

**WORK SESSION
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
ACTION ITEMS
DECEMBER 5, 2024
7:00 P.M.**

1. CALL TO ORDER:

2. PRAYER & FLAG SALUTE:

3. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2024 and published on January 10, 2024.

4. RESOLUTIONS:

R-379-24 Authorizing the Hiring of Entry Level Police Officer – Darla Kertesz
R-380-24 Authorizing the Hiring of Entry Level Police Officer – Michael Trizano

5. CONSENT AGENDA:

R-381-24 Appointment of Full-Time Public Safety Telecommunicator - Police Department
 Jasmine Munoz

R-382-24 Appointment of Full-Time Public Safety Telecommunicator - Police Department
 Domenick Provenzano

R-383-24 Award Proposal to DMR Architects for the Fourth Round Housing Element and
 Fair Share Plan

R-384-24 Resolution to Approve the Consent Agenda

6. WORK SESSION: NON-ACTION ITEMS

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-379-24**

RESOLUTION BY:

SECONDED BY:

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –
DARLA KERTESZ**

WHEREAS, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

WHEREAS, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

WHEREAS, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

WHEREAS, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective December 6, 2024:

Darla Kertesz

and;

BE IT FURTHER RESOLVED, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____

Shanee Morris, RMC, CMR

Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-380-24**

RESOLUTION BY:

SECONDED BY:

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –
MICHAEL TRIZANO**

WHEREAS, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

WHEREAS, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

WHEREAS, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

WHEREAS, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective December 6, 2024:

Michael Trizano

and;

BE IT FURTHER RESOLVED, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____

Shanee Morris, RMC, CMR

Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-381-24**

CONSENT AGENDA

RESOLUTION BY:

SECONDED BY:

**APPOINTMENT OF FULL-TIME PUBLIC SAFETY TELECOMMUNICATOR
POLICE DEPARTMENT
JASMINE MUNOZ**

WHEREAS, the Police Chief requested the promotion of a part-time public safety telecommunicator to a full-time public safety telecommunicator due to a vacancy; and

WHEREAS, it is the recommendation of the Police Chief to appoint Jasmine Munoz to said position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey, that Jasmine Munoz be and is hereby promoted to a full-time public safety telecommunicator at a rate set forth in the salary ordinance; and

BE IT FURTHER RESOLVED, that said appointment is effective December 23, 2024.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____

Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-382-24**

CONSENT AGENDA

RESOLUTION BY:

SECONDED BY:

**APPOINTMENT OF FULL-TIME PUBLIC SAFETY TELECOMMUNICATOR
POLICE DEPARTMENT
DOMENICK PROVENZANO**

WHEREAS, the Police Chief requested the appointment of a new full-time public safety telecommunicator due to a vacancy; and

WHEREAS, it is the recommendation of the Police Chief to appoint Domenick Provenzano to said position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey, that Domenick Provenzano be and is hereby appointed as a full-time public safety telecommunicator at a rate set forth in the salary ordinance; and

BE IT FURTHER RESOLVED, that said appointment is effective to December 23, 2024.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024
Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-383-24**

CONSENT AGENDA

RESOLUTION BY:

SECONDED BY:

**AWARD PROPOSAL TO DMR ARCHITECTS FOR THE FOURTH ROUND HOUSING
ELEMENT AND FAIR SHARE PLAN**

WHEREAS, the Borough is in receipt of a proposal for professional services related to the Fourth Round Housing Element and Fair Share Plan; from DMR Architects; and

WHEREAS, the proposal notes the following costs: Phase 100 \$35,000.00, Phase 200 and 300 \$22,000.00 hourly estimate, Reimbursables (estimated) \$850.00 amount totaling \$57,850.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby awards the proposal for professional services for the Fourth Round Housing Element and Fair Share Plan to DMR Architects in an amount not to exceed \$57,850.00.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____

Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-384-24**

CONSENT AGENDA

RESOLUTION BY:

SECONDED BY:

RESOLUTION TO APPROVE THE CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the actions noted in the Consent Agenda, Resolutions R-381-24 through R-384-24 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____

Shanee Morris, RMC, CMR

Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis					Pellegrine				
Fasolo					Troisi				
Golabek					Sheridan				

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR

Borough Clerk

Dated

Work Meeting Agenda Items:
PUBLIC HEARING:

1 – 41 SLATER DRIVE

2 – ENGINEERS REPORT

- a. Monthly Status Report
- b. Proposal for Professional Services – Borough Park Phase II Improvements

3 – RESOLUTIONS

- a. Award Cherry Hill Park Paving – Change Order
- b. Fire Department Clothing Allowance 2024

4 – DISCUSSION

- a. Bergen County Utilities Authority Public Notice
- b. Proposed Holiday Schedule 2025
- c. Proposed Meeting Schedule 2025
- d. Municipal Court Judge (**NO BACK-UP**)

5 – DEPARTMENTAL REPORTS

- a. Zoning Board Meeting Minutes – October 23, 2024
- b. Library Board Meeting Minutes – October 21, 2024
- c. Building Department Monthly Report – November 2024
- d. Board of Health Meeting Minutes – October 14, 2024
- e. Millennium Strategies Monthly Report – Through November, 2024
- f. Tax Collector Monthly Report – January – November 2024

6 – COMMITTEE REPORTS:

Councilwoman Dennis

Councilman Fasolo

Councilman Golabek

Councilwoman Pellegrine

Councilwoman Troisi

Council President Sheridan

Mayor Colletti

7 – 2nd PUBLIC HEARING:

8 – EXECUTIVE:

- a. Personnel – Department of Public Works
- b. Litigation/Legal Report
- c. Attorney-Client

9 – ADJOURNMENT