

**WORK SESSION  
OF THE  
ELMWOOD PARK MAYOR AND COUNCIL  
ACTION ITEMS  
July 3, 2025  
7:00 P.M.**

**1. CALL TO ORDER:**

**2. STATEMENT OF COMPLIANCE:**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 3, 2025 and published on January 8, 2025.

**3. RESOLUTIONS:**

R-219-25	Authorizing the Hiring of Entry Level Police Officer – Romi Kooz
R-220-25	Authorizing the Hiring of Entry Level Police Officer – Brendan Blanchfield
R-221-25	Authorizing the Hiring of Entry Level Police Officer – Dominick Provenzano
R-222-25	Authorizing the Hiring of Entry Level Police Officer – Khristian Gill

**4. CONSENT AGENDA:**

R-223-24	Appointment of Recreation Staff for the 2025 Summer Program Recreation Department
R-224-24	Amend Vacation Buyback
R-225-25	Renew Liquor Licenses for the 2025/2026 License Term
R-226-25	Approve 2025/2026 New And/or Used Car Dealerships Licenses

**5. WORK SESSION: NON-ACTION ITEMS**

**6. ADJOURNMENT:**

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-219-25**

**RESOLUTION BY:  
SECONDED BY:**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –  
ROMI KOOZ**

**WHEREAS**, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

**WHEREAS**, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

**WHEREAS**, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

**WHEREAS**, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective July 4, 2025:

**Romi Kooz**

and;

**BE IT FURTHER RESOLVED**, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Roy Riggitano, Chief Financial Officer

July 2, 2025  
Dated

APPROVED: July 3, 2025

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-220-25**

**RESOLUTION BY:  
SECONDED BY:**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –  
BRENDAN BLANCHFIELD**

**WHEREAS**, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

**WHEREAS**, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

**WHEREAS**, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

**WHEREAS**, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective July 4, 2025:

**Brendan Blanchfield**

and;

**BE IT FURTHER RESOLVED**, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Roy Riggitano, Chief Financial Officer

July 2, 2025  
Dated

APPROVED: July 3, 2025

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-221-25**

**RESOLUTION BY:  
SECONDED BY:**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –  
DOMINICK PROVENZANO**

**WHEREAS**, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

**WHEREAS**, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

**WHEREAS**, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

**WHEREAS**, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective July 4, 2025:

**Dominick Provenzano**

and;

**BE IT FURTHER RESOLVED**, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Roy Riggitano, Chief Financial Officer

July 2, 2025  
Dated

APPROVED: July 3, 2025

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-222-25**

**RESOLUTION BY:  
SECONDED BY:**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –  
KHRISTIAN GILL**

**WHEREAS**, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

**WHEREAS**, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

**WHEREAS**, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

**WHEREAS**, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective July 4, 2025:

**Khristian Gill**

and;

**BE IT FURTHER RESOLVED**, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

\_\_\_\_\_  
Roy Riggitano, Chief Financial Officer

July 2, 2025  
Dated

APPROVED: July 3, 2025

\_\_\_\_\_  
Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

\_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-223-25**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**APPOINTMENT OF RECREATION STAFF FOR THE 2025 SUMMER PROGRAM  
RECREATION DEPARTMENT**

**WHEREAS**, the Recreation Department is conducting the Summer Care Program and an After Care Program; and

**WHEREAS**, it was recommended by the Recreation Director that the following individuals be hired for said programs contingent of completion of Recreation requirements at the rates and titles stated below:

NAME	POSITION	HOURLY
Colombini, Linda	SPRAY PARK ATTENDANT	\$23.00
DePrima, Catherine	SPRAY PARK ATTENDANT	\$21.00
Forzani, David	SPRAY PARK ATTENDANT	\$21.00
Mills, Marlon	SPRAY PARK ATTENDANT	\$21.00
Rivera, Dalwin	SPRAY PARK ATTENDANT	\$21.00
Atkinson, Barbara	AFTER CARE COUNSELOR	\$16.00
Calderon, Shawn	TEACHER	\$22.74
Collado, Cheryl	AFTER CARE COUNSELOR	\$16.00
Figueroa, Joann	AFTER CARE COUNSELOR	\$16.00
Fontanez, Jennifer	AFTER CARE COUNSELOR	\$16.00
Hebda, Lisa	AFTER CARE COUNSELOR	\$16.00
McOwen, Michelle	AFTER CARE DIRECTOR	\$27.83
Rahill, Ashley	AFTER CARE COUNSELOR	\$16.00
Santillan, Madison	AFTER CARE COUNSELOR	\$16.00
Scarpulla, Isabella	AFTER CARE COUNSELOR	\$16.00
Schwartz, Erik	AFTER CARE ASST DIRECTOR/TEACHER	\$25.69
Surgent, Dorothy	AFTER CARE COUNSELOR	\$16.00
Todmann, Darion	AFTER CARE COUNSELOR	\$16.00
Calderon, Shawn	TEACHER (2)	\$4,109.70
Davis, Taylor	HEAD COUNSELOR	\$3,244.50
De Dios, Annali	HEAD COUNSELOR	\$3,244.50

<b>Figueroa, Joann</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>Fontanez, Jennifer</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>Freda, Kevin</b>	<b>TEACHER</b>	\$3,893.40
<b>Gerald, Matthew</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>Krejpowicz, Nelly</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>McOwen, Michelle</b>	<b>CAMP DIRECTOR</b>	\$4,750.60
<b>Mills, Marlon</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>Ramos, David</b>	<b>HEAD COUNSELOR</b>	\$3,244.50
<b>Rivera, Dalwin</b>	<b>TEACHER (1)</b>	\$3,893.40
<b>Schwartz, Erik</b>	<b>SITE SUPERVISOR</b>	\$4,500.00
<b>Surgent, Joanne</b>	<b>TEACHER</b>	\$4,109.70
<b>Van Benschoten, Mark</b>	<b>SITE SUPERVISOR</b>	\$4,500.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the above-named individual be and are hereby appointed for the 2025 Summer Care Program at the rates and titles stated above, retroactive to June 30, 2025.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

July 2, 2025

Dated

APPROVED: July 3, 2025

Robert Colletti, Mayor

ATTEST: 

Shanee Morris, RMC, CMR

Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

Shanee Morris, RMC, CMR

Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-224-25  
CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**AMEND VACATION BUYBACK**

**WHEREAS**, the Mayor and Council approved resolution R-199-25 authorizing vacation buyback for Deborah Zafonte in the amount of \$1,960.96; and

**WHEREAS**, the Mayor and Council of the Borough of Elmwood Park would like to amend said resolution;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that resolution R-199-25 is rescinded solely as it relates to the following employee, who is instead hereby approved to receive the amended vacation buyback as stated below:

<u>Employee</u>	<u>Amount of Time</u>	<u>Amount of Compensation</u>
Deborah Zafonte	05 Days	\$2,019.79

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

July 2, 2025

Dated

APPROVED: July 3, 2025

Robert Colletti, Mayor

ATTEST: 

Shanee Morris, RMC, CMR  
Borough Clerk

**Record of Council Vote on Passage**

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

Shanee Morris, RMC, CMR  
Borough Clerk

Dated



**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-225-25**

**CONSENT AGENDA**

**RESOLUTION BY:  
SECONDED BY:**

**RENEW LIQUOR LICENSES FOR THE 2025/2026 LICENSE TERM**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that the following Liquor Licenses, having met all requirements for renewal for the 2025/2026 license year, be and are hereby renewed:

- PLENARY RETAIL CONSUMPTION LICENSE - \$1,200**

0211-33-028-009

**GIORGIO P. BIANCAMANO/BLUE 42 RESTAURANT & BAR LLC.**  
158 MARKET STREET  
ELMWOOD PARK, NJ 07407
- 0211-33-037-007

**ELMWOOD PARK BAR LLC./BOULEVARD BAR & GRILL**  
401 MOLA BOULEVARD  
ELMWOOD PARK, NJ 07407
- 0211-33-002-004  
(INACTIVE)

**MARGARET VICTORIAN INC./THE VICTORIAN**  
407 ROUTE 46 WEST  
ELMWOOD PARK, NJ 07407
- 0211-33-017-008

**R ELLAS 46 LLC./PARKWAY DINER**  
260 ROUTE 46 EAST  
ELMWOOD PARK, NJ 07407

- PLENARY RETAIL DISTRIBUTION LICENSE - \$600**

0211-44-006-012

**SHRI NATHJI 21 LLC./ALL STAR FOOD WINE & LIQUOR**  
21 MIDLAND AVENUE  
ELMWOOD PARK, NJ 07407

0211-44-023-005

**SUKH CORPORATION/PAYLESS LIQUORS & DELI**  
251 ELM STREET  
ELMWOOD PARK, NJ 07407
- APPROVED: July 3, 2025
- \_\_\_\_\_  
Robert Colletti, Mayor
- ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk
- Record of Council Vote on Passage
- |         | AYE | NAY | Abstain | Absent |            | AYE | NAY | Abstain | Absent |
|---------|-----|-----|---------|--------|------------|-----|-----|---------|--------|
| Fasolo  |     |     |         |        | Sheridan   |     |     |         |        |
| Golabek |     |     |         |        | Troisi     |     |     |         |        |
| Saimson |     |     |         |        | Pellegrine |     |     |         |        |
|         |     |     |         |        |            |     |     |         |        |
- This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.
- \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk
- \_\_\_\_\_  
Dated

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION R-226-25**

**CONSENT AGENDA**

**RESOLUTION BY:**  
**SECONDED BY:**

**APPROVE 2025/2026 NEW AND/OR USED CAR DEALERSHIPS LICENSES**

**WHEREAS**, the following car dealerships have made application to the Borough of Elmwood Park to obtain a license to sell new and used cards on properties listed below; and

**WHEREAS**, zoning has been previously approved at said properties; and

**WHEREAS**, said applicants have paid the required fee of \$650;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Elmwood Park that permission is granted to the following car dealerships to sell new and used vehicles, expiring June 30, 2026;

**ELRAC, LLC (Enterprise Car Sales)**

US Route 46 East  
Elmwood Park, NJ 07407

**Scheuer Motors**

285 US Route 46 West  
Elmwood Park, NJ 07407

**North Jersey Truck Center**

220 Route 46 East  
Elmwood Park, NJ 07407

**AJS Auto Work, LLC**

224 Van Riper  
Elmwood Park, NJ 07407

**Caropia 46**

265 Route 46 West  
Elmwood Park, NJ 07407

**NJM Auto Group**

65 Broadway  
Elmwood Park, NJ 07407

**Milan Motors II**

391 Route 46 West  
Elmwood Park, NJ07407

APPROVED: July 3, 2025

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Robert Colletti, Mayor

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Fasolo					Sheridan				
Golabek					Troisi				
Saimson					Pellegrine				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 3<sup>rd</sup> day of July 2025. Signed and sealed before me.

\_\_\_\_\_  
Shanee Morris, RMC, CMR  
Borough Clerk

\_\_\_\_\_  
Dated

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

**1 – CANNABIS DISCUSSION – DOUGLAS BERN**

**2 – REVIEW OF THE 41 SLATER DRIVE INVESTIGATION STUDY**

**3 – ENGINEERS REPORT**

- a. Monthly Status Report
- b. Proposal for Professional Services – 2024 NJDOT – Mola Blvd. Resurfacing between Linden Ave & Lee Street
- c. Estimate #1 Change Order #1 – 2023 CDBG Road Improvements

**4 – PROPOSED RESOLUTIONS**

- a. Handicap Parking Space – Viney Street
- b. Resignation of Firefighter
- c. Approval to submit Grant Application – FY 2025 Municipal Aid, Mola Blvd to Rt 46 to Hillman Dr. Lighting Project
- d. Tree Removal Invoice – Tax Lien
- e. Resolution to Redeem Third Party Tax Lien
- f. Resolution to Refund Tax Exempt Veteran (2)
- g. Resolution to Refund Riverwalk III, LLC – Escrow Release
- h. Contract Recommendation – DLK Consulting
- i. Dedication by Rider for Community Garden
- j. Vacation Buyback
- k. Block Party Request

**5 – PROPOSED ORDINANCES**

- a. Amendment to Garbage Receptacle Volume and Weight

**6 – DISCUSSION**

- a. Solicitor Permits (**NO BACK-UP**)
- b. Police Towing Ordinance
- c. After Care Increase

**7 – DEPARTMENTAL REPORTS**

- a. Board of Health Meeting Minutes – May 12, 2025
- b. Municipal Court Monthly Report – May, 2025
- c. Building Department Monthly – June, 2025
- d. Millennium Strategies Monthly Report – April, 2025

**8 – COMMITTEE REPORTS:**

Councilman Fasolo

Councilman Golabek

Councilman Saimson

Councilwoman Sheridan

Councilwoman Troisi

Council President Pellegrine

Mayor Colletti

**9 – 2nd PUBLIC HEARING:**

**10 – EXECUTIVE:**

- a. Attorney Client
- b. Personnel – Build Department
- c. Personnel – Police

**11 – ADJOURNMENT**