

ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

MINUTES OF MEETING
March 18, 2019

OPEN

Kathleen Policano opened the public meeting at 7:00 P.M. in accordance with New Jersey Open Public Meeting Act.

ROLL CALL

Present: Geraldine Mola, Kathleen Policano, Daniela Buscio, Francesco Fasolo

Absent: Mayor Caramagna, Richard Trawinski, Anthony Iachetti

APPROVAL OF MINUTES

A motion was made to accept the January 28, 2019 minutes (revised)

First: Geraldine Mola

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

A motion was made to accept the February 25, 2019 minutes

First: Geraldine Mola

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

FINANCIAL REPORTS

February 2019 Trial Balance

A motion was made to approve the February 2019 Trial Balance.

First: Daniela Buscio

Second: Francesco Fasolo

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

February Bill's List

A motion was made to approve the February 2019 Bill's List in the amount of \$12,866.20.

First: Francesco Fasolo

Second: Daniela Buscio

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

OTHER REPORTS

A motion was made to accept the February 2019 Director's Report

First: Geraldine Mola

Second: Daniela Buscio

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

A motion was made to accept the February 2019 Reference Report

First: Francesco Fasolo

Second: Daniela Buscio

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

A motion was made to accept the February 2019 Circulation Report

First: Francesco Fasolo

Second: Daniela Buscio

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

A motion was made to accept the February 2019 Children Report

First: Francesco Fasolo

Second: Daniela Buscio

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

Resolution and Vote: Resignation from Maria Sudol and Judy DeRubeis

Maria Sudol submitted her resignation letter effective May 1, 2019, and Judy DeRubeis submitted her resignation letter effective end of June 2019.

Kathleen Policano made a resolution to accept their resignations with regret and called roll to vote.

Approved: Geraldine Mola, Kathleen Policano, Francesco Fasolo,
and Daniela Buscio

OTHER ISSUES

- (1) Correction on the comment from the February minutes about *Library volunteers need to be insured by Borough, by Councilwoman Doris Wechtler.*

- Geraldine Mola called insurance company; She was told that since volunteers are NOT considered as employees, insurance company will not offer them insurance; Therefore that statement from February meeting minutes was not correct.
- Geraldine Mola will contact insurance company again for document in writing and will apply it to library policy.
- Kathleen Policano commented library volunteers shall be treated as patrons when they come to library.

(2) Francesco Fasolo asked about the payment \$900 from Building Fund; Bobbie Protono explained that the check \$900.00 was the total amount for RSC Architects and Lawyer Michael Cerone.

(3) Kathleen Policano gave an update report:

- Complimented Jennifer Lazidis, Kevin Neary, and Leanne Ross on their reports.
- Met with Jeffrey Schlecht RSC architects and shared the latest floor plan of library.

PUBLIC COMMENTS

Jeffrey Freitag, 35 Hillman Drive

- Mentioned the New Jersey Construction Bond Act 2019
- Inquired new bids procedure & process.
- Concerned about library's safety issue, glass wall.
- Commented on new floor plan.

Leanne Ross, Coordinator of Children's program

- Commented on the children's program budget this year and next year.
- Discussed the best location for children program.
- Requested the Permission of setup summer reading program.

Kathleen Policano approved the requests for purchasing and allowed Leanne to start to set up children's program, including summer reading program at once.

Louise Yan will contact Borough Recreation Center Director Donna Puglisi to find out if we can offer children's program at Recreation center during this summer.

Kathleen Policano pointed out that we will meet many local needs when we move to The Hut partially:

- Computers for seniors
- Book order & reservation
- Reference & Information services

MEETING ADJOURNED

Kathleen Policano adjourned the public meeting at 7:45 P.M