

ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

MINUTES OF MEETING
February 25, 2019

OPEN

Kathleen Policano opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna
Absent: Richard Trawinski, Anthony Iachetti

APPROVAL OF MINUTES

A motion was made to accept the January 25, 2019 minutes. To give time for minutes to be revised in usual format, the president postponed action. January minutes will be amended and approved at next meeting.

FINANCIAL REPORTS

January 2019 Trial Balance

A motion was made to approve the January 2019 Trial Balance.

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Daniela Buscio

January Bill's List

A motion was made to approve the January 2019 Bill's List in the amount of \$26,825.59.

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Daniela Buscio

OTHER REPORTS

A motion was made to accept the January 2019 Director's Report

First: Geraldine Mola

Second: Mayor Caramagna

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Daniela Buscio

A motion was made to accept the January 2019 Reference Report

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Daniela Buscio

A motion was made to accept the January 2019 Circulation Report
First: Mayor Caramagna
Second: Francesco Fasolo
Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
Mayor Caramagna and Daniela Buscio

A motion was made to accept the January 2019 Children Report
First: Geraldine Mola
Second: Francesco Fasolo
Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
Mayor Caramagna and Daniela Buscio

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Resolution and Vote: Accept RSC Revised Bid Proposal of additional fee \$7,500.

First: Geraldine Mola
Second: Francesco Fasolo
Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
Mayor Caramagna and Daniela Buscio

Resolution and Vote: Accept BCCLS Service fee \$1,555.00
First: Geraldine Mola
Second: Francesco Fasolo
Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
Mayor Caramagna and Daniela Buscio

OTHER ISSUES

Kathleen Policano gave an update report:

- All staff members work in different libraries nearby.
- The Hut has been installed windows & door recently.
- All YA & NF books have been moved to upstairs in three days, circulation department staff worked very hard on this great job.
- One of teen volunteers wrote a letter on YA collection review and how she enjoyed her volunteer hours in the library; will come back when library reopens.

Geraldine Mola requested renovation update between meetings; Louise Yan collected email addresses from board members, will send email to members occasionally.

PUBLIC COMMENTS

Jeffrey Freitag, 35 Hillman Drive

- Suggested that library install webcam to monitor renovation progression.
- Commented vote alternate.
- Commented that The Hut as home library after we move in.
- Asked that BCCLS fee charged to reset at The Hut.

Councilwoman Doris Wechtler, 124 Phillip Ave

- Stated that library teen volunteer must be insured as borough employees.
- Inquired the cost of laptops used in Fair Lawn Public Library.
- Checked Building fund as today.
- Inquired TNT contractor working schedule.

Louise Yan thanked Jennifer Lazidis, Kevin Neary & Leanne Ross and Kathleen Policano for support on her first two months of new job, and looks forward to working closely together with all board of trustee's members, library staff, and local residents.

MEETING ADJOURNED

Kathleen Policano adjourned the public meeting at 8:25 P.M

The next regular meeting of the Library Board of Trustees will be held on March 18, 2019 at 7:00pm.