



DEPARTMENT OF HEALTH  
Borough of Elmwood Park  
Bergen County  
NEW JERSEY

Municipal Building, Market Street  
Elmwood Park, New Jersey 07407-1497

201-796-1072  
Fax 201-796-0292

January 11, 2013

Dear Board of Health Member:

The Re-Organization and regular monthly meeting of the Elmwood Park Board of Health will be held on Monday, January 14, 2013 at 7:00 P.M.

Agenda

- 1.) Discussion of contracts
- 2.) Personnel

Please e-mail Debbie if you are unable to attend.



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Elmwood Park Board of Health Minutes  
Meeting of January 2013

The regular meeting of the Board of Health of Elmwood Park was held in the Municipal Building on January 14, 2013.

The meeting was opened at 7:12 pm by President JoAnn Berkenbush. Ms. Berkenbush stated that the requirements of the "Open Public Meeting Act" had been met and that a quorum was present. Present were President JoAnn Berkenbush, Arlene Levine, Julie McCauley, Rhea Boyle, Jack Coyne, Council Liaison Glen Pettigano and Health Officer Deborah Ricci. Absent were: Shirley DeVito and Sue Marsella.

**Minutes:** The minutes of the last regular meeting held on December 10, 2012 were read.  
Corrections: "CFO" (budget was requested from him) not attorney.

Jack Coyne made the motion to accept the minutes from December. The motion was seconded by Rhea Boyle. All aye. The minutes were accepted.

**Reports:**

Health Officer/Sanitarian Report: No report. Will be given in February.

Office Reports: The December Office Report was read and reviewed. Julie McCauley made the motion to accept the report and was seconded by Arlene Levine. All revise.

Public Health Nurse's Report: No report available. Next month.

**Old Business:**

None Pending.

**New Business:** Mid Bergen contract was discussed to go forward with new inspector. A resolution was adopted by the Mayor and Council for the contract with HARP (public health nurses). Discussion concerning an internship with Rutgers. Discussion followed concerning the need of a pediatrician to cover. A suggestion was made to contact and look on line.

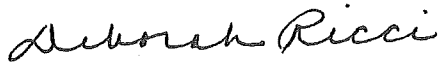
Meeting was closed for Personnel at 8:30 pm. Meeting reopened at 8:50pm.

**Committee Reports:** All committees reported progress.

**Bills:** All board members present reviewed the current bills and JoAnn Berkenbush made the motion to pay them. This was seconded by Julie McCauley. The motion was adopted on the following roll call: JoAnn Berkenbush-aye, Julie McCauley-aye, Rhea Boyle-aye, Arlene Levine-aye, Jack Coyne-aye. Current bills were signed by Julie Mc Cauley.

J. Berkenbush made the motion to adjourn the meeting and was seconded by Rhea Boyle. All aye. The meeting was adjourned at 7:50pm.

Respectfully submitted:



Deborah Ricci  
Health Officer



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Re-Organization Meeting  
Elmwood Park Board of Health  
January 14, 2013

The Re-Organization Meeting was called to order at 7:50pm by Deborah Ricci.

Julie McCauley made motion to nominate Jack Coyne as President. This was seconded by JoAnn Berkenbush. Motion for nominations for President closed. All in favor.

JoAnn Berkenbush made motion to nominate Rhea Boyle as Vice President. This was seconded by Jack Coyne. Motion for nominations for the office of Vice President closed. All in favor. All aye.

Jack Coyne made motion to nominate Sue Marsella for the office of Secretary. This was seconded by Rhea Boyle. Motion for nominations for the office of Secretary closed. All in favor. All aye.

Arlene Levine made motion to cast one vote for each office.

Roll Call:

JoAnn Berkenbush	Jack Coyne	Shirley DeVito	Arlene Levine
Yes	Yes	Absent	Yes

Rhea Boyle	Sue Marsella	Julie McCauley
Yes	Absent	Yes

Meeting dates for the upcoming year for the second Monday of each month with the exception when a holiday falls on the second Monday. The meeting will be held on the first Monday was set.

Julie McCauley made motion to accept and this was seconded by Arlene Levine. All in favor. All aye.

**BY LAWS:**

By Laws re-affirm and review by the By Law Committee. President Jack Coyne will be assigning committees of members.

List of contracts passed around.

JoAnn Berkenbush made motion to adjourn the Re-Organization meeting and seconded by Rhea Boyle at 8:03 P.M. All aye.

Respectfully submitted:

*Deborah Ricci*  
Deborah Ricci  
Health Officer