

Elmwood Park Board of Health

Minutes of SPECIAL MEETING of January 23, 2014

A special meeting of the Elmwood Park Board of Health was held in the Municipal Building on January 23, 2014. President Jack Coyne opened the meeting at 7:00 pm and stated that the requirements of the "Open Public Meeting Act" had been met and that a quorum was present.

A roll call for attendance was taken. Board members present were President Jack Coyne, Rhea Boyle, Susan Marsella, Arlene Levine, Julie McCauley, Abbe Morello. Also present were Health Officer Deborah Ricci, Borough Clerk Keith Kazmark, & Borough Attorney Giuseppe Randazzo. Board member Shirley DeVito was absent.

Mr. Kazmark informed the board that a specific statement must be read at the opening of every meeting and that it must also be included in the minutes of that meeting. He provided the statement to Mr. Coyne who then read the following Statement of Compliance:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer. Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Health Officer and Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice has been posted and published on January 23, 2014.

The statement was given to Ms. Ricci who will make the appropriate changes and updates to reflect its use by the Board of Health. Ms. Ricci will then provide the statement to the Board Secretary for inclusion in the minutes.

Mr. Kazmark introduced himself to the board and explained his duties as Borough Clerk. He also introduced Mr. Randazzo as the newly appointed Borough Attorney. The board was informed that three Health Department employees had been "riced" for this meeting as well as a council meeting to follow.

Mr. Randazzo requested a motion for an Executive Session to be held before the public session. He explained that the purpose of the executive session would be to update the board members on a current situation in the Health Department and not to discuss specific Health Department employees.

WHEREAS, the Open Public Meeting Act P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Potential Litigation

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

Ms. McCauley made the motion to go to executive session and was seconded by Ms. Boyle. The motion passed on the following roll call: R. Boyle, S. Marsella, A. Levine, J. McCauley, J. Coyne, A. Morello. All aye

The public in attendance was then asked to leave the meeting as well as the Health Officer, Ms. Ricci. The meeting was then closed for Executive Session. Following the executive session the meeting was re-opened to the public at 7:35 pm. At this time two of the "riced" employees returned and the council liaison, Mr. Dombrowski, joined the meeting.

Ms. Marsella made the motion to rescind the vote and action taken at the board meeting of January 13, 2014 concerning the new appointments of Registrar and Deputy Registrar and to re-instate the prior agreement between the board and the previous Registrar and Deputy Registrar. This motion was seconded by Ms. McCauley. All aye. The motion passed and was assigned Resolution #2014-01.

Mr. Coyne then asked if there was any business to be presented by the public in attendance. Ms. Ingrasselino of 88 Florence Place, Elmwood Park requested to be heard and was recognized. Ms. Ingrasselino stated that although the board has not been happy with certain reports that she is providing, she has not received any guidance as to what is desired. Mr. Coyne stated that a committee of the board will be charged with reviewing the reports and reporting the board's requests to her. No further business was presented.

At 7:39 pm Ms. Boyle made the motion to close the public meeting and was seconded by Ms. Levine. All aye. Ms. Marsella made the motion to adjourn and was seconded by Ms. McCauley. All aye. The meeting was adjourned at 7:40 pm.

Respectfully submitted,



Susan F. Marsella

Recording Secretary