

May 8, 2017

**BOROUGH OF ELMWOOD PARK
REGULAR MEETING
BOARD OF HEALTH MEETING
May 8, 2017
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for May 8, 2017 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Marsella, Morello, Proctor, McCauley and Wareka were present. Board Members Levine and Spinelli were absent. Also present Health Inspector Margaret Dunne, Councilman Golabek and Board Secretary Barbara Dispoto.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 18, 2016.

Regular Meeting Agenda Items:

1 – HEALTH INSPECTION REPORT:

- a. **Monthly Inspection Report** - Inspector Dunne discussed a rooster complaint. Mrs. Dispoto stated she received a call inquiring if chickens were permitted in town. She listed the types of animals that are prohibited by municipal code. Inspector Dunne discussed the various inspections performed in April. Discussion ensued as a change of ownership for Kenny's Food Store that was not reported and his pursuit for zoning variance for additional equipment. Discussion as to the need to inspect the spray grounds for Community Day ensued.

2 – UPCOMING EVENTS:

- a. **Rabies Clinic** – Discussion of members who would be attending the clinic ensued. Mrs. Dispoto discussed the presence of an Animal Control Officer at the rabies clinic.
- b. **Community Day** – Discussion ensued regarding hand outs for the public at the event. It was decided hand sanitizer would be purchased for the event. Mrs. Dispoto was instructed to order 500 clip on spray hand sanitizers. A prize wheel and the Adoption Bus will be at the event.

3 – 2017/2018 Licensing Term – Drafts of the renewal letters for the food and the cosmetology licenses were reviewed. Mrs. Dispoto discussed possibly adding to the food renewal letter the portion of the ordinance which states a penalty fee that may be enforced if more than two inspections are needed within a calendar year. It was decided the letter would include the proposed addition. Discussion ensued as to the inspections by the State of cosmetology establishments and the lack of knowledge of the outcome of said inspections. Mrs. Dispoto will process the renewal letters and get them mailed out.

4 – May 2017 Bergen County Department of Health Services Newsletter – The Board of Health acknowledged the newsletter.

Discussion ensued as to the T-N-R program and the reporting of cats near the Elmwood Park Diner. Mrs. Dispoto will reach out to Animal Control Director Yankow to schedule the T-N-R tour prior to the next scheduled meeting.

5 – DEPARTMENTAL REPORTS:

- a. **Bills** – A motion was made by Marsella and seconded by McCauley to approve the bills for payment. Motion carried by the members present.
- b. **Office Department Report – April 2017**
- c. **Vital Statistics Report – April 2017**
- d. **Office Revenue Report – April 2017**
- e. **April 10, 2017 Meeting Minutes**

A motion was made by Board Member Wareka and seconded by Board Member McCauley to accept and file the Office Department Report, Vital Statistics Report, Office Revenue Report for April 2017 and the minutes for April 10, 2017. There were no objections and the motion carried by the members present.

6 – COMMITTEE REPORTS:

By Law Committee had no report.

Finance Committee had no report.

Ordinance Committee had no report.

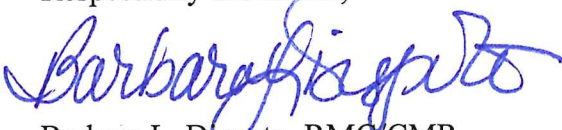
Personnel Committee had no report.

Public Relations Committee had no report.

Board Member Wareka discussed a conversation she had with the Mayor of Wallington regarding the Child Health Clinics. He suggested the Board reach out to the Borough of Wallington and reiterate the Board's interest into entering into a shared service agreement. Discussion ensued as to Wallington utilizing Mid Bergen for their services. Board Member Wareka suggested the Board reach out to Paula Gilbert and copy the Mayor onto the letter. Board President McCauley will reach out to Wallington.

A motion was made by Board Member Morello and seconded by Board Member Marsella to adjourn. Motion carried by the members present.

Respectfully submitted;



Barbara L. Dispoto, RMC/CMR
Board Secretary

Minutes approved at the June 12, 2017 Board of Health Regular Meeting.