

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**May 9, 2013**  
**7:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 7:02 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2013.

Governing Body members Caramagna, Castiglia, Conboy, Colletti, Pettigano and Vuoncino were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark and Borough Attorney Brian Giblin.

**Public Hearing:**

**Work Meeting Agenda Items:**

**1 – Library Board – Discussion of Capital Project** – Robert Manginelli member of the Library Board addressed the Council and thanked the Council for their time. Mr. Maginelli expressed the excitement of the Library Board regarding the expansion of the Library and discussed the benefits that the expansion of the building will create. Mrs. Silverman presented an overview of the 5 year Capital Plan. She listed the items that needed to be updated such as ADA requirements, HVAC & computers. Councilman Colletti inquired about the ADA requirements. Mrs. Silverman stated stairway handrails, bookcases, the width between bookcases and the need to replace doorknobs. She further stated that the bathrooms are not ADA compatible. Councilman Vuoncino asked Mrs. Silverman to explain how the square footage is tied to State aide. She stated that State mandates a certain amount of usable spare footage to be able to receive aide. Mrs. Silverman stated that Library is shy of the required footage. Councilman Vuoncino inquired as to what the requirements are pertaining to usable space and footprint space. He further inquired whether Mrs. Silverman could get information to the Council pertaining to those requirements. Mrs. Silverman stated that she can get the information requested. Councilman Vuoncino stated that the Library would be able to meet State requirements without expanding. Mrs. Silverman responded yes, however much space would be lost. Mayor Mola inquired about the amount of State Aid that is received. Mrs. Silverman stated \$8,000 yearly. Councilman Colletti asked if the plans include one or two stories for the extension. Mrs. Silverman stated two stories is preferred so that there is room for growth. Councilman Pettigano asked if the insufficient usable space was determined by the State or the Board. Mrs. Silverman stated that the State made the determination back in 2011. She further stated the information was not included in the Capital Plan because it is not a requirement of the plan, rather it is a requirement of the State. Councilman Conboy discussed the comments made by Mrs. Silverman involving the amount of State aid including past budget. He inquired whether Mrs. Silverman feels the State aid will increase in the future. She responded probably not. Mr. Kazmark stated that it would not be known until after a re-evaluation of the municipality. Councilman Conboy stated if in the future, the Library does not receive State Aid, he suggested not expanding the Library, but rather doing all the needed repairs within the present Library. Councilman Vuoncino inquired whether there is a cost for the expansion. The cost for a one story expansion was \$375,000 and the cost for a second story is \$600,000. Councilman Vuoncino asked if the Board looked into closing off the second floor. Mrs. Silverman stated that the Board has been told that the cost of the structural supports for the second floor would be exurbanite. Councilman Vuoncino asked how much exurbanite is and further inquired what the cost was. Mrs. Silverman stated that cost to enclose the second floor is \$295,000. Councilman Vuoncino discussed how the cost to close off the second floor is half of the cost to add a two story expansion. Mrs. Silverman stated that Board did not want to change the original building. She further stated with the open second floor, personnel on the first floor can observe the second floor; however if the second floor is closed off then a full-time employee would need to be on the second floor. Councilman Vuoncino inquired if that is a requirement that is documented and would be able to get that information. Mrs. Silverman stated she would get that for him. Councilman Vuoncino stated that if there is an additional option beside expansion and it is half the cost, it should be explored. Discussion ensued to line of sight regarding the second story. Mayor Mola discussed the increase in circulation. Mrs. Silverman stated that 38% of the residents in the Borough are active with the Library. Mr. Kazmark asked for a cost analysis that would look at the short and long term regarding the closure of the second floor. Mrs. Silverman stated it would need to be done by a consultant which at this time has not been hired. Mrs. Silverman discussed the current staffing at the

Library. Mayor Mola discussed the funding for the capital improvement which would not be bonded, the funds have been saved by the Library. Councilman Vuoncino asked what is keeping the Library from going wireless. Mrs. Silverman stated it is against the law to filter WiFi, therefore the Library would not have control over sites that are connected to by patrons and legally could not tell someone to leave a website that might be offensive to someone else nearby. Whereas hard wired computers are filtered through the network. Councilman Conboy brought up the question of how the schools handle their WiFi for the iPads. Councilman Caramagna stated that a filter is in place at the school. Councilman Colletti thanked the Library Board members for attending the meeting and hopes that the Council will be kept up to date on the progress in the Library. Councilman Vuoncino once again asked Mrs. Silverman for the information that he requested earlier regarding the State aid requirements and line of sight issue.

## **2 – Municipal Engineer's Report**

- a. **Monthly Status Report** – Mr. Kazmark stated that the 2013 Road Resurfacing bids were received on May 8, 2013. The recommendation to award the bid will be on the May 16, 2013 Regular Meeting agenda.
- b. **Change Order No. 3 & Final – 2011 Road Resurfacing Program** – A resolution will be placed on the May 16, 2013 Regular Meeting.
- c. **Change Order No. 2 & Final – 2012 Road Resurfacing Program** – A resolution will be placed on the May 16, 2013 Regular Meeting.
- d. **Change Order No. 1 & Final – Kipp Avenue Infrastructure Improvements** – A resolution will be placed on the May 16, 2013 Regular Meeting.

**3 – Letter from VFW requesting permission to sell poppies** – Approved without discussion.

**9 – Letter from the Fireman's Exempt Association regarding the Fireman's Memorial** – Mr. Kazmark stated that a letter was received requesting permission for Barillo Landscaping to do the landscaping at the Fireman's Memorial. Said request was approved by the Mayor and Council. Mr. Kazmark will send a letter to the Fireman's Exempt Association granting said permission.

**4 – Letter of resignation from the Plumbing Sub Code Inspector Russell Hall** – Mr. Kazmark stated that the letter of resignation was received on April 25, 2013. A temporary part-time Plumbing Sub-Code Inspector was hired at the May 2, 2013 Regular Meeting to fill the vacancy due to the resignation.

**5 – Proposed increase to LOSAP** – Mr. Kazmark discussed the spreadsheet prepared by Mr. Riggitano regarding the proposed increases in LOSAP. Councilman Colletti stated there has not been an increase since the inception of the program. He further stated that the amount requested by the Fire Department was \$200. Councilman Colletti proposed increasing the LOSAP from \$600 to \$700 annually. Councilman Vuoncino suggested a \$50 increase this year and include the LOSAP into the 2014 budget. After some discussion the Mayor and Council authorized a \$100 increase. The increase in the LOSAP will be introduced at the May 16, 2013 Regular Meeting.

## **6 – ORDINANCES:**

- a. **Ambulance Corp. Daytime Stipend Increase** – Mr. Kazmark stated the stipend is already in effect, however it must be codified by ordinance. Mr. Kazmark will introduce an ordinance codifying the daytime stipend.

## **7 – DEPARTMENTAL REPORTS:**

- a. **Police Department Report – April 2013** – Accepted without discussion.
- b. **Recreation Department Report – April 2013** – Accepted without discussion.
- c. **Board of Recreation Minutes – March 18, 2013** – Accepted without discussion.
- d. **Department of Public Works Report – April 2013** – Accepted without discussion.
- e. **Building Report – April 2013** – Accepted without discussion.

## **8 – COMMITTEE REPORTS:**

Mr. Kazmark discussed accusations from the Paterson City Council stating that surrounding towns are profiling Paterson residents by the Police Departments. The press has reached out to the Mayors and the Police Chiefs in each of the towns that have been accused of the profiling. Mr. Kazmark stated that the Paterson City Council will be presenting a resolution at their next council meeting condemning certain towns as performing "Urban Profiling"

Councilman Castiglia had no report.

Councilman Caramagna had no report.

Councilman Conboy had no report.

Councilman Pettigano had no report.

Councilman Vuoncino discussed the car show and an email to the Department of Public Works regarding a storm grate in front of the Ambulance Corp and asked Councilman Castiglia to follow up with Scott.

Councilman Colletti gave condolences to Councilman Pettigano on the loss of his mother.

Mayor Mola stated basketball hoops are still in the streets throughout town. Mr. Giblin stated basketball hoops should not be in the right of way. Mayor Mola discussed the parking issues on Chamberlain Avenue. The Building Department had the cars parking behind the former Social Club and Mr. Preager's lot removed. He asked the Council to drive down Chamberlain Avenue to see all the cars are now parked on the street. He questions if there is sufficient room for a fire truck on Chamberlain Avenue.

A motion was made by Councilman Conboy and seconded by Councilman Caramagna to adjourn the meeting. Motion carried unanimously.

Respectfully Submitted,



---

Keith Kazmark, RMC/CMC/MMC  
Borough Clerk

*Minutes approved at the June 20, 2013 Mayor and Council Regular Meeting.*