

BOROUGH OF ELMWOOD PARK
WORK MEETING
September 26, 2013
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 8:06 p.m. Statement of Compliance was read.

Governing Body members Caramagna, Castiglia, Colletti, Conboy, Pettigano and Vuoncino and were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Engineer Pete Ten Kate and Borough Attorney Brian Giblin.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2013.

Public Hearing: No one wished to be heard

Work Meeting Agenda Items:

1 – Engineering Report:

- a. **Central Bergen Bicycle and Pedestrian Plan** – Mr. Ten Kate discussed his conversations with the County. At this time, the County is looking for a representative from the Borough to be on the planning committee. Councilman Pettigano will represent the Borough. Mr. Kazmark will email the contact at the County to advise him of Councilman Pettigano's contact information.
- b. **Emergency Generator** – Mr. Ten Kate stated the fencing around the generator per the specs was to be 6 feet, however the height of the generator is 8 feet. The approximate increase in the cost is around \$2,500. Mr. Ten Kate was directed to have the 8 foot fencing installed.
- c. **Change Orders** – Mr. Ten Kate discussed a change orders for the 2013 Road Resurfacing Program and a change order for the Emergency Water Main and Sewer Main Repairs. Mr. Ten Kate stated that he will be reaching out to Mr. Kazmark in the coming week to select a date for a new bid for emergency repairs.
- d. **Market Street Phase 2 Streetscape** – Mr. Ten Kate stated a copy of the plans will be available in the Clerk's office for review. He requested that the Council forward any comments or requests to him within the next two weeks. He stated the next step is for the plans to be forwarded to the State for approval. A request was made by Councilman Vuoncino to forward the plans electronically.

2 – Revisit tabled resolution regarding Professional Planning Services – Kauker & Kauker, LLC – Councilman Colletti reminded the Governing Body the reason for holding over the discussion regarding these services was to have these discussions with Councilman Castiglia present. Councilman Pettigano stated the Council should move forward if grant money is available to make improvements. Councilman Castiglia stated he stands by his belief not to move the commercial zone into a residential area and feels the residents should be notified of what the study will consist of. Councilman Colletti discussed his thoughts if the process moved past an acceptable plan for the zone. Mayor Mola inquired as to what grants are available. Discussion ensued regarding the conditions of the buildings on the south side of Market Street. Councilman Vuoncino stated the Governing Body would be pro-active regarding a possible change on Market Street instead of being reactive to individuals reaching out to the Board of Adjustments for variances. After some discussion a vote was taken pertaining to placing a resolution for planning services on the October 3, 2013 Regular Meeting. Motion carried with Councilman Caramagna abstaining and Councilman Castiglia voting nay. A resolution will be placed on the October 3, 2013 Regular Meeting.

3 – Memorandum from Officer Barone regarding request for handicap parking space – Orange Avenue – The Elmwood Park Police Department recommended to the Council to approve the request on Orange Avenue. A resolution will be placed on the October 3, 2013 Regular Meeting Agenda approving a handicap parking space.

4 – Memorandum from Officer Barone regarding request for handicap parking space – Columbia Street – The Elmwood Park Police Department does not recommend approval for the handicap space requested on Columbia Street do to the availability of off street parking. The Borough Clerk's office will send a denial letter to the requester.

5 – Governor’s Best Practices Check List – Mr. Kazmark stated a fresh copy of the Check List has been made available to the Council and request the Council review the information contained in the document. He further discussed the ramifications if a Municipality does not meet the minimum requirements. He stated that the Borough does meet the requirements.

6 – ORDINANCES:

- a. Outside Police Contracting Fee Schedule – Mr. Kazmark stated an error existed in the previous adopted ordinance pertaining to Police Outside Services. Mr. Kazmark discussed the ordinance that was passed in 2009 and the changes that himself and Chief Johnson were proposing to the Council. Discussion ensued. The ordinance will be re-introduced at the October 3, 2013 Regular Meeting.

7 – DEPARTMENTAL REPORTS:

- a. Recreation Department Report – September 2013 – Accepted without discussion.
- b. Recreation Minutes – August 26, 2013 – Accepted without discussion.
- c. Construction Official’s Report – August 2013 – Accepted without discussion.
- d. Library Minutes – July 22, 2013 – Accepted without discussion.

8 – COMMITTEE REPORTS:

Councilman Castiglia has nothing to report.

Councilman Caramagna commented the right turn prohibition at the corner of Gilbert Avenue and River Drive is working well. He suggested that Gilbert Avenue between Elm Street and River Drive become a one way to alleviate traffic during student drop off and pick-ups. Councilman Caramagna discussed his absence from a prior meeting.

Councilman Conboy apologized for being unable to attend a Personnel Meeting and stated the reason he was unable to attend. He discussed a meeting between the Recreation and Boswell pertaining to a master plan for all the parks. He further discussed the different elements being looked at by Boswell Engineering. Councilman Conboy stated that during the next budget process, he would like clarification as to the allocation of funds for different aspect of the upkeep in the parks. Councilman Conboy on the behalf of the Chamber of Commerce thanked the Governing Body for their support with the 5K Walk/Run. He discussed the upcoming clean-up along River Drive.

Councilman Pettigano had nothing to report.

Councilman Vuoncino discussed a delay in the test results for the Sergeants exam until early 2014. He discussed the video system for the patrol cars is on order and the Chief is ready to order the new 911 system. Councilman Vuoncino stated that Chief Johnson will be attending the October 17, 2013 Work Session to discuss staffing. He discussed the Library Minutes in which there is no mention of progress of Library improvements. He further discussed entering into the second year of the five year plan in which nothing has been completed.

Councilman Colletti discussed an upcoming PBA Beefsteak event.

Mayor Mola discussed the Library researching items such as ADA requirements. Councilman Colletti inquired about the condition of the parking lot. Mayor discussed the situation on Chamberlain Avenue. Building Inspectors have spoken to the business owner in the past. Discussion ensued regarding the parking situation on Chamberlain. Councilman Colletti inquired if the Council could meet with the business owner. Mr. Giblin suggested that the Council as a whole does not meet with the business owner. Mr. Kazmark will speak with Mr. Bolen regarding the situation.

9 – Executive Session:

- a. Shared Service Agreement – Registered Environmental Health Specialist - Lodi
- b. Contract Negotiations – Department of Public Works & White Collar

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Shared Service Agreement – Registered Environmental Health Specialist – Lodi
Contract Negotiations – Department of Public Works & White Collar

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

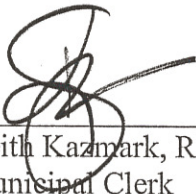
A motion was made by Councilman Castiglia and seconded by Councilman Pettigano to enter into Executive Session. Motion carried by the members present.

Shared Service Agreement – Registered Environmental Health Specialist – Lodi
Contract Negotiations – Department of Public Works & White Collar

A motion was made by Councilman Vuoncino and seconded by Councilman Colletti to return to the public session. Motion carried by the members present.

A motion was made by Councilman Vuoncino and seconded by Councilman Colletti to adjourn. Motion carried by the members present.

Respectfully Submitted,



Keith Kazmark, RMC/CMC/MMC
Municipal Clerk

Minutes approved at the October 17, 2013 Regular Meeting of the Mayor and Council.