

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
July 19, 2021**

OPEN

Kathleen Policano opened the public meeting at 6:05 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti and Doris Wechtler.

Absent: Mayor Colletti.

APPROVAL OF MINUTES

Kathleen Policano called for a motion to approve the June 21, 2021 minutes

First: Doris Wechtler

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio and Doris Wechtler.

Abstain: Anthony Iachetti

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano called for a motion to approve the Trial Balances and Bills List for June 2021.

First: Christine Grezlak

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti and Doris Wechtler.

OTHER REPORTS

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from June 2021.

First: Geraldine Mola

Second: Daniela Buscio

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti and Doris Wechtler.

SUBSTITUTE LIST

Kathleen Policano called for a motion to add Maria Sudol and Emma Farash to the Library's Substitute List.

First: Doris Wechtler

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Daniela Buscio, Anthony Iachetti and Doris Wechtler.

BUILDING UPDATE

Kathleen Policano reported that she had signed a form for the contractor confirming that the project was nearing completion. Stacy Mola reported on the landscaping status; that the DPW had come to mow the lawn and that the landscapers had come to take down the trees. The trustees had a discussion on the current state of landscaping and future maintenance.

Geraldine Mola raise concerns over the clear wall separating the children's area from the rest of the library. The trustees discussed making sure this wall is visible to prevent people from walking into it and possible injuring themselves. Geraldine Mola also spoke regarding concerns regarding work needing to be done on the library doors in general and the side door specifically.

OTHER ISSUES

Kathleen Policano asked Kevin Neary to report on the status of shelving. Kevin reported the YA items from before the building was closed, has been almost completely shelved. The Adult Nonfiction shelving has been almost completely filled with items from before closing, although there were many boxes of Adult Nonfiction that would not fit in the remaining shelf space. The trustees briefly discussed staff shelving, both regular staff members and substitutes.

The trustees discussed the job search for a new Library Director. A committee was formed to interview the applicants for the position and Kevin was instructed to setup the interviews.

The trustees discussed the need more shelving to fit the size of the collection. Kathleen Policano informed the trustees the furniture contractor had been called in to perform measurements for the ordering of more shelving. The benefits of BCCLS and new BCCLS delivery system was discussed in terms of providing access for patrons to materials beyond the library's standing collection.

Stacy Mola asked for an update on the sub-pump situation. The trustees were informed the plumber recommended the electrical outlet powering the sub-pump be checked and the library was attempting to schedule a visit from an electrician after the room was drained of water.

Stacy Mola inquired after the creation of an art committee to help beautify the library. Kathleen Policano mentioned she had spoken with the High School art department, and that they will be doing some murals for the Library. The trustees discussed paintings that had been donated as well as other furniture that has been donated in the past.

Geraldine Mola spoke on moving the local history collection back into the library building. She reported also that years missing from the High School's collection of Year Books had been found in the Library's collection and are in route for digitization. Stacy Mola asked after the large sized picture that is part of the local history collection, if a display could be created similar to the municipal building. This was discussed by the Trustees.

The trustees discussed the eventual grand opening of the new building and coordinating with the High School musical department.

PUBLIC COMMENTS

Jeffery Freitag (35 Hillman Drive) inquired after the state of the Library sub-pump. Jeffery, Kevin, and the trustees briefly discussed this in greater detail. Jeffery also asked after the interviewing of the new Director. He also asked after the landscaping and upkeep of the grounds surrounding the library, which the trustees discussed further. Jeffery also asked after the library's links on the borough's website and the connectivity between the two.

Stacy Mola inquired after the possibility of scheduling volunteer to shelve. The trustees discussed the legalities concerned as well as the need to background check anyone involved.

Jeanne Freitag commented on the library's online presence and the need to inform the public of the building progress status. The trustees discussed the library's online presence and website. Kevin was asked to update the library's website to remove the initial posting from when the Hut was first opened to better reflect that building project in nearing completion.

Kathleen Policano adjourned the meeting at 7:09 P.M.