

ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

MINUTES OF MEETING

January 28, 2019

OPEN

Kathleen Policano opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna, Dominic Carriero and Anthony Iachetti

Absent: Richard Trawinski

Oath of Office

Mayor Caramagna presided over the Oath of Office for Daniela Buscio and Dominic Carriero. The Board congratulated and welcomed Daniela Buscio and Dominic Carriero.

- Daniela Buscio filed the oath of member of Library Board, and signed.
- Dominic Carriero filed the oath of Mayor's Alternate to the Library Board, and signed.

Board of Trustees Officer Nominations and Vote

Geraldine Mola nominated Kathleen Policano for President of the Board of Trustees.

Second: Mayor Caramagna

Approved: Geraldine Mola, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Mayor Caramagna nominated Francesco Fasolo for Vice President of the Board of Trustees.

Second: Geraldine Mola

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Mayor Caramagna and Anthony Iachetti

Francesco Fasolo nominated Geraldine Mola for Secretary of the Board of Trustees.

Second: Mayor Caramagna

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Kathleen Policano nominated Richard Trawinski for Treasurer of the Board of Trustees.

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Kathleen Policano announced the Slate of Officers for 2019:

Kathleen Policano - President

Francesco Fasolo - Vice President

Geraldine Mola - Secretary

Richard Trawinski - Treasurer

APPROVAL OF MINUTES

A motion was made to accept the December 10, 2018 Minutes

First: Geraldine Mola

Second: Mayor Caramagna

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

FINANCIAL REPORTS

December 2018 Trial Balance

A motion was made to approve the December 2018 Trial Balance

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

December 2018 Bill's List

A motion was made to approve the December 2018 Trial Balance in the amount of \$8,546.30.

First: Mayor Caramagna

Second: Geraldine Mola

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

OTHER REPORTS

A motion was made to accept the December 2018 Director's Report

First: Francesco Fasolo

Second: Mayor Caramagna

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

A motion was made to accept the December 2018 Reference Report

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

A motion was made to accept the December 2018 Circulation Report

First: Mayor Caramagna

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Resolution and Vote: Appointment of Lerch, Higgins & Vinci, Auditor 2019

Kathleen Polican called for a motion to appoint Lerch, Higgins & Vinci as Auditor for 2019.

First: Geraldine Mola

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Resolution and Vote: Appointment of Michael Cerone Library Attorney for 2019

Francesco Fasolo made a motion to table appointment of Michael Cerone as Library Attorney for 2019.

Second: Mayor Caramagna

Voted No: Geraldine Mola, Kathleen Policano and Anthony Iachetti
Voted Yes: Daniela Buscio, Francesco Fasolo and Mayor Caramagna
MOTION FAILED.

Geraldine Mola moved the nomination of Michael Cerone as Library Attorney for 2019.
Second: Kathleen Policano
Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio and Anthony Iachetti
Disapproved: Francesco Fasolo, Mayor Caramagna
MOTION PASSED.

Resolution and Vote: Designated Depositories 2019

Geraldine Mola moved a resolution to use Spencer Savings Bank for all library accounts.
Second: Mayor Caramagna
Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Special Report from new Library Director Louise Yan

- From RSC Architects, the contractor plans for the start day to be Feb. 18th, and completion date is July 5th, 2019.
- Fair Lawn Public Library will be our temporary home library.

OTHER ISSUES

A motion was made to allow library to buy two laptops to be used at Temporary Home Library, Fair Lawn Public Library, since BCCLS internet outlets were not connected into office. One will be for administration and the other for payroll process. Patrons can borrow these two laptops from library after service.

First: Geraldine Mola

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

A motion was made to continue, as Ms. Yan has proposed, to move all staff members to neighboring libraries until completion of the new roof and the Hut; we will move to the Hut when it is open.

First: Mayor Caramagna

Second: Geraldine Mola

Approved: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Geraldine Mola moved a resolution to reserve funds for capital improvements

Second: Mayor Caramagna

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo, Mayor Caramagna and Anthony Iachetti

Daniela Buscio looked for donation of children books from library for local schools;
Ms. Yan will offer the detail of books for donation.

Mayor Caramagna and Kathleen Policano complimented the new director on her first month.

PUBLIC COMMENTS

Councilwoman Doris Wechtler, 124 Philip Ave

- Commented on the date of library closing.
- Suggested that the Board should request a refund of the funds contributed for the completion of the Hut since it has not yet been finished.

Elvira Disalvo, 316 Blvd

- Requested that library director should assign her daughter Nicole Giammanco to work at nearby neighborhood libraries after library closed for renovation, because Nicole doesn't have a car.

Nicole Giammanco, 316 Blvd

- Looked for the possibility to file her unemployment benefits when library closed temporarily for renovation.

Dale Bendsak, 148 Grove Street

- Questioned the date of reopening after renovation.

Jeffrey Freitag, 35 Hillman Drive

- Commented on the new bids for renovation.
- Commented on the size of the Hut and date of use for library.

MEETING ADJOURNED

Kathleen Policano adjourned the public meeting at 8:25 PM