

October 17, 2016

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH MEETING**

October 17, 2016

7:00 p.m.

The Regular Meeting of the Elmwood Park Board of Health for October 17, 2016 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Levine, Marsella, Morrello, Proctor, Spinelli, Wareka and Mc Cauley were present. Also present Inspector Margaret Dunne and Board Secretary Barbara Dispoto. Council Liaison Dombrowski was absent due to a Library Board Meeting.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on January 4, 2016.

Regular Meeting Agenda Items:

1 – HEALTH INSPECTION REPORT:

- a. **Monthly Status Report – September 2016** – The Board reviewed the monthly inspection report with Inspector Dunne. Some discussion ensued as to the number of inspections that businesses are subject to during a calendar year and a complaint that was received regarding a local restaurant that is reportedly washing pots in the street. Mrs. Dunne reported that she went to the location and talked to owner that he cannot continue with this practice and if it continues she will report him to an Environmental Inspector.

2 – Presentation by Martha Pleasant from Partnership for Maternal & Child Health of Northern New Jersey – Board Secretary Dispoto stated that at the Board's request which stemmed from the request from Ms. Pleasant to make information available to new mothers pertaining to her programs, Ms. Pleasant is present to give the Board an insight of the programs. Mrs. Dispoto introduced Ms. Martha Pleasant to the Board members. Ms. Pleasant discussed with the Board the organization Partnership for Maternal & Child Health of Northern New Jersey. The discussion included the different programs that are offered and what qualifies new mothers to be eligible for each of the programs. At the conclusion of the discussion, the Board discussed the programs and agreed to make information available.

3 – Follow up discussion pertaining to the 2016 Flu Clinics – Mrs. Dispoto discussed the recent Flu Clinics that were sponsored by the Board of Health. A total of 39 vaccinations were administered. Twenty six vaccines were given at the Flu Clinic held at the Senior Center and 13 vaccinations were administered during the night clinic that was held in the Council Chambers of

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the Municipal Building. Mrs. Dispoto stated that approximately a dozen of the vaccinations were administered to Board members or Borough employees.

4 – Discussion regarding the November 14, 2016 Board of Health Meeting Date – Mrs. Dispoto stated that the November 14th meeting is the night before the start of the New Jersey League of Municipalities Conference in Atlantic City. She stated that she is scheduled to attend Registrar seminars that begin at 8:00a.m. on November 15, 2016. She stated that she will not be available to attend the November 14th meeting. After some discussion the Board agreed to reschedule the November meeting for the following Monday on November 21, 2016. Mrs. Dispoto will advertise a meeting notice notifying citizens of the meeting change in two newspapers which is required by law.

5 – Email regarding the retirement of County Health Officer Nancy Mangieri – Discussion ensued regarding an email that Mrs. Dispoto received regarding the retirement of Health Officer Nancy Mangieri and the appointment of Health Officer Hansel Asmar. After some discussion the Board directed Mrs. Dispoto to reach out to the new Health Officer and invite him to a future Board of Health Meeting.

6 – ORDINANCES:

a. Temporary Food Permits – The Board discussed the ordinance that was presented by the Ordinance Committee pertaining to Temporary Food permits. After some discussion the Board agreed on some minor changes to the submitted ordinance. The ordinance will be introduced at the November 21, 2016 Board of Health meeting with the second reading and adoption on the December 12, 2016 Board of Health Meeting.

7 – DEPARTMENTAL REPORTS:

a. Bills – A motion was made by Board Member Wareka and seconded by Board Member Spinelli to approve the bills. There were no objection and the motion carried.

b. Office Department Report – September 2016

c. Vital Statistics Report – September 2016

d. Office Revenue Report – September 2016

e. September 12, 2016 Regular Meeting Minutes

A motion was made by Board Member Marsella and seconded by Board Member Levine to accept and file the Office Department Report, Vital Statistics Report, Office Revenue Report and the September 12, 2016 Regular Minutes. There were no objections and the motion carried.

8 – COMMITTEE REPORTS:

By Law Committee had no report.

Finance Committee had no report.

Ordinance Committee discussed under item 6 on the agenda.

Personnel Committee had no report.

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Public Relations Committee had no report.

A motion was made by Board Member Marsella and seconded by Board Member Proctor to adjourn the meeting. There were no objections and the motion carried.

Respectfully submitted,



Barbara Dispoto, RMC/CMR
Board Secretary

Minutes approved at the November 21, 2016 Regular Meeting of the Board of Health.