

ELMWOOD PARK PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
FEBRUARY 24, 2020

OPEN

Kathleen Policano opened the public meeting at 6:05 P.M. in accordance with New Jersey Open Public Meeting Act

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler - Mayor Colletti arrived 6:50

APPROVAL OF MINUTES

- Moved by Doris Wechtler seconded by Anthony Iachetti be it resolved that the Elmwood Park Library Board of Trustees approves the minutes of January 27, 2020

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

FINANCIAL REPORTS

- Moved by Doris Wechtler seconded by Daniella Buscio be it resolved that the Elmwood Park Library Board of Trustees approved the January 2020 Trial Balance

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

- Moved by Geraldine Mola seconded by Christine Grezlak be it resolved that the Elmwood Park Library Board of Trustees approves the January 2020 Bill's List in the amount of \$26,383.00

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

OTHER REPORTS

- Moved by Doris Wechtler seconded by Daniela Buscio be it resolved that the Elmwood Park Library Board of Trustees approves the January 2020 Director's report, Reference report, Circulation report, and Children's report

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

- Doris Wechtler mentioned the positive and complimentary comments she received from residents about adult programs
- Bobbie Protono explained the letter from TNT Construction that is attached to the Director's Report. The letter is TNT's response to the electrical inspector's letter to Mayor Colletti that was discussed at the January 27, 2020 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- Kathleen Policano discussed the progress of the library renovation.

Resolution and Vote: Petty Cash 2020

- Moved by Geraldine Mola seconded by Stacy Mola be it resolved that the Elmwood Park Library Board of Trustees authorizes \$200.00 be allocated to petty cash for 2020

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

- Moved by Doris Wechtler seconded by Daniela Buscio be it resolved that the Elmwood Park Library Board of Trustees approves the change order #006 in the amount of \$16,897.46 for the installation & Wiring of CAT 6 data throughout Library, which includes the following: (18) Cat 6 dedicated computer/ fax printer lines from each device to the server. The server is located on the 2nd Floor Electrical Room. (8) WiFi points throughout the building.

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Doris Wechtler

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OTHER ISSUES

- Geraldine Mola requested that a description of the Richard A. Mola Fund be included on the library's website. Mrs. Mola will prepare a description. Bobbie Protono will post the description.

Closed session - 6:55

Reconvene public session 7:41

- Moved by Geraldine Mola seconded by Daniela Buscio be it resolved that the Elmwood Park Library Board of Trustees authorized that all employees shall receive an updated job description.
Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Mayor Colletti
- Moved by Daniela Buscio seconded by Christine Grezlak be it resolved that the Elmwood Park Public Library Board of Trustees approves that Kevin Neary receive a \$1,500.00 monthly stipend as Acting Director beginning May 1, 2020
Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Christine Grezlak, Stacy Mola, Anthony Iachetti, and Mayor Colletti

PUBLIC COMMENTS

Jeffrey Freitag 35 Hillman Drive

- Mr. Freitag commented on the elevator pump
- Mr. Freitag commented on the Library Construction Bond Act and Millennial Strategies, the company that writes grants for Elmwood Park Borough

Kathleen Policano adjourned the meeting at 7:43