

September 12, 2016

**BOROUGH OF ELMWOOD PARK
REGULAR MEETING
BOARD OF HEALTH MEETING
September 12, 2016
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for September 12, 2016 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Levine, Marsella, Morrello, Proctor, Spinelli, Wareka and Mc Cauley were present. Also present Councilman Dombrowski, Inspector Margaret Dunne and Board Secretary Barbara Dispoto.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on January 4, 2016.

Regular Meeting Agenda Items:

1 – HEALTH INSPECTION REPORT:

- a. **Monthly Status Report – June, July & August 2016** – Health Inspector Dunn stated quite a few dog on human bite incidents took place. She also discussed a 45 day confinement that was issued to a Borough dog which had an altercation with a raccoon. The dog was taken to the vet and received vaccines and the vet did not find any bleeding or lacerations. However, because it was a dog on raccoon incident, a 45 day confinement is required. Discussion ensued to a complaint of cockroaches from Elmwood Terrace apartments. Mrs. Dispoto stated the complex was sending exterminators to the apartment, however the complainant was directed to do some preparation for the exterminator and did not follow through which is slowing down the process to exterminate. The exterminator has since returned to the apartment to perform his extermination. Health Inspector Dunne discussed the inspection schedule pertaining to the different risk types.

2 – 2016 Flu Clinics have been scheduled for October 3, 2016 & October 18, 2016 – Board Secretary stated there are two flu clinics scheduled. The first will be held on October 3, 2016 from 6:00 a.m. until 7:00 p.m. in the Municipal Building. The second clinic will be held on October 18, 2016 from 10:00 a.m. to 11:00 a.m. at the Senior Center. Vaccines are free to residents that have Medicare/Medicaid, Borough employees and Board of Health members. There will be a \$25 charge to anyone who does not fall under the groups stated above.

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3 – Letter from Bergen County Health Department regarding local animal licensing and rabies control – No discussion ensued as the Borough currently abides by the requirements stated in the letter.

4 – Literature received from Partnership for Maternal & Child Health – Board Secretary Dispoto discussed the brochures supplied to the Board members. After some discussion it was decided Mrs. Dispoto would invite Ms. Pleasant to the October Board meeting to discuss the program.

5 – New and Existing businesses and licensing – Mrs. Dispoto discussed how facebook has alerted the Health Department to two businesses that did not file for permits/licenses to do business within the Borough. She stated when a business does not have the permit/license, a letter is sent to the business along with the application that must be returned within 10 days. Discussion ensued as to how new businesses should be alerted that an application must be filed with the Health Department.

6 – RESOLUTIONS:

a. 2016-2017 Flu Program Agreement – County of Bergen

**BOROUGH OF ELMWOOD PARK
DEPARTMENT OF HEALTH
RESOLUTION R-2016-05**

**RESOLUTION BY: BOARD MEMBER MARSELLA
SECONDED BY: BOARD MEMBER MORELLO**

**BERGEN COUNTY AGREEMENT FOR
FLU PROFESSIONAL SERVICES AGREEMENT
FOR THE YEAR 2016**

WHEREAS, the Board of Health of the Borough of Elmwood Park wish to enter into an agreement with The County of Bergen, Department of Health Services, which has offices located at One Bergen County Plaza, 4th Floor, Hackensack; and

WHEREAS, the parties desire to contract for Flu Professional Services; and

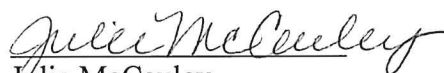
WHEREAS, the County shall provide duly licensed personnel to carry out flu clinic activities;

BE IT RESOLVED that the Bergen County Department of Health Services shall provide services specified from October 1, 2016 through June 30, 2017 and that the Municipality shall pay the County as per the program outline and costs that are included within the agreement; and

NOW THEREFORE BE IT RESOLVED, that the Board of Health is hereby authorized and directed to execute said agreement.

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APPROVED: September 12, 2016



Julie McCauley

President

ATTEST:



Barbara L. Dispoto

Board of Health Secretary

Record of Board of Health Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Levine	X				Spinelli	X			
Marsella	X				Wareka	X			
Morello	X				McCauley	X			
Proctor	X								

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a Special scheduled meeting held on the 12th day of September 2016. Signed and sealed before me.

Barbara L. Dispoto
Board of Health Secretary

Dated

7 – DEPARTMENTAL REPORTS:

- a. **Bills** – A motion was made by Board President McCauley and seconded by Board Member Proctor to authorize the payment of bills. There were no objections and the motion carried.
- b. **Office Department Report – June, July & August 2016**
- c. **Vital Statistics Report – June, July & August 2016**
- d. **Office Revenue Report – June, July & August 2016**
- e. **June 13, 2016 Regular Meeting Minutes**

A motion was made by Board Member Marsella and seconded by Board President McCauley to approve the reports listed as agenda items 7b, 7c, 7d & 7e. There were no objections and the motion carried.

8 – COMMITTEE REPORTS:

By Law Committee had no report at this time.

Finance Committee had no report at this time.

Ordinance Committee had no report at this time

Personnel Committee had no report at this time

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Public Relations Committee had no report at this time.

A motion was made by Board Member Levine and seconded by Board Member Marsella to adjourn the meeting. There were no objections and the motion carried.

Respectfully submitted,



Barbara L. Dispoto
Board Secretary

Minutes approved at the October 17, 2016 Regular Board of Health Meeting.