

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF MEETING
September 21, 2020**

OPEN

Kathleen Policano opened the public meeting at 6:01 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti.

Absent: Daniela Buscio

APPROVAL OF MINUTES

Kathleen Policano made a motion to accept the July 27, 2020 minutes

First: Stacy Mola

Second: Christine Grezlak

Approved: Kathleen Policano, Stacy Mola, and Mayor Colletti

Abstain: Geraldine Mola and Anthony Iachetti

FINANCIAL REPORTS

Trial Balance and Bill's List

Kathleen Policano made a motion to approve the Trial Balances and Bill's Lists for July and August 2020.

First: Geraldine Mola

Second: Christine Grezlak

Approved: Geraldine Mola, Kathleen Policano, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti

OTHER REPORTS

Kathleen Policano made a motion to accept the Director's Reports, Reference Reports and Circulation Reports from July and August 2020.

First: Mayor Colletti

Second: Geraldine Mola

Approved: Geraldine Mola, Kathleen Policano, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti

SUBSTITUTE LIST

Kathleen Policano made a motion to add Nicole Giammanco to the Library's Substitute List.

First: Mayor Colletti

Second: Stacy Mola

Approved: Geraldine Mola, Kathleen Policano, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti

BUILDING UPDATE

Kathleen Policano provided the trustees with a building update, no progress had been made since the previous Board Meeting; another change order is required to satisfy the Fire Inspector. Kathleen Policano asked Mayor Colletti to speak on what exactly the issue was.

Mayor Colletti explained that he had met numerous times with the Building Department regarding this issue. The Building Department has inspected and was not satisfied with what they saw; the pipe had been put in by a plumber and not a sprinkler main specialist, which could lead to problems. What the Fire Department is after is a detailed schematic that they could hang their hat on and approve. After two requests, they have to date not received that. Mayor Colletti has asked the Building Department to call the Architect directly and stipulate exactly what is needed to move the project along.

Kathleen Policano made a motion to approve the change order for the redrawing for the building inspector for a total of \$2,000.

First: Mayor Colletti

Second: Geraldine Mola

Approved: Geraldine Mola, Kathleen Policano, Stacy Mola, Christine Grezlak, Anthony Iachetti, and Mayor Colletti

OTHER ISSUES

Doris Wechtler asked after the money left in the building fund and the bills still outstanding. Kathleen Policano let her know how much was left in the building fund and stated the Library still owes the contractor and the remaining half of the cost of the furniture and should come close to having with the transfer of funds from the Borough.

Geraldine Mola asked if we have an expected completion date and Kathleen Policano explained that we couldn't have one until the issue is resolved. Mayor Colletti expressed concerns regarding the paving the closer we get to winter as well as the compacting and filling of the trench.

Geraldine Mola reported speaking with the Librarian of Seaton Hall University regarding assessing local history materials. He also suggested we get a CAPES assessment which is a Caucus Archival Evaluation Service, which would be a free full evaluation by a professional of what we have but also explain what should be done with it, and is a necessity if we wish to move forward with grants. Also the local historical items she had been holding for the library were moved to her offsite storage while she had construction done. There was further discussion by the trustees reading the archival of local history materials.

Geraldine Mola also reported on receiving donations for tea sets, made out to the Library's local history fund.

PUBLIC COMMENTS

Jeff Freitag (35 Hillman Drive) had a question regarding the borough allotment, the operating account, and the building fund; which Kathleen Policano answered. He also questioned the amount spent on change orders on this one issue and the Library architect.

Kathleen Policano adjourned the meeting at 6:42 P.M.