

September 11, 2017

**BOROUGH OF ELMWOOD PARK
REGULAR MEETING
BOARD OF HEALTH MEETING
September 11, 2017
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for September 11, 2017 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Levine, Marsella, Morello, Proctor, McCauley, Spinelli and Wareka were present. Also present Health Inspector Michelle Delyannis and Board Secretary Barbara Dispoto. Councilman Golabek was absent due to a prior commitment.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 18, 2016.

Regular Meeting Agenda Items:

1 – HEALTH INSPECTION REPORT:

- a. **Monthly Inspection Report – June, July & August 2017** – The Board reviewed the inspection reports from over the summer. Discussion ensued as to the need to codify an ordinance pertaining to the maintenance of pools.

2 – Email from Health Officer Asmar regarding Local Board of Health members training – Discussion ensued as to the requirement of all Board Members needing to complete certification and the proof being submitted to the County. Board Members are to submit the certificate of completion to Mrs. Dispoto who will forward to the County and keep on file.

3 – Email from Bergen County Health Educator regarding past and present programs – The Board reviewed the list of education services provided by the County at various events.

4 – Discussion of current and future ordinance – Discussion ensued regarding an ordinance referring to food and cosmetology licensed businesses and the maintaining of pools. Mrs. Dispoto also discussed the codification of the Health Ordinances.

5 – Discussion of Flu Clinics – Discussion ensued as to the upcoming flu clinics.

6 – Upcoming Truck-tober-fest fundraiser for the Elmwood Park Police Department – Mrs. Dispoto discussed a PBA sponsored food truck fundraiser that is scheduled for October. It was the decision of the Board that the temporary food permit fees will be waived for this event. The

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Police Department was notified that the trucks are still required to submit a temporary food permit application with the Health Department.

7 – DEPARTMENTAL REPORTS:

- a. **Bills** – A motion was made by Board Member Marsella and seconded by Board Member Morello to approve the bills for payment. Motion carried unanimously.
- b. **Office Department Report – June, July & August 2017**
- c. **Vital Statistics Report – June, July & August 2017**
- d. **Office Revenue Report – June, July & August 2017**
- e. **TNR Report – 01/01/17 to 08/17/17**
- f. **June 12, 2017 Meeting Minutes**

A motion was made by Board President McCauley and seconded by Board Member Morello to accept and file the items listed in item 7b through item 7f. Motion carried unanimously.

8 – COMMITTEE REPORTS:

By Law Committee had no report.

Finance Committee had no report.

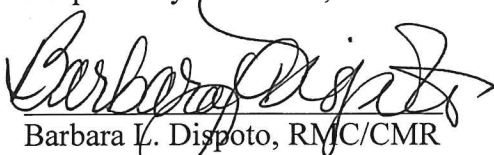
Ordinance Committee - Discussion occurred during item 1a and item 4.

Personnel Committee had no report.

Public Relations Committee – Discussion ensued during the review of the TNR Report as to further educating the residents of the program. Board Member Spinnelli discussed having a flier created with bullet points of the program.

A motion was made by Board Member Marsella and seconded by Board Member Spinelli to adjourn. Motion carried unanimously.

Respectfully submitted;



Barbara L. Dispoto, RMC/CMR
Board Secretary

Meeting minutes approve by the Elmwood Park Board of Health at their October 16, 2017 Regular Meeting.