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**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
January 23rd, 2023**

OPEN

Kathleen Policano opened the public meeting at 6:00pm in accordance with the NJ Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti

Absent: Daniela Buscio

Also present: Pam Troisi - Mayor's Alternate

Kathy Policano announced there would be an Executive Meeting held directly after the public session of the board meeting, but no action will be taken.

SELECTION AND VOTING OF 2023-2024 LIBRARY BOARD OFFICERS

- President: Anthony Iachetti nominated Geri Mola, Stacy Mola Second
- Vice President: Geri Mola nominated Kathy Policano, Stacy Mola Second
- Treasurer: Geri Mola nominated Stacy Mola, Mayor Colletti Second
- Secretary: Geri Mola nominated Barbara Marquez, Mayor Colletti Second

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti

Mayor Colletti thanked Kathy Policano for her years of service as Board President.

APPROVAL OF MINUTES

Geri Mola called for a motion to approve the December 19th, 2022 minutes

Second: Stacy Mola

Approved with stated corrections: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti


FINANCIAL REPORTS

Geri Mola called for a motion to approve the Trial Balance and Bill's List of \$15,181.51 for December 2022

First: Kathy Policano

Second: Stacy Mola

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti



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OTHER REPORTS

Geri Mola called for a motion to approve the Director's Reports, the Reference Reports, the Circulation Reports and the Programs Reports for December 2022.

First: Kathy Policano

Second: Stacy Mola

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti

*Attendance numbers and time of day correlation was mentioned

*Low attendance numbers at Teen programs were discussed as well as new Teen program ideas and a committee was formed of Kathy Policano and Barbara Marquez.

ITEMS FOR DISCUSSION

A. Resolution and Vote - Appointment of Lerch, Higgins & Vinci as Auditor for 2023

Kathy Policano made a motion to approve Appointment of Lerch, Higgins & Vinci as Auditor for 2023

Second: Stacy Mola

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Anthony Iacheta, Pam Troisi

Abstain: Mayor Colletti

B. Resolution and Vote - Appointment of Michael Cerrone as Library Attorney for 2023

Kathy Policano made a motion to approve Appointment of Michael Cerrone as Library Attorney for 2023

Second: Stacy Mola

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Anthony Iacheta, Pam Troisi

Abstain: Mayor Colletti

C. Resolution and Vote - Designated Depositories for 2023:

- a. Operating Account: Spencer Bank
- b. Building Account: Spencer Bank
- c. Unemployment Account: Spencer Bank
- d. Kaplan Fund (restricted): Spencer Bank
- e. Kaplan Children's Interest Account: Spencer Bank
- f. Richard A Mola Donation Account: Spencer Bank

Kathy Policatio made a motion to approve Designated Depositories for 2023 as listed:

Second: Stacy Mola

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Anthony Iacheta, Pam Troisi

Abstain: Mayor Colletti

D. Resolution and Vote - Petty Cash for 2023

Stacy Mola made a motion to approve Petty Cash for 2023 in the amount of \$250

Second: Kathy Policano

Approved: Geri Mola, Kathy Policano, Stacy Mola, Barbara Marquez, Mayor Colletti, Anthony Iachetti

E. Website: Jennifer Cullen discussed the website redesign project and provided possible designs for the board to review. Discussion was postponed until a Website Committee of Geraldine Mola, Barbara Marquez and Stacy Mola can meet.

F. Museum Pass Revisit: Jennifer Cullen revisited the proposed museum pass program to refresh the board members about it since its introduction. No decisions were made.

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OTHER ISSUES

Geri Mola reported that there are Bergen County courses related to the Local History Room, stating she had sent notice to EPIC and the Historical Society of the free course, offered by the Bergen County Office of Historical and Cultural Affairs to be presented on Zoom on 1/21/23 at 1pm. Mrs. Mola also reported that nine people had signed up for the course, and that she requested Jennifer Cullen to notify library staff about the courses and that she would like at least one staff member to attend, preferably the director herself and the reference librarian as well.

Geri Mola reported on the library signage and provided updated information on the plaque for Mayor Mola. An example of new lettering from Majestic for the front of the library building was also provided, to cover the current lettering instead of removing it - a quote for the project was not provided at the time.

Geri Mola reported on the Grant Application for the Local History Room: the library has been awarded Bergen County History Grant for establishment of the Local History Room. The amount of the grant will be \$1800 which has to be matched. Mrs. Mola stated that the library must hire either an archivist or a consultant to get a volunteer staff working, of which she stated she already has some volunteers signed up and she also would like to form an archives committee of volunteers and library personnel (who do not have to be from this library).

PUBLIC COMMENTS

- Jean Freitag commented on the December adult craft program popularity and the night of the book club had bad weather, the January craft was good. Jean Freitag mentioned that another attendee to a program said something about having a creative writing club, and that if that was something the library was interested in doing in the future that Jean Freitag said her son may be interested in running it. Jean Freitag also mentioned EPIC and volunteering/helping with the History Room. Jean Freitag requested that the Program Coordinator speak to EPIC about the library's programs.
- Jeff Freitag mentioned school visits and library cards. Mr. Freitag asked about the sign covering the current lettering on the building: how far out it would stand and would it be lighted. It was stated that that area is sufficiently lighted already. Mr. Freitag asked about presentations at the library on topics like landscaping, plumbing, fishing, car repair. He also mentioned programs about Nazis, Vietnam and bridges. Mr. Freitag mentioned advertising in the Gazette. Mr. Freitag also spoke about approval of policies at the school and how frequently it is done each year.
 - Dr. Iachetti confirmed this. Geri Mola asked to establish a policy committee and asked which board members would be interested in joining.

ADJOURNMENT

Geri Mola called for adjournment: Public Meeting adjourned 7:03 pm

