to create an ordinance that would allow businesses to share parking spaces. Discussion ensued regarding sticker parking. Chief Foligno will schedule a meeting with the surrounding businesses to discuss the parking issues on Chamberlain Avenue.
- b. **Replacement for totaled Police vehicle** – Discussion ensued as to the replacement of the Police vehicle that was damaged. A resolution will be placed on the August 21, 2014 Regular Meeting agenda.
- c. **Eligible Civil Service List – Police Sergeant** – Chief Foligno discussed two open vacancies in the Police Department table of organization and requested the Council fill those vacancies with the top two scores on the Eligible Civil Service List. Discussion then ensued regarding deferring the salary increase for 12 months. Resolutions will be placed on the September 18, 2014 Regular Meeting agenda.
- d. **Accreditation Policy, Procedure, Rules and Regulation Development** – Chief Foligno discussed the accreditation process, the cost and the grant that is available through JIF for accreditation. He further discussed the last time the procedures were updated.
- e. **Letter from Keisler Industrial** – Chief Foligno discussed a letter received by Keisler Industry commending the handling of a situation at their business.
- f. **Court Security** – Chief Foligno discussed the need for Special Officers for Court sessions. Discussion ensued to pay rate and the responsible department for the salaries.

6 – **DEPARTMENTAL REPORTS:**

- a. **Department of Public Works – July 2014** – Accepted without discussion
- b. **Recreation Departments Report – July 2014** – Accepted without discussion
- c. **Municipal Court Report – June 2014** – Accepted without discussion
- d. **Police Department Report – June 2014** – Accepted without discussion
- e. **Library Minutes – June 23, 2014** – Councilman Dombrowski inquired about the progress with the Capital Project. Mr. Kazmark discussed meetings with members of the Library Board. Councilman Dombrowski expressed his concerns. Minutes accepted.

Councilman Colletti inquired about the auction which took place regarding the Borough vehicles.

Councilman Caramagna inquired about the progress of the work at the schools. Board of Education Trustee Jeanne Frietag discussed the football field and the high school gym. Discussion then ensued pertaining to the surplus.

7 – **COMMITTEE REPORTS:**

No Committee Reports were given.

8 – **EXECUTIVE SESSION:**

- a. **Personnel – Department of Public Works**
- b. **PBA Contract Negotiations**
- c. **Personnel – Health Department**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Department of Public Works**  
**PBA Contract Negotiations**  
**Personnel – Health Department**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Vuoncino and seconded by Councilman Dombrowski to enter into Executive Session. Motion carried unanimously.

**Personnel – Department of Public Works**  
**PBA Contract Negotiations**  
**Personnel – Health Department**

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to return to the public session. Motion carried unanimously.

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the September 18, 2014 Regular Meeting of the Mayor and Council.*