

**ELMWOOD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES OF MEETING  
February 22, 2020**

**OPEN**

Kathleen Policano opened the public meeting at 6:05 P.M. in accordance with New Jersey Open Public Meeting Act.

**ROLL CALL**

**Present:** Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Doris Wechtler.

**Absent:** Daniela Buscio and Mayor Colletti (arrived late).

**APPROVAL OF MINUTES**

Kathleen Policano called for a motion to approve the January 25, 2021 minutes

First: Geraldine Mola

Second: Doris Wechtler

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Doris Wechtler.

Abstain: Anthony Iachetti.

**FINANCIAL REPORTS**

**Trial Balance and Bill's List**

Kathleen Policano called for a motion to approve the Trial Balances and Bill's Lists for January 2021.

First: Anthony Iachetti

Second: Geraldine Mola

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Doris Wechtler.

Abstain: Anthony Iachetti.

**OTHER REPORTS**

Kathleen Policano called for a motion to accept the Director's Reports, Reference Reports, Programs Report, and Circulation Reports from January 2020. Doris Wechtler asked a question about the Director's report that Kevin answered.

First: Geraldine Mola

Second: Christine Grezlak

Approved: Kathleen Policano, Geraldine Mola, Stacy Mola, Christine Grezlak, and Doris Wechtler.

**OTHER ISSUE**

Kathleen Policano updated the Board about the construction project. She visited the building the other day, carpeting is all installed, and ceiling and lighting is all done. The contractor still has to refinish the stairs, and public service has yet to come to attach the wires from the pole to the building. Once the contractor is complete the furniture should be delivered and items will have to be placed back on the shelf.

Geraldine Mola requested a contact sheet for other Board Member's email addresses, which Kevin will provide her. Geraldine Mola reported to the Board about a Zoom meeting she held with experts on local history collections. She mentioned she should

have a more complete report along with finding and recommendation for the next meeting, and asked that it be put on the Agenda. In the discussion at the meeting a question was asked about the Library's Mission Statement. Kevin was later able to provide her with a copy of that. Geraldine commented that the Mission Statement was dated and asked that this be addressed.

Geraldine Mola also updated the Board on Yearbook digitization. Previously this project was delayed because the School had an incomplete Yearbook collection and there was hope that the Library might have had the missing year's books when the collection became accessible again. At the end of the previous month she was notified that the grant for books printed after 1988 would no longer be funded. As a result the yearbook digitization project had to move forward immediately and the school's yearbooks were sent regardless of the missing books. They will provide 2 sets of DVDs, one each for the library and the school. This will not include the years for which the books were missing, of which there were 10. Geraldine was also in contact with Glen Pettigano the President of the Alumni Association who will be able to provide assistance in tracking down missing issues if needed. There was discussion amongst the Trustees about Geraldine's report.

Kathleen Policano once again thanked Leanne for the programs she was producing. Doris Wechtler also commented on the positive community response to the programs.

Stacy Mola commented on the Library's social media presence, both in terms of growing this in the future and responding to current inquiries for information on reopening. Kathleen Policano commented that this should be delayed until we have a more solid idea of when we will reopen.

Mayor Colletti arrived late and was able to update the Board with a report from the Building Dept on the library project. The Borough Electrical Inspector issued a Cut-in card on Feb 10<sup>th</sup>, for a partial approval. He indicated that more work needed to be completed before he could return and inspect for final approval.

Kevin Neary commented that the Board had received a proposed Budget for 2021 in their packet and it will be on the Agenda for discussion and possible approval next month.

### **PUBLIC COMMENTS**

Jeanne Freitag (35 Hillman Drive) commented on the adult programs, that they are excellent but still need to grow in attendees. She also commented on the snow blocking the direct path from the Rec parking lot to the front of the temporary library. Mayor Colletti suggested that Kevin bring this to the attention of Scott Karcz at DPW, to fix the current situation and make sure it is attended to in the future. Kevin agreed to contact DPW the next day. Stacy Mola commented that we should have a sign directing patrons to the alternative path until the direct path is cleared.

Kathleen Policano adjourned the meeting at 6:45 P.M.