

**BOROUGH OF ELMWOOD PARK
WORK MEETING
January 24, 2013
8:00 pm**

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 8:02 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2013.

Governing Body members Caramagna, Castiglia, Pettigano, Vuoncino and Colletti were present. Councilman Conboy is absent. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Pete Ten Kate.

Public Hearing: No one wished be heard.

Work Meeting Agenda Items:

1 – EXECUTIVE SESSION:

- a. **Personnel – Building Department**
- b. **Stipulation of Settlement – Elmwood Terrace vs. Borough of Elmwood Park & Glenwood Plaza vs. Borough of Elmwood Park**
- c. **Litigation – Borough of Elmwood Park vs. Ingrasselino**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Building Department
Stipulation of Settlement – Elmwood Terrace vs. Borough of Elmwood Park, Glenwood Plaza vs. Borough of Elmwood Park
Litigation – Borough of Elmwood Park vs. Ingrasselino

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Vuoncino and seconded by Councilman Castiglia to enter into Executive Session. Motion carried unanimously.

Personnel – Building Department
Stipulation of Settlement – Elmwood Terrace vs. Borough of Elmwood Park, Glenwood Plaza vs. Borough of Elmwood Park
Litigation – Borough of Elmwood Park vs. Ingrasselino

A motion was made by Councilman Colletti and seconded by Councilman Vuoncino to return to the public session. Motion carried unanimously.

The meeting returned to the public session at 8:50 p.m. with all members present with the exception of Councilman Conboy who is absent.

Mr. Riggiano discussed communications with a state vendor pertaining to the ability to collect property taxes by way of credit card. He further stated that it would be of no cost to the municipality, the fee would be collected from the tax payer. Mr. Riggiano stated that with approval from the Council the process can move forward.

2 – Municipal Engineer’s Report

- a. **2013 Road Resurfacing Program** – Mr. Ten Kate discussed the list of streets in the 2013 Resurfacing Program. Mr. Ten Kate stated the Department of Transportation grants will not be awarded prior to May. He further asked the Council to review the list and present changes at the next meeting. Discussion ensued as to paving and curbing along Gilbert Avenue along the County Park. Discussion further ensued to the placement of the parking lot for the park. Mr. Ten Kate asked for clarification pertaining to the Road Program. The Mayor and Council will review the list of streets and have further discussions for the February 14, 2013 Work Session.
- b. **Martha Avenue Pump Station** – Mr. Ten Kate discussed the bid opening in Garfield for the Martha Avenue pump station. Mr. Ten Kate stated that Garfield is receiving \$200,000 from the County for the project. He further stated that Garfield will be looking for Elmwood Park to fund expenses that exceed the \$200,000.
- c. **Hazard Mitigation Workshop** – Mr. Ten Kate discussed the workshop he attended. He further stated that grant money is available for generators, however installation of the generator could be delayed a year due to the fact money cannot be expended for the project until the grant is awarded.

3 – Discussion of Zoning Ordinance – Market Street – Councilman Colletti discussed the expanding of the commercial zoning along Market Street. He further expressed his thoughts of extending the north side up to the railroad tracks and the south side an additional 100 feet. Councilman Castiglia discussed how the residents in those areas would feel about their zone being changed from residential to having a combination of residential/commercial zone. Councilman Colletti stated that some may not be for the plan however what is best for the future needs to be considered. Mr. Giblin stated that the Municipal Planner has not reviewed the Borough plans for three years and feels that the Planner should be a part of the discussion. Mr. Kazmark will reach out to Kaukner & Kaukner to meet with the Mayor and Council at an upcoming Work Session.

4 – Letter from Eileen Lodder regarding tree in right-of-way – Mr. Kazmark discussed the email received from Mr. Karcz which stated that the tree that is discussed in the letter is healthy and does not to be taken down. Mr. Karcz did state that the tree did need to be trimmed. Mr. Kazmark stated that he reached out to both the Fair Lawn and the County to pursue a possible Shade Tree Commission. Mr. Kazmark further stated that the ordinance clearly states that maintenance of trees in the right of way is the responsibility of the homeowner.

5 – Letter from Gayle Reich regarding intent to retire – Mr. Kazmark stated that the position is a Recreation Commission appointment and the letter was accepted without discussion.

6 – Discuss of Block 1503 Lot 11 - Fencsak & Boulevard – Council authorized Mr. Giblin to do title work on the property.

7 – Departmental Reports and Board, Commission & Committee Minutes:

- a. **Municipal Court Report – December 2012** – Accepted without discussion.
- b. **Police Department Report – December 2012** – Accepted without discussion.
- c. **Recreation Department Report – January 2013** – Accepted without discussion.

8 – COMMITTEE REPORTS:

Councilman Caramagna stated there is an upcoming Homeowners Association meeting.

Councilman Castiglia stated that he has been approached regarding the snow parking signs. He further stated that he spoke to Mr. Karcz stated that he is confident that the parking will work. Mayor Mola discussed issues with the signs being temporary. Councilman Castiglia discussed the ordinance which states that residential homes must provide off street parking for tenants. He further asked if there was any way that the Municipality can enforce the ordinance.

Councilman Pettigano stated that one child died in Bergen County from the flu. He further stated that if anyone didn’t get their flu shot, the Health Department has vaccines available. Councilman Pettigano also stated that he is working with Ms. Ricci on some issues.

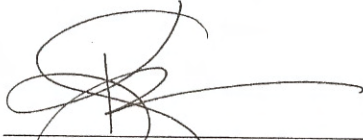
Councilman Colletti inquired about the crossing by the Route 4 train station. Mr. Kazmark stated that both Fair Lawn and Elmwood Park did their due diligence and Fair Lawn further emailed the Department of Transportation and has not received a response. Councilman Vuoncino asked Mr. Kazmark to reach out to Ms. Hirt followed by a call to Senator Pou inquiring about the crossing.

Councilman Vuoncino stated that a new officer will be hired and an officer promoted to Sargeant at the next Regular Meeting.

Mayor Mola discussed the layout of the County Park according to the map. He further discussed Mr. Kistner's participation in the County Park project.

A motion was made by Councilman Caramagna and seconded by Councilman Pettigano to adjourn the meeting. Motion carried by the members present.

Respectfully Submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the February 21, 2013 Regular Meeting of the Mayor and Council.