

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**November 8, 2012**  
**8:00 pm**

The Work Meeting of the Elmwood Park Mayor and Council was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted of January 1, 2012.

Governing Body members Castiglia, Conboy, Trawinski, Vuoncino, Work, Council-Elect Pettigano were present. Councilman Colletti arrived at 8:03 p.m. and Councilman-Elect Caramagna was absent due to a prior engagement. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Brian Giblin, and Borough Engineer Pete Ten Kate.

**Public Hearing:** No one wished to be heard.

**Work Meeting Agenda Items:**

**1 – Municipal Engineer’s Report**

- a. **Monthly Status Report** – Mr. Ten Kate stated that the Road Resurfacing Program is almost complete, only a few minor items need to be addressed.
- b. **River Road Widening – Conceptual Study** – Mr. Ten Kate discussed the cost for the conceptual study pertaining to the widening of River Road from Garfield up to Route 46. Mr. Ten Kate stated that once the number of lanes is determined then a cost estimate can be determined. Councilman Vuoncino inquired about the conceptual study’s next step. Mr. Ten Kate discussed the study being forwarded to the County for their review. Councilman Conboy stated he would like take the next step. A resolution for the conceptual study will be placed on the Regular Meeting of the Mayor and Council for December 6, 2012.
- c. **Generators for Municipal Building and Recreation Complex** – Councilman Trawinski stated that Mr. Karcz was informed that a generator needs to be a certain distance away from a PSE&G transformer which may be an obstacle for the Recreation Complex. Mr. Kazmark conveyed Mr. Karcz concerns as to the stability of the generator at the Municipal Building for future storms. Mayor Mola will look into the possibility of obtaining generators from Congressional offices. Mr. Karcz will be asked to attend the December 6, 2012 meeting to address generator concerns.
- d. **Irrigation on Soccer Field** – Mr. Ten Kate discussed the proposals he received from Greg Tanzier for the irrigation of English Avenue Soccer Field. He stated that this proposal is approximately \$7,000 cheaper than the previous proposal.
- e. **Pump Station** – Mr. Ten Kate will be working with Scott Karcz pertaining to the Market Avenue and Boulevard Pump Station. Mr. Ten Kate will bring additional information to the Council at the next work session.

**2 – Letter from Department of Transportation regarding leased properties** – Authorization to renew leased properties was approved without discussion.

**3 – Departmental Reports and Board, Commission & Committee Minutes:**

- a. **Recreation Commission Minutes – August 21, 2012 & September 16, 2012** – Accepted without discussion.

**4 – COMMITTEE REPORTS:**

Councilman Colletti discussed concerns from residents pertaining to communications regarding power issues during and after Hurricane Sandy. Councilman Colletti further discussed his concerns pertaining to the emergency lighting at Altair. Mr. Giblin stated the emergency lighting should allow the residents only enough time to evacuate. Councilman Colletti stated that once there is not sufficient lighting to safely enter or leave the building, the building should be shut down. Mr. Kazmark stated that the Homeowners Association has the ability to install generators if they choose to. Councilman Colletti discussed reaching out to State Legislators to pursue new regulations pertaining to buildings like Altair regarding emergency lighting requirements. Mr. Kazmark will draft a letter for the Mayor and Council to review. Councilman Colletti brought up for further discussion the waiving of permit fees for items that are storm related. Mayor and Council authorized the waving of permit fees until March 31, 2013 for any storm related issues.

Councilman Castiglia reported that power has been restored, he further stated that the road closures that are still in effect are due to Verizon.

Councilman Trawinski has no report at this time.

Councilman Work discussed the re-inspections of 300 businesses by Ms. Ricci due to Hurricane Sandy. He further discussed the hiring of additional health inspectors. Councilman Colletti expressed his concerns in the event there is a decline in the services and how it would be handled. Mr. Kazmark discussed the position being a civil service position and the steps that would be taken if the additional services were no longer required. Council requested additional figures pertaining to costs and savings so that the Mayor and Council can re-visit the topic at a later date.

Councilman Conboy discussed some bullet points that he would like to discuss at the upcoming Work Session pertaining to Hurricane Sandy. Discussion ensued pertaining to shelters. Mr. Kazmark stated that to his knowledge no one within the Borough was qualified to be placed in a shelter. Mr. Kazmark further discussed what qualifications must be met to qualify a person to be placed in a shelter. Mr. Kazmark stated that if a resident was entitled to be sheltered, the resident would have been placed in a shelter that was established the Bergen County Office of Emergency Management. Councilman Conboy discussed the Shade Tree Commission. He further stated looking into doing a shared services agreement regarding the Shade Tree Commission with other municipalities. Mr. Giblin stated that if there is a Shade Tree Commission and a tree lifts the side walk, the Borough would be responsible for the raised side walk. After some discussion, criteria were set and it was agreed that Mr. Kazmark would reach out to neighboring municipalities that have Shade Tree Commissions. Councilman Conboy discussed his meeting with Mr. Riggiano in which it was discussed that the total expenditures for storm related items is \$160,000. He further discussed that approximately 75% of those expenditures will be reimbursed by FEMA. Mr. Kazmark discussed the breakdown of the overtime pay.

Councilman Vuoncino stated that communication during the storm is key. He further stated that communications to the Mayor and Council on a daily basis would keep the Council updated during such situations.

Mayor Mola discussed a letter from the Lotus Stone Company requesting an extension of their business hours due to Hurricane Sandy. The Mayor and Council agreed to send the request to the Zoning Officers for his review. Mayor Mola stated that 1.7 million out of the 2.4 million PSE&G customers had power outages as a result of Hurricane Sandy. Mayor Mola further stated that power has been restored and if anyone knows of a resident still having power issues to report it to the Police Department so that PSE&G can be notified of the outage. He further discussed the possibility of PSE&G removing and replacing trees in the right of way which has issues as a result of the storm.

Mr. Kazmark wanted to thank everyone who helped in relocating the polling district that were affected by power outages for the General Election. Mr. Kazmark also thanked Superintendent of Schools Dr. Richard Tomko and Business Administrator William Moffitt for all the help they provided to make the relocations run smoothly. Mr. Kazmark discussed a letter received from the County Superintendent of Elections commending the Borough for the steps it took to notify voters of the change of polling locations. He further stated that the reverse 911, the School District's alert system, mailings, bulletin boards, the Police and Recreation electronic information boards, signage and employee facebook pages were all utilized to get the information out to the registered voters.

#### **5 – EXECUTIVE SESSION:**

- a. Personnel – Non-Union/Department Head Salary Ordinance**
- b. Litigation – Borough of Elmwood Park vs. Donald Ingrasselino**
- c. Litigation – Borough of Elmwood Park vs. Riverfront Residential 2, LLC.**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Personnel – Non-Union/Department Head Salary Ordinance**  
**Litigation – Borough of Elmwood Park vs. Donald Ingrasselino**  
**Litigation – Borough of Elmwood Park vs. Riverfront Residential 2, LLC.**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Conboy and seconded by Councilman Castiglia to enter into Executive Session. Motion carried unanimously.

**Personnel – Non-Union/Department Head Salary Ordinance**  
**Litigation – Borough of Elmwood Park vs. Donald Ingrasselino**  
**Litigation – Borough of Elmwood Park vs. Riverfront Residential 2, LLC.**

A motion was made by Councilman Trawinski and seconded by Councilman Colletti to return to the public session. Motion carried unanimously.

A motion was made by Councilman Conboy and seconded by Councilman Castiglia to adjourn. Motion carried unanimously.

Respectfully Submitted,

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Keith Kazmark, RMC/CMC/MMC  
Municipal Clerk

*Minutes were approved at the December 6, 2012 Regular Meeting of the Mayor and Council.*