# ELMWOOD PARK PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES DECEMBER 16, 2019

### **OPEN**

Kathleen Policano opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act

## ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler Absent: Christine Grezlak, Daniela Buscio, Anthony Iachetti, and Mayor Golabek

Kathleen Policano made a motion to adjourn into closed session at 7:02 P.M. to discuss personnel matters Second: Geraldine Mola Public meeting reconvened at 7:19 P.M.

#### APPROVAL OF MINUTES

Kathleen Policano made a motion to accept the November 18, 2019 minutes First: Richard Trawinski Second: Geraldine Mola Approved: Geraldine Mola and Richard Trawinski Abstain: Kathleen Policano and Doris Wechtler

## FINANCIAL REPORTS

Kathleen Policano made a motion to approve the November 2019 Trial Balance First: Doris Wechtler Second: Geraldine Mola Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano made a motion to approve the November 2019 Bill's List in the amount of \$60,947.84 First: Doris Wechsler Second: Richard Trawinski Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

#### OTHER REPORTS

Kathleen Policano made a motion to accept the November 2019 Director's report, Reference report, Circulation report, and Children's report
First: Doris Wechsler
Second: Geraldine Mola
Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler
Kathleen Policano complimented the content and quality of the Circulation report

## **OTHER ISSUES**

Kathleen Policano read a resolution to transfer \$150,000.00 from the Operating Account to the Building Fund restricted for the purpose of Capital expenses First: Geraldine Mola Second: Doris Wechsler Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano made a motion to amend the 2020 Holiday Closings calendar. The library will close on Saturday, July 4, 2020. The library will be open on Friday, July 3, 2020 First: Doris Wechsler Second: Richard Trawinski Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler Minutes December 16, 2019 Page Two

- - - - e

Kathleen Policano made a motion to amend Kevin Neary's start date as Acting Director. Kevin Neary will assume the position of Acting Director when the TNT Construction Group completes their work on the library building.

First: Richard Trawinski

Second: Doris Wechsler

Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

• The position of Library Director will be advertised and posted on the Civil Service website as required.

Kathleen Policano made a motion to approve a 2% raise effective January 1, 2020 for all staff employed for at least one year. First: Doris Wechsler

-

Second: Richard Trawinski

Approved: Geraldine Mola, Kathleen Policano, Richard Trawinski, and Doris Wechtler

Kathleen Policano adjourned the meeting at 7:35

.

.