

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**September 11, 2014**  
**8:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for September 11, 2014 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giuseppe Randazzo, and Borough Engineer Nordan Murphy.

**Public Hearing:** No one wished to be heard.

**Work Meeting Agenda Items:**

**1 – ENGINEERING REPORT:**

- a. **Monthly Status Report** – Mr. Murphy updated the Governing Body regarding the striping of the intersection of Route 46 and Boulevard. Mr. Kazmark discussed the bus shelter that is to be installed at the corner of Route 46 E and the Boulevard. Mr. Murphy stated the Community Development Grant Block Application has been submitted. Mayor Mola discussed the history regarding the previous application and the reason for reapplying for the grant. Mr. Murphy discussed the County program for bike way paths. Mr. Kazmark stated that Mr. Ten Kate of Boswell Engineering reviewed whether this program was feasible in the Borough. Councilman Pettigano discussed the difficulty in finding a bike path that worked in the town. Mr. Murphy discussed an upcoming survey regarding the force main. Discussion ensued as to the timing of the multiple projects which involve Market Street. Mr. Murphy stated the Borough will be accepting bids for the 2014 Road Program on September 23, 2014. Mr. Kazmark stated it would be possible to award at the October 2, 2014 Regular Meeting if the bids received are in order.
- b. **Construction Cost Estimate – English Avenue Park Improvements** – Mr. Murphy discussed the cost estimate for park improvements. He stated the accumulative costs for the hockey rink amounts to \$127,000. He further stated if the rink was to be taken out of the plan the cost estimate would reduce to approximately \$220,000. Mr. Kazmark will send a letter to the County to request an extension for the 2011 grant. Discussion ensued as to parking at the park and moving the softball field back. Councilman Vuoncino inquired if the design cost should be included in the project's budget. Mr. Murphy stated the design costs are the responsibility of the Borough. Discussion ensued as to the hockey rink and lighting at English Avenue Park. Discussion then took place as to other locations for the rink. Councilman Vuoncino stated that a good plan was put into place by the Recreation Board and in the last few months it's been taken apart. Councilman Pettigano stated he did not feel it was a good plan. Discussion ensued to the relocation of the light pole located by the basketball courts at Borough Field. Discussion ensued regarding English Avenue Park being utilized by Bombers football. Councilman Pettigano stated changes are recommendations by Ms. Puglisi. Councilman Dombrowski requested that Ms. Puglisi attend an upcoming council meeting. Discussion then ensued to future meeting agendas. Mr. Murphy stated he will be attending the September-22, 2014 Recreation Meeting with Ms. Puglisi and report back to the Council at the September 25, 2014 Work Session. Discussion ensued regarding Ms. Puglisi attend a meeting with the Council. Further discussion will be held over to the October 9, 2014 Work Session.
- c. **Summary of Findings – 545 Boulevard** – Mr. Murphy stated a letter had been sent to Ms. Shamah regarding the concerns in her letter sent to the Council.
- d. **NJDOT 2015 State Aid Programs** – Mr. Murphy discussed the programs available, and a proposal by Alaimo Group that will be submitted for the Council's review for Improvements to Boulevard (Section 8 & 9). The Governing Body authorized Mr. Murphy to move forward regarding the NJDOT Municipal Aid for the Improvements to Boulevard (Section 8 & 9)
- e. **Bridge Inspection – Martha Avenue over Fleischer Brook** – Mr. Murphy discussed a letter from the Department of Transportation which discusses a bridge inspection that rated the bridge on Martha Avenue as priority one repair. Discussion ensued to the responsible party for the repair. Mr. Murphy stated the County deems the Borough responsible for the repair. Mr. Murphy will discuss with Mr. Karcz the ability of the Department of Public Work to repair the sidewalk.
- f. **Request to Release Escrow – 243 Roosevelt Avenue** – A resolution will be placed on the September 18, 2014 Regular Meeting.
- g. **Parks Capital Plan** – Councilman Pettigano inquired if the Council can authorize Mr. Murphy to create a Parks Capital Plan. Mr. Murphy discussed what he and Ms. Puglisi have talked about regarding the parks. Mr. Murphy stated a cost would not incurred to create a proposal. Discussion ensued to Mr. Murphy getting input from the Advisory Board and also the sport organizations when creating a Park Capital Plan. Mr. Murphy will present the Council with a proposal for the October 9, 2014 Work Session.



**2 – Request refund of parking permit for the Broadway Park - n - Ride** – A resolution to be placed on the September 18, 2014 Regular Meeting.

**3 – Request for Bond Ordinance for 368 Market Street Easement** – CFO Roy Riggitano will work with Rogut McCarthy to prepare the Bond Ordinance to be introduced at the September 18, 2014 Regular Meeting.

**4 – Request from Fire Official D’Arco to purchase new vehicle and turn over current vehicle for transfer to Health Department** – Mr. Kazmark discussed the request to purchase a new vehicle and the turning over of the current vehicle to the Borough. Discussion ensued regarding the transfer of the vehicle to another department. A resolution will be placed on the September 18, 2014 Regular Meeting authorizing the purchase of a new vehicle for the Fire Prevention Bureau.

**5 – Request by Bombers Association to use the Recreation Department’s Bus** – A resolution will be placed on the September 18, 2014 Regular Meeting authorizing the use of the Recreation Bus by the Bombers.

**6 – Memorandum from Officer Barone regarding Handicap request for 126B Iozia Terrace** – Officer Barone’s memorandum stated the resident needs to bring their request to the apartment complex’s management. Accepted without discussion.

**7 – Request from the Port Authority Police Department to use the Elmwood Park Pistol Range** – A resolution will be placed on the September 18, 2014 Regular Meeting authorizing the Port Authority Police Department to utilize the Elmwood Park Pistol Range.

**12 – RFP received for Consultant for the Police Department’s Accreditation** – Mr. Kazmark stated the Borough received one RFP in response to the consultant for the Police Department accreditation. A resolution awarding The Rodgers Group will be placed on the September 18, 2014 Regular Meeting.

**8 – TABLED ORDINANCES:**

- a. **Ordinance 14-17 Licensing and Business Regulations – Construction Work on Sundays** – Discussion ensued regarding hours that would be allowable to do home construction on Sundays. The Council agreed to allow only homeowners to perform home construction during the hours of 12:00 p.m. to 6:00 p.m on Sundays. The ordinance will be introduced at the September 18, 2014 Regular Meeting.
- b. **Ordinance 14-18 Outside Police Contracting Service Fee Schedule** – To be discussed during the Executive Session.

**9 – DEPARTMENTAL REPORTS:**

- a. **Department of Public Works – August 2014** – Accepted without discussion
- b. **Municipal Court Report – July 2014** – Accepted without discussion
- c. **Police Department Report – August 2014** – Accepted without discussion

**10 – COMMITTEE REPORTS:**

Councilman Pettigano discussed that Ms. Puglisi would like the commemorative rock which was donated by Unico that represents the 500<sup>th</sup> Anniversary of Christopher Columbus’ landing in America, relocated away from the front of the Recreation Center. Discussion ensued regarding the rock. He discussed a cooperative parking plan and a draft ordinance which he worked on to alleviate the parking issues on Chamberlain Avenue and would like the Council to consider it. Councilman Pettigano stated that he and Mr. Bolen met and discussed the Certificate of Continued Occupancy ordinance. He further discussed the changes and recommendations. Further discussion will be held over until the October 9, 2014 Work Session.

Councilman Vuoncino discussed the Police accreditation and the process. He discussed the Ambulance Corps meeting and the passing of Dee Calandriello and Michele Steepy’s mother.

Councilman Dombrowski discussed attending the Chamber of Commerce meeting and the upcoming Chamber of Commerce 5K Run/Walk. He further discussed a letter received by the Chamber of Commerce regarding the “tank” in which Fort Dix would like to take possession and display it in their museum. Discussion ensued to how the widening of the intersection will affect the location of the “tank.” Councilman Dombrowski stated how both veteran groups in town have indicated they do not want to take responsibility to maintain the tank. Councilman Colletti discussed budgeting in 2015 to restore the “tank.”

Councilman Caramagna discussed a meeting with Mr. Warner, the High School Principal, in which he saw the newly installed gym floor. He further stated the Council would be invited to the first home basketball game. He reported progress with the construction being done at the high school. Councilman Caramagna discussed a desire by the School District to possibly entering into a shared service agreement with the Department of Public Works for grass cutting. Councilman Dombrowski discussed further details regarding the interest of a shared service agreement. Mr. Kazmark asked for any further discussion be held until the executive session in which personnel in the Department of Public Works will be discussed.

Councilman Martino had no report.

Councilman Colletti discussed the yearly Firemen's Convention is this weekend. He further discussed that coverage will be available if needed during that time.

Mayor Mola discussed the parking issues on Chamberlain Avenue.

Mr. Kazmark recommended the Council enter into Executive Session to discuss the litigation listed under the Executive Session agenda. He stated that three employees from the Health Department received RICE Notices and requested the Health Department agenda item be heard during a public session. He further stated that once the litigation discussion has been completed that the Council will then return to the public meeting to discuss the shared services agenda item for the Health Department. After some discussion it was decided to go into executive to discuss Buonanno vs. Elmwood Park.

**11 – EXECUTIVE SESSION I:**

- a. Shared Services – Health Department (Discussion held during public portion)
- b. Negotiations – PBA Contract
- c. Litigation – Buonanno vs. Elmwood Park
- d. Personnel – Department of Public Works

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Litigation – Buonanno vs. Elmwood Park**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilman Caramagna to enter into Executive Session. Motion carried unanimously.

**Litigation – Buonanno vs. Elmwood Park**

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to return to the public session. Motion carried unanimously.

Mr. Kazmark opened the public portion at 10:25 p.m. Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

**11a – Shared Services – Health Department** – Mr. Kazmark stated he was directed by the Mayor and Council to reach out to the County to seek information and costs for shared services with the Bergen County Health Department. He discussed his conversations with the County Health Director Nancy Mangieri and distributed a spreadsheet in which he broke down the costs for the Governing Body. Mr. Kazmark stated the cost for the Borough to run the Health Department is currently \$304,217.43. Mr. Kazmark discussed the items included with the Shared Service Agreement with the County. He stated the Registrar is a position that would need to remain with the municipality as the County cannot provide Registrar services to municipalities. A shared service agreement with the County would cost the Borough approximately \$146,022.46. He further stated the savings should the Borough were to enter into a shared service agreement with the County would be approximately \$158,294. Councilman Martino inquired whether the Borough would lose any of its current services under a contract with the County. Councilman Dombrowski and Mr. Kazmark stated the Borough would not lose services, but would in fact gain additional services. Mr. Kazmark reiterated that the three Health Department employees chose to have this discussion in public. Councilman Colletti inquired whether our residents would be able to have vaccines provided within the Borough or would they need to go to another location. Mr. Kazmark stated the County would set up a rabies clinic and vaccine clinics within the Borough. Mr. Kazmark discussed how the Board of Health would stay intact. Discussion ensued as to salaries. Mr. Kazmark recommended a joint meeting between the Council and the Board of Health where the County could make a presentation to both groups at one time. Mr. Kazmark stated he inquired the Borough was to enter into a shared service agreement would the County have the ability to absorb any employees that would be let go from the Borough. He followed up by saying it was said it would be a possibility. Discussion ensued regarding the registrar position's salary and duties. Mr. Kazmark stated the Board of Health would have the decision regarding whether to enter the shared service agreement and the Council has the final decision on the Health



Department's budget. Councilman Colletti inquired about the registrar position and inquired if the Borough went to shared services, how can only one out of three employees retain their position. Mr. Kazmark stated that the registrar position is not part of the shared services because that is a position which statutorily stay within the Borough. Mr. Kazmark stated he needs to reach out to Mr. Coyne and set up a joint meeting between the Council and the Board of Health. Mr. Kazmark was authorized to set up a joint meeting with the Board of Health.

Mayor Mola inquired whether the issue of field usage with EP United soccer program was corrected. Councilman Pettigano stated EP United have failed to supply all the necessary paperwork.

**EXECUTIVE SESSION II:**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Negotiations – PBA Contract**  
**Personnel – Department of Public Works**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.


A motion was made by Councilman Martino and seconded by Councilman Caramagna to enter into Executive Session. Motion carried unanimously.

**Negotiations – PBA Contract**  
**Personnel – Department of Public Works**

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to return to the public session. Motion carried unanimously.

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the October 2, 2014 Regular Meeting of the Mayor and Council.*