

BOROUGH OF ELMWOOD PARK
WORK MEETING
January 10, 2013
8:00 pm

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted of January 1, 2012.

Governing Body members Caramagna, Castiglia, Conboy, Pettigano, Vuoncino and Colletti were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin, and Borough Engineer Pete Ten Kate.

Public Hearing: No one from the public was present.

Work Meeting Agenda Items:

1 – JIF Annual Report – Frank Covelli – Mr. Covelli discussed an employee and elected official liability plan. Councilman Vuoncino asked if this policy covered police officers. Mr. Covelli stated it does not. The policy covers current or former employees or elected officials. Mr. Covelli stated that the Borough is in full compliance with the loss control program. Mr. Covelli further discussed the coverage the Borough has along with other available insurance policies. A resolution will be placed on the January 17, 2013 Regular Meeting to authorizing action on the POL/EPL Premium Options.

2 – Municipal Engineer's Report

- a. Monthly Status Report** – Mr. Ten Kate reported progress on all projects. He further stated he is compiling a list of roads for discussion of the 2013 Road Re-surfacing Program. The Road Re-surfacing program will be held over to the January 24, 2013 Work Session. The bid opening for the Kipp Avenue Pump Station will be held in Garfield. He further stated that work could commence in early February. Mr. Ten Kate stated that top soil is being put down on English Avenue with the next step being the installation of the sprinkler systems. The seeding of the field will be done in the spring. He further stated that the field may be playable for the fall. Discussion ensued to storm grates. Mr. Ten Kate discussed the standards that must be followed when improvements to a road is made.
- b. Generator Estimates for Municipal Building and Recreation Complex** - Mr. Ten Kate discussed generators for the Municipal Building and the Recreation Building. He discussed the cost estimate and suggested a bond for about \$440,000 to \$450,000. A bond ordinance will be introduced at the January 17, 2013 Regular Meeting.

3 – Discussion of Board & Commission Appointments – Discussion ensued regarding the appointments that were tabled at the January 3, 2013 Regular Meeting. Mayor Mola stated that if the Council can make a decision tonight pertaining to these appointments then the appointees can begin their terms with the upcoming Board and Commission meetings. Councilman Caramagna stated his thoughts as to Mr. Vicari being appointed to the Board of Adjustment when he sit on the Planning Board. He feels that there is a conflict of interest. No other comments were made at this time. Mr. Kazmark advised the Council that action may be taken at this meeting and the appointments can be made. A motion was made by Councilman Vuoncino and seconded by Councilman Caramagna on the appointment of Arlene Levine to the Board of Health, motion carried unanimously. A motion was made by Councilman Conboy and seconded by Councilman Pettigano on the appointment of Julie McCauley to the Health Department, motion carried unanimously. A motion was made by Councilman Conboy and seconded by Councilman Vuoncino on the appointment of Ronald Vicari to the Zoning Board, Councilmen Caramagna and Pettigano voted no, Councilmen Castiglia, Conboy, Vuoncino and Colletti voted yes, motion carried. A motion was made by Councilman Vuoncino and seconded by Councilman Castiglia on the appointment of Timothy Mooney to the Library Board, motion carried unanimously. Mayor Mola made the recommendation for Richard DeLorenzo and Robert Calabro to be reappointed to the Recreation Commission. Confirming resolutions will be placed on the January 17, 2013 Regular Meeting for all these appointments. Councilman Caramagna expressed his disappointment regarding the appointment to the Zoning Board.

4 – Letter from Mr. Bolan regarding school repairs – Mr. Kazmark discussed Mr. Bolen's letter regarding the repairs to the Gilbert Avenue School. He further stated that he and Mayor Mola met with State Monitor, Mr. Egan. Mr. Egan stated that at this time the Borough does not need to be concerned

with the repairs. Mr. Kazmark further discussed that Mr. Egan's ability to override any decision by the Board of Education, the Superintendent or the Business Administrator.

5 – Letter from Mr. Bolan regarding the certificate of occupancy of Leone's Pizza – Mr. Kazmark discussed the letter submitted by Mr. Bolen. The letter shows the response to a new business that falls under the new certificate of occupancy ordinance.

6 – Letter from EPFD Defender Company #2 requesting permission for three coin toss events – A resolution will be placed on the January 17, 2013 Regular Meeting authorizing the coin toss events.

7 – Ordinances:

a. Revisit Ordinance 13-01 – Parking on Orange Avenue – Discussion ensued to the parking ordinance. The ordinance will be introduced at the January 17, 2013 Regular Meeting.

8– Letter from Mr. Riggitano requesting an ordinance for a 4% pass along water rate increase – Discussion ensued as to the pass along for the increase in the water rates from Passaic Valley Water Commission. A resolution will be placed on the January 17, 2013 Regular Meeting Agenda.

9– Mosquito Jungle – Enforcement of Park Use Permits – Discussion ensued as to the previous verbal agreement for sports at the elementary school age. Mr. Kazmark will contact Ms. Hirt from the Department of Transportation regarding a written document listing allowable activities at Mosquito Jungle.

10 - Discussion of County Park – The Mayor and Council reviewed a map of the County Park. Discussion ensued regarding the layout of the park. Councilman Pettigano discussed the placement of a pedestrian signal near the park.

11 – Departmental Reports and Board, Commission & Committee Minutes:

a. Municipal Court Report – November 2012 – Approved without discussion.

b. Recreation Commission Minutes – November 27 & December 18, 2012 – Approved without discussion.

c. Library Minutes – November 26 & December 10, 2012 – Councilman Vuoncino inquired about the plans for an addition onto the Library. Minutes approved after some discussion.

12 – COMMITTEE REPORTS:

Councilman Castiglia reported the Department of Public Works are working on multiple water main breaks.

Councilman Caramagna requested a letter be sent to the County regarding all the downed trees in the County Park. Mr. Kazmark will send a letter requesting the downed trees be tended to.

Councilman Pettigano had no report.

Councilman Conboy reported on the upcoming Recreation Commission meeting. He further stated that the Recreation Commission and Dr. Tomko will be meeting to discuss programs. Mr. Kazmark will reach out to Mr. Egan regarding the Recreation Meeting.

Councilman Vuoncino inquired about standby pay for the Ambulance Corps. Mr. Kazmark will speak with Mrs. Keating regarding the standby pay. Councilman Vuoncino stated that NJ. S.E.M. will be going out for auction at the end of the month for the natural gas and electric.

Councilman Colletti asked for consideration for extending the commercial zone along Market Street. He further requested that each of the Councilmen receive a zoning map. Mr. Giblin suggested that the Borough Planner be brought into discussions.

Mayor Mola had no report.

13 – EXECUTIVE SESSION:

a. Personnel – Police Department

b. Litigation – Lukoil North America, LLC vs. Elmwood Park

c. Personnel – Building Department

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department
Litigation – Lukoil North America, LLC vs. Borough of Elmwood Park
Personnel – Building Department

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Conboy and seconded by Councilman Castiglia to enter into Executive Session. Motion carried unanimously.

Personnel – Police Department
Litigation – Lukoil North America, LLC vs. Borough of Elmwood Park
Personnel – Building Department

A motion was made by Councilman Colletti and seconded by Councilman Vuoncino to return to the public session. Motion carried unanimously.

A motion was made by Councilman Conboy and seconded by Councilman Caramagna to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes were approved at the February 7, 2013 Mayor and Council Meeting.